

*Loksewa Mandal's*  
**Dadasaheb Dhanaji Nana Choudhari**  
**Samajkarya Mahavidyalaya**


Malkapur, Dist. - Buldana

College Code - 328 Office - Mukatainagar Road, MALKAPUR - 443101, (M.H.),P.B.No.35, Ph. 07267 - 223212


Outward No./D.D.N.C./SKM/1.1 /2021

Date 14/12/2021

<b>Criteria 1.1:</b>	Number of courses offered by the Institution across all programs during the last five years
<b>Findings of DVV</b>	Provide syllabus copy or brochure for all courses offered by the Institution across all programs for the year 2016-17, 2017-18 , 2018-19 and 2019-20, 2020-21.
<b>Response/ Clarification</b>	1) Syllabus copy or brochure for all courses offered by the Institution across all programs authenticated by Principal is attached. (Appendix-I)

  
IQAC Coordinator  
NAAC - Coordinator,  
D.D.N.C. College of Social Work,  
Malkapur, Dist. Buldana.



  
Principal  
**Officiating Principal,**  
D. D. N. C. College of Social Work  
Malkapur; Dist. - Buldana,

# Appendix-I

**Academic Year**  
**2016-17**

**Academic Year**  
**2017-18**

B.A.in Social Work

Prospectus No.20131835

Final, 2013

संत गाडगे बाबा अमरावती विद्यापीठ  
**SANT GADGE BABA AMRAVATI UNIVERSITY**

समाज विज्ञान विद्याशाखा  
(FACULTY OF SOCIAL SCIENCES)

अभ्यासक्रमिका  
वाङ्मय स्नातक समाजकार्य अन्त्य, परीक्षा २०१३

**PROSPECTUS**

OF  
The Examination for the Degree of  
Bachelor of Arts in Social Work Final, 2013  
(Three Year Degree Course)



2012

(Price Rs. /-)

PUBLISHED BY

**Dineshkumar Joshi**

Registrar

Amravati university

Amravati - 444 602

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# INDEX

## Bachelor of Arts in Social Work

(वाङ्मय स्नातक-समाज कार्य )

(Three Year Degree Course)

B.A. in Social Work

Prospectus No. 20131835

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**SPECIAL NOTE FOR INFORMATION OF THE STUDENTS**

- (1) Notwithstanding anything to the contrary, it is notified for general information and guidance of all concerned that a person, who has passed the qualifying examination and is eligible for admission only to the corresponding next higher examination as an ex-student or an external candidate, shall be examined in accordance with the syllabus of such next higher examination in force at the time of such examination in such subjects papers or combination of papers in which students from University Departments or Colleges are to be examined by the University.
- (2) Be it known to all the students desirous to take examination/s for which this prospectus has been prescribed should, if found necessary for any other information regarding examinations etc., refer the University Ordinances Booklet the various conditions/ provisions pertaining to examinations as prescribed in the following Ordinances -

Ordinances No.1	: Enrolment of Students.
Ordinances No.2	: Admission of Students
Ordinances No.4	: National Cadet Corps
Ordinances No.6	: Examination in General (relevant extracts)
Ordinance No. 18/2001	: An Ordinance to provide grace marks for passing in a Head of passing and Improvement of Division (Higher Class) and getting Distinction in the subject and condonation of defficiency of marks in a subject in all the faculties prescribed by the Statute NO.18, Ordinance 2001.
Ordinance No. 9	: Conduct of Examinations (Relevant Extracts)
Ordinance no.10	: Providing for Exemptions and Compartments.
Ordinance No.19	: Admission of Candidates to Degrees
Ordinance No.109	: Recording of a change of name of a University Student in the records of the University.
Ordinance No.6/2008	: For improvement of Division.
Ordinance No.159	: Prescirbed rules for Revaluation of Answer Books of Examinees at University Examinations.

**Dineshkumar Joshi**  
Registrar  
S.G.B. Amravati University.

**PATTERN OF QUESTION PAPER ON THE UNIT SYSTEM.**

The pattern of question paper as per unit system will be broadly based on the following pattern

- (1) Syllabus has been divided into units equal to the number of question to be answered in the paper. On each unit there will be a question either a long answer type or a short answer type.
- (2) Number of question will be in accordance with the unit prescribed in the syllabi for each paper i.e. there will be one question on each unit.
- (3) For every question long answer type or short answer type there will be an alternative choice from the same unit. However, there will be no internal choice in a question.
- (4) Division of marks between long answer and short answer type question will be in the ratio of 40 and 60
- (5) Each short answer type question shall contain 4 to 8 short sub question with no internal choice.

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**DIRECTION**

No. : 40/2010

Date : 01/07/2010

**Subject : Examination leading to the Degree of Bachelor of Arts in Social Work** (वाङ्मय स्नातक - समाजकार्य).

Whereas, the Ordinance No. 136 for the Examination leading to the Degree of (समाजकार्य स्नातक) Bachelor of Social Work is provided for B.S.W. Three Year Degree Course.

AND

Whereas, the Govt. of Maharashtra vide its Letter No. NGC-2009/(169/09)/मशि-४, दिनांक ११.७.२००९ has sanctioned "B.A. in Social Work" degree course to Vidnyan and Grihvidnyan Mahavidyalaya, Chandur Bazar, Distt. Amravati from the session 2010-2011.

AND

Whereas, the Academic Council in its meeting held on 20.2.2010 vide item No. 16(3) D)R-1 has resolved to accept that the syllabi prescribed for B.S.W. Part-I, Part-II & Final shall be applicable for 'B.A. in Social Work' along with the scheme of examinations and other provisions shown in ordinance No. 136.

AND

Whereas, the Management Council in its meeting held on 12.5.2010 vide item No. 188 has approved the recommendation of Academic Council regarding institution of new degree i.e. B.A. in Social Work in the faculty of Social Sciences.

AND

Whereas, the Scheme of Examination & Syllabi are to be made available to the concern for the Academic Session 2010-2011 and onwards.

AND

Whereas, making Ordinance for the degree of Bachelor of Arts in Social Work is time consuming process.

Now therefore, I, Dr. Kamal Singh, Vice-Chancellor, Sant Gadge Baba Amravati University in exercise of the powers conferred upon me under Sub-Section (8) of Section 14 of Maharashtra Universities Act, 1994, do hereby direct as under :-

1. This Direction may be called, "Examinations leading to the Degree of Bachelor Arts in Social Work (वाङ्मय स्नातक - समाजकार्य) direction, 2010".
2. This direction shall come into force from the Academic Session 2010-2011.

3. The Examinations leading to the Degree of (वाङ्मय स्नातक - समाजकार्य) Bachelor of Arts in Social Work shall be in the three parts. viz. Part-I called the (वाङ्मय स्नातक - समाजकार्य भाग-१) B.A. in Social Work Part-I Examination to be held at the end of the first year, Part-II (वाङ्मय स्नातक - समाजकार्य भाग-२) B.A. in Social Work Part-II Examination to be held at the end of the second year and Part-III called the (वाङ्मय स्नातक - समाजकार्य अंत्य ) B.A. in Social Work Final Examination to be held at the end of the third year.
4. The examination for each part shall be held twice a year at such places and on such dates as may be appointed by the Academic Council.
5. Subject to his compliance with the provisions of this Direction and of other Ordinances in force from time to time, an applicant for admission to the (वाङ्मय स्नातक - समाजकार्य भाग-१) B.A. in Social Work Part-I Examination.
  - (i) Shall have passed not less than one academic year previously
    - (a) The XII Standard Examination of Maharashtra State Board of Secondary & Higher Secondary Education; or the XII Standard Examination of Maharashtra State Board of Secondary and Higher Secondary Education, in Vocational Stream with one Language only; or an examination recognised as equivalent thereto, with English as one of the subjects of passing and with such standards of attainments as may be prescribed; or
    - (b) The examination for Certificate in Social Work of the University; and
  - (ii) Shall have prosecuted a regular course of study in a College or a recognised institution for not less than one academic year.
6. An examinee unsuccessful at the intermediate Examination or the Pre- Professional Examination or the (प्रथम वाङ्मय / वाङ्मय स्नातक भाग-१) First B.A./B.A.Part-I Examination of the University shall be eligible for admission to the (वाङ्मय स्नातक - समाजकार्य भाग-१) B.A. in Social Work Part-I Examination on prosecuting a regular course of study for not less than one academic year in a College or a recognised Institution.



7. An Examinee who has been declared eligible for a compartment at the (पुर्व-विद्यापीठ) Pre-University Examination in accordance with the provisions of the concerned Ordinance shall be eligible for admission to the examination unless he is declared successful at the (पुर्व-विद्यापीठ) Pre-University Examination.
8. Subject to his compliance with the provisions of this Direction and of other Ordinances in force from time to time, an applicant for admission to the (वाङ्मय स्नातक - समाजकार्य भाग-२) B.A. in Social Work Part-II Examination :-
- a) Shall have passed the (प्रथम वाङ्मय स्नातक - समाजकार्य/ वाङ्मय स्नातक- समाजकार्य भाग-१) First B.A. in Social Work./B.A. in Social Work Part-I Examination of the University not less than one academic year before his admission to the (वाङ्मय स्नातक - समाजकार्य भाग-२) B.A. in Social Work Part-II Examination, and
- (b) shall have prosecuted a regular course of study for not less than one academic year in a College or recognised Institution.
9. Subject to his compliance with the provisions of this Direction and of other Ordinances in force from time to time, an applicant for admission to the (वाङ्मय स्नातक - समाजकार्य अंत्य) B.A. in Social Work Final Examination:-
- (a) shall have passed the (वाङ्मय स्नातक - समाजकार्य भाग-२) B.A. in Social Work Part-II Examination of the University not less than one academic year before his admission to the (वाङ्मय स्नातक - समाजकार्य अंत्य) B.A. in Social Work Final Examination; and
- (b) shall have prosecuted a regular course of study for not less than one Academic year in a College or recognised Institution
10. The fee for the examination shall be :-
- (i) For (वाङ्मय स्नातक - समाजकार्य भाग-१) B.A. in Social Work Part-I Examination Rs. 62/-.
- (ii) For (वाङ्मय स्नातक - समाजकार्य भाग-२) B.A. in Social Work Part-II Examination Rs. 67/-
- (iii) For (वाङ्मय स्नातक - समाजकार्य अंत्य) B.A. in Social Work Final Examination Rs. 67/-
- A fee of Rs. 5/- per subject shall be payable in addition to the above fees in respect of a subject in which practical examination is prescribed.

11. Without prejudice to the other provisions of Ordinance No.6 relating to the Examinations in General, the provisions of Paragraphs 5,8,10,27, & 32 of said Ordinance shall apply to every Collegiate candidate.
12. Every examinee for the (वाङ्मय स्नातक - समाजकार्य भाग-१) B.A. in Social Work Part-I Examination shall be examined in -
- (i) English
- (ii) Marathi/Hindi/Supplementary English, or any one of the following Classical Languages - Sanskrit, Persian, Arabic, Pali and Prakrit or Latin
- (iii) Sociology.
- (iv) Psychology (General and Social)
- (v) Elements of Social Work, and
- (vi) Field work
- Provided that a student whose mother tongue is neither Marathi nor Hindi may offer Supplementary English in lieu of Marathi or Hindi.
13. Every Examinee for the (वाङ्मय स्नातक - समाजकार्य भाग-२) B.A. in Social Work Part-II Examination shall be examined in..
- (i) English,
- (ii) Marathi/Hindi/Supplementary English or any one of the following classical languages. Sanskrit, Persian, Arabic, Pali and Prakrit or Latin.
- (iii) Sociology
- (iv) Psychology and Development and Adjustment
- (v) Methods and Techniques of Social Work.
- (vi) Fields of Social Work Paper-I
- (vii) Field Work.
- Provided that a student whose mother tongue is neither Marathi nor Hindi may offer Supplementary English in lieu of Marathi or Hindi.
14. Every examinee for (वाङ्मय स्नातक - समाजकार्य अंत्य ) B.A. in Social Work Final Examination shall be examined in:-
- (i) Sociology
- (ii) Indian Economics
- (iii) Social Welfare Administration and Methods of Social Investigations.
- (iv) Fields of Social Work, Paper-II
- (v) Fields of Social Work, Paper-III,

- (vi) Field Work.  
 (vii) General Viva-Voce.
15. The scope of the subjects shall be as indicated in the Syllabus.
16. In order to pass either the (वाङ्मय स्नातक - समाजकार्य भाग-१, २ किंवा अंत्य) B.A. in Social Work Part-I,Part-II or Final Examination, an examinee must obtain the minimum marks as shown in Appendices 'A', 'B' & 'C' respectively. An examinee shall obtain the minimum pass marks separately in the Theory Examination and Practical Examination, wherever prescribed.
17. Successful examinees securing not less than 60% marks in the aggregate prescribed for the (वाङ्मय स्नातक - समाजकार्य भाग-१, २ किंवा अंत्य) B.A. in Social Work Part- I, Part-II and Final Examination taken together shall be placed in the First Division, those securing less than 60% but not less than 45% in the Second Division, and all other successful examinees in the Third Division.
18. A successful examinee obtaining not less than 75% of marks obtainable in a subject at the (वाङ्मय स्नातक - समाजकार्य भाग-१, २ किंवा अंत्य) B.A. in Social Work. Part- I, Part-II and Final Examinations shall be declared to have passed the examination with Distinction in that subject.
19. The provision of Ordinance 18 of 2001 relating to the Condonation of Deficiency of Marks for passing an Examination and of Ordinance No.10 relating to Exemptions and Compartments shall apply to the examinations under this Direction.
20. There shall be no classification of examinees successful at the (वाङ्मय स्नातक - समाजकार्य भाग- १ किंवा २) B.A. in Social Work Part-I or II Examination.
21. As soon as possible after the examination, but not later than the 30th June next following, in case of the examinations held in March- April and 28th February next following in case of the examinations held in October-November , the Executive Council shall publish a list of successful examinees of the (वाङ्मय स्नातक - समाजकार्य भाग-१,२ व अंत्य) B.A. in Social Work Part-I, B.A. in Social Work .Part-II and the B.A. in Social Work Final Examinations, mentioning the Division obtained in the (वाङ्मय स्नातक -समाजकार्य ) B.A. in Social Work Examination as a whole. The names of the examinees passing the examination as a whole, in the minimum prescribed period and obtaining the prescribed number of places in the First or Second Division shall be arranged in Order of Merit as provided in the Examinations in General Ordinance No.6.

22. Notwithstanding anything to the contrary in this Ordinance, no person shall be admitted to this examination, if he has already passed this examination or an examination of any other Statutory University.
23. An Examinee successful at the (वाङ्मय स्नातक - समाजकार्य भाग-१ किंवा २) B.A. in Social Work Part-I or II Examination shall be entitled to receive a Certificate signed by the Registrar, and on successful at the (समाजकार्य स्नातक अंत्य) B.S.W. Final Examination shall on payment of the prescribed fees be awarded a Degree in the prescribed form, signed by the Vice- Chancellor.

Date : 01/07/2010

Sd/-  
 (Kamal Singh)  
 Vice-Chancellor  
 Sant Gadge Baba Amravati University

**APPENDIX-A**

Examinations leading to the Degree of Bachelor of Arts in Social Work  
(B.A. in Social Work)

(वाङ्मय स्नातक - समाजकार्य) B.A. in Social Work Part-I Examination  
(वाङ्मय स्नातक - समाजकार्य भाग-१)

Subjects	No.of Papers	Maximum Marks	Minimum Pass Marks
<b>Languages :</b>			
1. English	One	100	35
2. Any One of the following Languages : Marathi, Hindi, Supp.English, Sanskrit, Persian, Arabic, Pali and Prakrit, Latin.	One	100	35
<b>Basic Courses :</b>			
3. Sociology	One	100	35
4. Psychology (General & Social)	One	100	35
5. Elements of Social Work	One	100	35
6. Field Work		100	50
<b>TOTAL</b>		<b>600</b>	<b>225</b>

**APPENDIX-B**

Examinations leading to the Degree of Bachelor of Arts in Social Work  
(B.A. in Social Work)

(वाङ्मय स्नातक - समाजकार्य) B.A. in Social Work Part-II Examination  
(वाङ्मय स्नातक - समाजकार्य भाग-२)

Subjects	No.of Papers	Maximum Marks	Minimum Pass Marks
1. English	One	100	35
2. Any One of the following Languages : Marathi, Hindi, Supp.English, Sanskrit, Persian, Arabic, Pali and Prakrit, Latin.	One	100	35
3. Sociology	One	100	35
4. Psychology of Development and Adjustment	One	100	35
5. Methods & Techniques of Social Work	One	100	35
6. Field of Social Work Paper-I Part-I Medical & Psychiatric Social Work Part-II Family & Child Welfare	One	100	35
7. Field Work		100	50
<b>TOTAL</b>		<b>700</b>	<b>260</b>

**APPENDIX-C**

Examinations leading to the Degree of Bachelor of Arts in Social Work  
(B.A. in Social Work)  
(वाङ्मय स्नातक - समाजकार्य) B.A. in Social Work Final Examination  
(वाङ्मय स्नातक - समाजकार्य अंत्य)

Subjects	No.of Papers	Maximum Marks	Minimum Pass Marks
1. Sociology	One	100	35
2. Indian Economics	One	100	35
3. Social Welfare Administration and Methods of Social Investigation	One	100	35
4. Field of Social Work Paper-II (Labour Welfare) Part-I (Correctional Service) Part-II	One	100	35
5. Field of Social Work Paper-III (Community Development) & (Welfare of the Weaker Section)	One	100	35
6. Field Work		100	35
7. General Viva-Voce		100	50
<b>TOTAL</b>		<b>700</b>	<b>260</b>

- Notes**
- 1) Viva-Voce will be conducted by an External and Internal Examiners and each examiner will allot marks out of 50.
  - 2) External and Internal Examiners will submit the marks, duly signed, on the very day of the viva-voce examinations in the following format.

**Format**

Roll No.	Name of the Candidate	Marks out of 50 by External Examiner	Marks out of 50 by Internal Examiner	Total Marks out of 100 (3) + (4)
1.	2.	3.	4.	5.

External Examiner

Internal Examiner

**SYLLABUS****Prescribed for the Bachelor of Arts in Social Work****B.A. in Social Work (Final) Examination****(w.e.f. 2012 - 2013 Session)****Paper-I Sociology**

Total Marks- 100

**Social Problem**

- Unit-I** Social problems Definition, Nature and Social Problems Root of Social Problems.
- Unit-II** National social problems:- Population, unemployment, Dowry, Casteisms, Poverty.
- Unit-III** Health problems - ( Social aspects)
- 1) Leprosy
  - 2) AIDS
  - 3) Meaning of Nutrition, Malnutrition, Balanced diet, Some Common deficiency diseases.
  - 4) Female foeticide
- Unit-IV** 1) Major problems of tribals in India  
2) Causes of tribal problems Tribal Economic system  
3) Cultivation, Production and distribution
- Unit-V** Slums, Juvenile delinquency, prostitution

**Environmental Pollution (Air, Water, Sound, Plastic)****Recommended Books:-**

1. Ghurye G.S. :- The schedules Tribes, Popular prakashan, Bombay, 1963.
2. Madan G.R.:- Indian Social Problems Vol.1 Allied Publishers Bombay, 1969.
3. Priventice Social medicine: By Park & Park
4. भारतीय सामाजिक समस्या – डॉ. भा.क. खडसे, नागपुर
५. सामाजिक समस्या – सुमन पाटे, पामल प्रकाशन, नागपुर १९७६
६. सामाजिक विघटन – तोमर, राजबिहारी, सिताराम मेहरा आणि कंपनी, आग्रा १९७८
7. Priventive Social medicine: By Park & Park
८. भारतीय आदिवासी – गुरुनाथ नाडगोंडे
९. भारतीय सामाजिक समस्या - लेखक डी.जी.गुडघे

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**Paper-II****INDIAN ECONOMICS**

Total Marks: 100

- Unit-I** 1. **Economics:** Nature, scope, Importance of study of Economics in social work .  
2. New Economic programmes for Development  
3. Economy: Types, merits and demerits of free Economy  
4. Concept of Globalization, Liberalization and Privatization, its merits and demerits.
- Unit-II** **Basic features of Indian Economy :**
1. Natural Resources in India, Maharashtra and Vidarbha's Natural Resources.
  2. Population, Nature, Causes, Remedies and Role of Social Worker for Population control.
  3. Impact of Population Growth on Indian Economy
  4. National Income, its size, structure and measurement.
- Unit-III** **Agriculture in India :**
1. Importance of agriculture in Indian economy
  2. Main Characteristics and problems of Indian Agriculture
  3. Impact of Globalization on Indian agriculture.
  4. Agricultural labour, Characteristics and problems.
- Unit-IV** **Industry in India :**
1. Study of special problems of large scale, medium scale Industries.
  2. Small Scale and cottage Industries in India
  3. Impact of Globalization on small scale and cottage Industries.
  4. Industrial Labour, Characteristics and Problems
- Unit-V** **Planning :**
1. Need and objectives of Indian Economic Planning
  2. National Planning Commission, State Planning Board, District Planning Board
  3. Study of India's Development Under Plan Period
  4. Social Welfare during Plan Periods

**Books Recommended:-**

1. Principles of Economic Development and Planning by Vaish. M.C.
2. Labour Welfare and Social Welfare by Sandharam.
3. Our Economics Problems by Wadia and Merchant
4. Indian Economics: by Jathar and Jathar,
5. Indian Economics by: Ghose A.K.
6. Five year Plans (Summery) 1 to 9

७. भारत का आर्थिक विकास : सी.एस. भाटीया व आर. सी. भाटीया
८. भारतीय अर्थशास्त्र : जठार सी.टी. व जठार के.टी.
९. भारतीय अर्थशास्त्र : देवल, केवळ, किशन
१०. नियोजन आणि आर्थिक विकास : व्ही.एस.शेनवाई
११. भारतीय आर्थिक प्रश्न : डॉ. एस.ए.देशपांडे
१२. अर्थशास्त्र परिचय : व्ही. एस. शेमवाई
१३. आधुनिक अर्थशास्त्र : बि.एच. मुंजे
१४. भारतीय ग्रामीण अर्थशास्त्र : प्रभाकर देशमुख, नारायण जानु
१५. भारतीय आर्थिक नियोजन आणि विकास – श्री. आ. देशपांडे

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### Paper-III

#### Social Welfare Administration and Methods of Social Investigation

Total Marks: 100

- Unit-I**
- i) Concept, Scope, objectives and Principles of Social welfare Administration.
  - ii) The Tasks of Social welfare Administration Planing, organisation, staffing, Direction, Coordination, Reporting, Budgeting.
  - iii) Society's Registration Act, Public Trust Act.
- Unit-II**
- i) Social services, Social Welfare services, Public welfare services, Social Welfare Administration, Public Administration, Public welfare Administration.
  - ii) Social Policy, Social Planning, Social Development, social security.
  - iii) Central social welfare Board and its counter parts in the states.
- Unit-III**
- i) Meaning and functions of statistics.
  - ii) Importance of statistics in social research
  - iii) Measures of central Tendency:- Mean, mode and medium
- Unit-IV**
- i) Meaning, objectives and Fundamental Assumptions of social research.
  - ii) Steps in Social Research
  - iii) Meaning and need of social work research.
- Unit-V**
- i) Formulating a problems for social research Meaning and characteristics of Hypothesis, Sources of Hypothesis.
  - ii) Meaning and Methods of data collection primary and secondary methods.
  - iii) Meaning and Types of sampling method

### Books Recommended:-

1. Dr.Sharma M.P.: Public Administration in Theory and Practice.
2. Chaodhary D. Paul: Social welfare Administration Atma Ram and Sons Delhi
3. Dr.Sachdeva D.R.:Social welfare Administration in India, Kitab Mahal, Allahabad.
4. Wilkinson T.S., Bhandarkar P.L. : Methodology and Techniques of Social Research , Himalaya Publishing House, Bombay.
5. Kothari C.R.: Research Methodology, Methods and Techniques, Wiley Eastern Limited, Bombay.
6. प्रा.पाटील बा.की; लोकप्रशासन; फडके प्रकाशन, कोल्हापूर.
7. डॉ.चौधरी धर्मपाल; समाज कल्याण प्रशासन; बिहार हिंदी ग्रंथ अकादमी, पटना.
8. डॉ. भांडारकर पु.ल., सामाजिक संशोधन पध्दती : म.वि. ग्र.मंडळ, नागपूर.
9. डॉ. बोधनकर सुधिर , प्रा. अलोणी विवेक : सामाजिक संशोधन पध्दती, श्री. साईनाथ प्रकाशन, नागपूर.
१०. प्रा. सोमण भा.श. : सामाजिक संशोधनाची तंत्रे, विद्यार्थी गृह प्रकाशन, पुणे.
११. प्रा. कुंभोजकर ग.वी.: संशोधन पध्दती व संख्या शास्त्र, फडके प्रकाशन, कोल्हापूर.
१२. डॉ. संत दु.आ. : संशोधन पध्दती, प्रक्रिया व अंतरंग, पुणे विद्यार्थी गृह प्रकाशन, पुणे.

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### Paper-IV

#### FIELD OF SOCIAL WORK PAPER II

(Labour Welfare, Criminology and correctional/ Work)

Total Marks: 100

#### PART-I :- Labour Welfare

##### Unit-I: Labour Legislation :

- i) Concept and Need of labour legislation
- ii) Important provisions of the Factories Act, Provident Fund Act Employees State Insurance Scheme Act, Maternity benefits Act, Workmen's Compesation Act.
- iii) Role of social work in an Industry.

##### Unit-II: Labour Welfare :

- i) Concept , Need and objectives of labour welfare
- ii) Principles, approaches and various agencies of labour welfare
- iii) The duties and responsibilities of labour welfare officer in an Industry

##### Unit-III: Concepts :

- i) Concept of organised labour, Development of modern

- Industry, characteristics of Indian organised labour, Contract labour.
- ii) Concept of urban unorganised labour such as construction worker, child labour, Home based workers and women workers.
  - iii) Concept of Rural Unorganised labour such as Agricultural labour, Bonded labour.

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## PART-II

### Criminology and correctional work.

#### Unit-IV: Nature of crime:

- i) Nature and scope of criminology, concept of crime and criminal
- ii) Changing concepts of the causation of crime and punishment. Development of prison system in India. Various theories of punishment.
- iii) Role of social worker in the field of corrections.

#### Unit-V: Treatment and rehabilitation

- i) Concept, Nature, causes and remedies of juvenile Delinquency, Juvenile justice Act.
- ii) Probation as a method of correction, probation of offenders Act.
- iii) Criminality of women, prostitution, suppression of immoral traffic in women and girls Act. Drug abuse suicide, theories of suicide in India.

#### Books Recommended:

1. Giri V.V.: Labour problems in Indian Industry, Asian Publishing House, London.
2. Dr.Punekar S.D.: Trade unionism in India, Himalaya Publishing, House, Nagpur.
3. Saxena: Labour problems and social security.
4. Sahoo .V.C. : Child Labour in agrarian society, Rawat Publications Jaipur.
5. Punekar S.D., Deodhar S.B., Sankarans, Labour welfare Trade Unionism and Industrial Relation, Himalaya Publishing House, Nagpur.
6. Prashant Saroj : Drug Abuse and Society, Ashish Publishing House, New Delhi.
7. Ahuja Ram: Rights of women A feminist perspective, Rawat Publication Jaipur.
8. Sabnis M.S. : Juvenil Justice and juvenile correction pride and Pridence, Somaiya Publication Pvt. Ltd. Bombay

9. Adam H.L. : Crime and criminology, Printwell Publication jaipur.
10. Goswami, Criminology, Kitab Mahal Allahabad
11. Sethana M.J., Society and the criminal Leaders press, Bombay
12. Atlar A.D., Juvenile Delinancy, A Comparative study, Popular Prakashan, Bombay.
13. Varma Pari Pumand, Crime, Criminal and convict, Ram Prasad and sons, Agra.
14. Singh Jeetkrishna, Samaj Aur Aparadh, Prakashan Kenra, Lucknow.
15. Sharma Shridhar, Bal Aparadh, Datta Bandhu, Ajmer
१६. कचके आर .व्दि. , शिंदे यु.एस. ,भालेराव पि.के. : वाणिज्य व औद्योगिक कायदे, पिंपळपुरे अँड कंपनी पब्लीशर्स, नागपुर.
१७. शास्त्री सुधाकर : भारतीय अर्थव्यवस्था (स्वरूप आणि समिक्षा) विश्व पब्लीशर्स अँड डिस्ट्रीब्युटर्स, नागपुर.
१८. प्रा.उखळकर ए.एस., व्यावसायीक कायदा, विद्या प्रकाशन, नागपुर.
- १९ पाटे सुमन: भारतीय सामाजिक समस्या, विद्या प्रकाशन, नागपुर.
- २० कुळकर्णी काशीनाथ: - गुन्हे, गुन्हेगार व त्यांना सुधारण्याचे तंत्र, सुयोग प्रकाशन, पुणे.
२१. मंजु कुमारी : बाल अपराध, प्रिंट वेल, जयपुर.
२२. डॉ.गुप्ता कुनोश : अपराधशास्त्र, राधा पब्लीकेशन्स, न्यु दिल्ली
२३. डॉ. शर्मा रामनाथ, डॉ. शर्मा राजेंद्रकुमार, : अपराधशास्त्र एवं दंडशास्त्र तथा सामाजिक विघटन, एँटलांटीक पब्लीशर्स अँड डिस्ट्रीब्युटर्स, न्यु. दिल्ली
२४. डॉ.बघेल डी.एस. अपराधशास्त्र, विवेक प्रकाशन दिल्ली

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## Paper-V

### Field of Social Work Part-III

#### Community Development and Welfare of Weaker Sections

#### Unit-I

1. Concept and Characterstics of Community.
2. Philosophy and History of Community Development
3. Indian History of Community Development
4. Gandhian Contribution in Rural Development the Sarvodaya Movement.
5. Decentralization and Panchayat Raj Prospectus and achievement in Maharashtra state.
6. Rural Development Administration state to village level.

#### Unit-II

1. Concept and Characterstics of weaker sections of society
2. Definition, Criteria, Classification Different Types of Weaker section.

3. Characteristics of scheduled castes, Scheduled Tribes, Denotified Nomadic and Semi-Nomadic Tribes, Most Backward classes and other Backward classes.
4. Socio-Economic characteristics of Backward classes.
5. Women and child as a weaker section
6. Issues and Problems regarding Education Health, Housing, Employment, Economic Upliftment, Socio Cultural life of the weaker Section.
7. Social disabilities of the Weaker Section

**Unit-III**

1. Concept of Social Inequality in India
2. Definition, History, Nature extent and Consequences of Social Inequality.
3. Untouchability and its Historical background
4. Constitutional and legislative Measures to Eradicate Untouchability.
5. Protection of Civil Rights Act, 1972
6. Directive Principles of State Policy.

**Unit-IV**

1. Constitutional Provisions to safeguard the Interest of the Weaker Section.
2. Reservation Policy in Parliament State Legislatures
- \*3. Reservation Policy in Local self Government in Rural and Urban Sectors.
4. Welfare Policy for Weaker Section in Educational Institutions and Services Achievements and Problems.
- \* 5. New Policy for Women and Child Welfare.
6. Various Projects and Welfare Schemes for the Upliftment of the Weaker Sections.
7. Provisions and Programmes in the Five Year Plans

**Unit-V**

1. Tribal Culture and Tribal Economy
2. Characteristics, Changes and Problems Indebtedness and Bonded Labour in Tribal Sector.
3. Administrative set-up at the Central and State for Development of the Weaker Sections.
4. Role of Social Weaker in the Development of the Weaker Sections.
5. Government approach to Development of Weaker Sections.

**Book Recommended**

1. Shrinivas M.P. : India's Village
2. Dey S.K. : Community Development
3. Pande V.P.: India's community Development Project
4. Dubes S.C.: India's Changing Villages

5. Mujumdar D.M.: Rural Profiles
6. Govt. of India: Evaluation Report of Community Development Project
7. India a Report on Five Year Plans: First to Eighth Planning Commission New Delhi.
८. प्रा.बा.वि.तिजारे : सामुदायीक विकास आणि विस्तार शिक्षण
९. डॉ.गुरुनाथ नाडगोंडे : भारतीय आदिवासी
१०. डॉ.गुरुनाथ नाडगोंडे : ग्रामीण समाजशास्त्र
११. डॉ. विळिस संगवे : आदिवासींचे सामाजीक जीवन
१२. डॉ.शैलजा देवगांवकर : विदर्भ आदिवासी जीवन व संस्कृती
१३. सुमन पाटे : सामाजीक मानवशास्त्र
१४. भा.की. खडसे : सामाजीक मानवशास्त्र
१५. जी.आर. मदन : ग्रामीण समाजशास्त्र
१६. सुमन पाटे : भारतीय सामाजीक समस्या

**Paper-VI****Field Work****1) Group Research Project 35 Marks**

(There shall not be more than 5 students in each group)

A typed copy of the Group Research Project will have to be submitted before the 20th Feb. to the college.

Attendance in Research Lab	10
Contribution in research work	08
Quality of work	10
Time limit	07

**2) Community Work 30 Marks**

(There shall not be more than 5 students in each group)

Total visits minimum 30 placement should be done in Backward community area or slum/ Labour through Welfare Centre/ I.C.D.S. Centre and Community Development Societies

Attendance	10
Performance	08
Contribution in work	07
Report writing	05

**3) Educational Tour 25 Marks**

Educational Tour Period shall be Minimum 10 full days  
Tours shall be organised in Maharashtra State



Attendance	10
Performance at agency level	07
Behaviour	04
Report writing	04

**Internal viva-voce 10 Marks**

(Internal examiner shall be appointed by the Principal)

**Paper- VII**

**General Viva-voce (External)**

- Note:-** 1. Viva-Voce will be conducted by an External and Internal examiners and each examiner will allow 50 marks (Both the examiner shall be appointed by the University)
2. External and Internal Examiners will submit the marks, duly signed by both of them and send the same within 24 hours of external examination to the university.

**Format**

Roll No.	Name of the Candidate	Marks out of 50 by External Examiner	Marks out of 50 by Internal Examiner	Total Marks out of 100 (3+4)
1	2	3	4	5 6

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**Academic Year**  
**2018-19**

**Academic Year**  
**2019-20**

**Academic Year  
2020-21**

NOTIFICATION

No. : 82/2017

Date : 13 July, 2017

**Subject : Implementation of Syllabi of Social Work Course / Subjects as per Semester and Credit Grade System in the Faculty of Interdisciplinary Studies from the Session 2017-2018 and onwards.**

It is notified for general information of all concerned that the authorities of the University has accepted the Syllabus of the following courses / subjects as per Semester and Credit Grade System as mentioned in Column No. 2 which are to be implemented from the session 2017-2018 and onwards with appendices which are attached herewith as shown in column No. 3 of the following table.

**TABLE**

Sr.No.	Course / Subjects	Appendices of the New Syllabi
1.	2.	3.
	<b>Faculty of Inter-disciplinary Studies :</b>	
1.	<b>A) B.S.W. Part-I</b> (Sem.I & II)	The Syllabi prescribed for B.S.W. Part-I (Sem-I & II) which is appended herewith as <b>Appendix – ‘A’</b>
2.	<b>B) B.A. in Social Work Part-I</b> (Sem.I & II)	The Syllabi prescribed for B.A. in Social Work Part-I which is appended herewith as <b>Appendix – ‘B’</b>
3.	<b>C) M.S.W. Part-I</b> (Sem.I & II)	The Syllabi prescribed for M.S.W. Part-I which is appended herewith as <b>Appendix – ‘C’</b>

Sd/-

Registrar

Sant Gadge Baba Amravati University

**SANT GADGE BABA AMRAVATI UNIVERSITY  
Scheme of Teaching & Examination of B.S.W. Semester-I**

Sr. No	Name of the Subject	Credits	Max. Marks	Max.Marks (Theory)	Passing Marks	Max.Marks (Internal)	Passing Marks
1	Compulsory English – I	02	50	40	16	10	04
2	Marathi-I / Supplementary English-I	02	50	40	16	10	04
3	Sociology for Social Workers-I	02	50	40	16	10	04
4	Fundamentals of Psychology-I	02	50	40	16	10	04
5	Introduction to Professional Social Work	02	50	40	16	10	04
6	Indian Ideologies of Social Work	02	50	40	16	10	04
7	Working with Individuals & Families – I (Social Case Work)	02	50	40	16	10	04
8	Contemporary Social Movements	02	50	40	16	10	04
9	Social Work Practicum (Field Work)	04	100	80	32	20 Viva-Voce	08
	<b>TOTAL</b>	20	500	400	160	100	40

**B.S.W.Part-I (Semester-I)  
Paper-I  
Compulsory English-I**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

**TEXT PRESCRIBED :**

Easy English by Surendra Chandra, S.Chand and company Pvt. Ltd. Ramnagar, New Delhi.

**Unit-I Prose** - 10 Marks

1. Facts about English
2. Essentials of Education
3. Child Marriage
4. Seeing Mr. Emerson

Answer One Question from Four Questions in about 150 words.

**Unit-II Poetry** - 10 Marks

1. Passage to India
2. Trees
3. Stopping by Woods on a Snowy Evening

Answer One Question from Three Questions in about 150 words.

**Unit-III Letter Writing** - 10 Marks

1. Application for a Job
2. Letter to Field Work Agency
3. Letter to Principal

Write Two Letters out of Three Letters (05 Marks Each)

**Unit-IV Change the Voice** - 05 Marks

- Articles / Prepositions - 05 Marks  
Fill in the blanks with suitable articles / prepositions

Internal Assessment - 10 Marks  
(Five Assignments on given topics (2 Marks each))

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**B.S.W.Part-I (Semester-I)**  
**Paper-II**  
**Supplementary English-II**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

TEXT PRESCRIBED :

First Tracks : A Multi-Skill Course in English, Edited by Board of Studies in English, Published by Cambridge University Press, Pvt. Ltd.  
For Sant Gadge Baba Amravati University, Amravati.

**Unit-I Prose**

- 10 Marks

1. Empowerment of Women - Mrs. PratibhaDevisinghPatil
2. The Lost Child - Mulk Raj Anand (English Today)
3. The Suitors and Papa - Anton Chcknov (Images of Life)

Answer One Question from Three Questions in about 150 words.

**Unit-II Poetry**

- 10 Marks

1. Leave This Chanting and Singing - Rabindranath Tagore
2. Gather Ye Rose Buds while Ye May - Robert Herrick
3. The Affliction of Margart - William Wordsworth

Answer One Question from Three Questions in about 150 words.

**Unit-III Report Writing**

- 10 Marks

Write One detail Report on Malnutrition, Child Labour,  
Farmer's Suicide, Current Indian TV Serials

**Unit-IV Precis Writing**

- 05 Marks

Writing a Precis of a given passage in not less than  
1/3 length of the original passage.

**Unit-V Story Writing**

- 05 Marks

Developing a Story from the given points

Internal Assessment

- 10 Marks

- i) Four Assignments on given topics (2 Marks each) ) 08 Marks
- ii) Reading Prose piece and questions and answers 02 Marks

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**Paper-II**  
**मराठी**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

**पाठ्यपुस्तक : वैखरी**

**वैचारिक :**

- १) हा विद्येचा समय आहे - शाहू महाराज
- २) इष्ट असेलते बोलणार व साध्य असेलतेकरणार - गो.ग. आगरकर
- ३) स्वतः सुधारल्याशिवाय तुम्ही इतरांनाकायशिकवणार ? - डॉ.आंबेडकर

**ललित :**

- ४) आधारीचेया परीसाचा दृष्टांत - कोशिराजबास
- ५) महासर्प - दिवाकर
- ६) दिवाळी - उध्दव शेळके

**कविता :**

- ७) नामदेव
- ८) चोखामेळा
- ९) नवा शिपाई - केशवसुत
- १०) लिलाव - कुसुमाग्रज
- ११) वेदनेचा वेद झाला - मधुकरकेचे
- १२) नाते जपतांना - डॉ. शोभा रोकडे (काव्यसंग्रह —धुक्यातविरलेले आर्त)

**स्थूलवाचन :**

- १) ग्रामशुध्दी, ग्रामनिर्माणकला - ग्रामगीतेमधील भाग
- २) युवकांना आवाहन - स्वामी विवेकानंद
- ३) श्यामची आई - सानेगुरुजी
- ४) माणसं - अनिल अवचट

**निबंध सामाजिक विषयावर (३०० शब्दांचा)**

**पत्रलेखन :**

- अभिप्रायपर पत्र
- अभिनंदनपर पत्र
- आभार पत्र
- निमंत्रण पत्र
- (वरीलपैकीदोन पत्र लिहावयास येतील.)

**अहवाल लेखन :**

महाविद्यालयात संपन्नज्ञालेल्या कार्यक्रमाचा अहवाल लिहावयास सांगीतला जाईल. (शब्दमर्यादा २०० शब्द)

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**B.S.W.Part-I (Semester-I)  
Paper-III  
Sociology For Social Workers-I**

Credit : 02

Marks Theory : 40

Int.Ass. : 10

**Unit-I Sociology and its Relationship to other Social Sciences**

- Meaning of Sociology, Sociology as a Science.
- Scope and Significance of Sociology
- Relation between Sociology and Social Work and other Social Sciences (Economics, Psychology, Political Science)

**Unit-II Society & Social Institutions**

- Meaning and Characteristics of Society
- Basic Need of Society
- Functions of Society
- Individual and Society
- Marriage - Meaning of Marriage, Types of Marriages, Importance of Marriage.
- Family – Meaning of Family, Types of Family, Characteristics, Merits and Demerits of Family System.
- Religion – Meaning, Importance of Religion in a Social Life.

**Unit-III Culture & Socialization**

- Meaning and Characteristics of Culture
- Types and Elements of Culture
- Ethnocentrism and Cultural lag
- Meaning & Process of Socialization, Functions & Socialization, Agencies of Socialization.

**Unit-IV Social Group and Group Life**

- Meaning and Characteristics of Groups
- Classification of Groups
- Primary and Secondary Groups

For Internal 10 Marks- Assignment & Subject based Innovative Activity/Project

**Recommended Books :**

- १) समाजशास्त्राची मुलतत्वे - य.श्री. मेहेंदळे
- २) समाजशास्त्र संकल्पना व सिध्दांत - प्राचार्य गणवीर
- ३) समाजशास्त्र संकल्पना - डॉ.गुरुनाथनारडगोंडे
- ४) समाजशास्त्र संकल्पना व सिध्दांत - डॉ.पी.एस.भांडारकर
- ५) समाजशास्त्राची मुलभूत संकल्पना - डॉ.बी.एम.कऱ्हाडे
- ६) समाजशास्त्र - डॉ.प्रदिप आगलावे
- ७) समाजशास्त्र - रा.ज.लोटे
- ८) समाजशास्त्र - एन.एस.वैद्य
- ९) समाजशास्त्र - शेख शब्बीर
- १०) समाजशास्त्र - माणिक माने
- ११) An Introduction to Society - VidhyaBhushan
- १२) Society a Systematic Introduction - Johanson H.

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**B.S.W.Part-I (Semester-I)**  
**Paper-IV**  
**Fundamentals of Psychology**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

**Unit-I Introduction to Psychology**

Concept & Definition of Psychology, Goals of Psychology, Branches of Psychology , (Social, Child, Abnormal, Educational, Industrial), Relationship of Psychology with others Sciences & Social Work.

**Unit-II Intelligence & Personality**

Intelligence – Definition, Types of Intelligence, Concept of IQ, Measurement of IQ.  
Personality – Definition, Concept & Characteristics of Personality Development, Determinants of Personality, Personality Development : heredity & environment.  
Freud & Erickson’s Theories of Personality.

**Unit-III Learning and Memory**

Learning – Definition, Types of learning & methods of learning.  
Memory – Definition, Stages & types of memory.

**Unit-IV Motivation & Emotions**

Motivation – Definition, Types of Motives, Maslow’s Theory of Motivation.  
Emotions – Definition, Characteristics, Effects of Emotions on behavior.

For Internal 10 Marks- Assignment & Subject based Innovative Activity/Project

**Reference Books**

1. Munn M.L.: Introduction to psychology ( MohanPrimlani, Oxford and L.B.H.publishing co. New Delhi)
2. Boaz: General psychology Boze Institute of Psychological service Madras.
3. KuppuswamiB :An introduction to social psychology (Asia Publishing Bombay).
4. Sharma R.N.Social Psychology ( Orient publishing House- Kanpur)
5. Boscher W.C. and Albrecht K.G.- 1977 Understanding People Modles and concept San Digo CA. Pfeiffer and Co.
6. Introduction Psychology- Ernest R. Hilgard, Richard C Atkinson, Rita L. Atkinson, Oxford and IBH Publishing Co. New Delhi.
7. Introduction to Psychology- (seventh edition)- Clifford T. Morgan, Richard A. King. John R. Weisz, John Schopler.- Tata-McGraw-Hill.

**B.S.W.Part-I (Semester-I)**  
**Paper-V**  
**Introduction to Professional Social Work**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

**Unit-I** Social Work and Profession of Social work – Concept, Definition, Objectives, Values,  
**Unit-I** Social Work and Professional Social work – Concept, Definition, Objectives, Values, Goals, Principles.

**Unit-II** History of Social Work in India –

- Social Work in Ancient Period, Medieval Period and Modern Period.
- Social Vision of Modern Social Reformers : Mahatma Fule, Mahatma Gandhi, Dr.B.R.Ambedkar, SantGadge Baba, RashtrasantTukdojiMaharaj& Dr. PanjabraoDeshmukh.

**Unit-III**

- Attributes of a Profession and Social Work as a Profession.
- Introduction to Methods of Social Work.
- Fields of Social Work.
- Similarities and differences between Professional Social Work & Voluntary Social Work.

**Unit-IV** **Social Work Related Terms :**

Social Service, Social Justice, Social Security, Social Development, Social Welfare, Social Reform.

For Internal 10 Marks- Assignment& Subject based Innovative Activity/Project

**Reference Books :**

- Desai Murlil : (1998) Towards Peoples Centered Development Social Work Education and Practice Cell (TISS)
- Ram krushnarao Belurkar : SantTukdoj iMaharaj
- Dandekar G.N. – Sant Gadge Maharaj.
- Phadke P.D. – Social Reformers of Maharashtra, Maharashtra Information Centre, Mumbai, 1985.
- Choudhari D. Paul – Introductions to Social Work – Atmaram and Sons, Delhi – 1964.

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**B.S.W.Part-I (Semester-I)  
Paper-VI  
Indian Ideologies of Social Work**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

**Objective :**

- Unit-I** Indian History of Ideologies for Social Change  
Bhakti & Sufi Movements, Hindu Reform Movements, Gandhian Ideology, Ideology of Indian Constitution and Ideology of Democracy.
- Unit-II** Some Contemporary Ideologies for Social change :-Liberalisation & Globalization, Nationalism, Feminism, Multiculturalism, Ideology of Sustainable Development& People – Centered development, Ideologies of Non-Government Organisations(NGOs).
- Unit-III** Contemporary Ideologies of Social Work Profession :-  
i. Marginalization of vulnerable groups, Emerging Ideologies of Professional Social Work.
- Unit-IV** \* Spirituality & Social Work  
\* Social Work Values & Ethics

For Internal 10 Marks- Assignment& Subject based Innovative Activity/Project

**Reference :**

- Desai Murali (1998) :Towards Peoples centered Development ; Social Work Education Practice Cell (TISS)
  - Desai Murali (2000) , Curriculum Development on History of Ideologies for Social Change and Social Work, Mumbai, Social Work education and practice Cell (TISS)
  - Parrish Margarete (2010), Social work Perspectives on Human Behaviours, New Delhi, Rawat Publication.
- \* शास्त्री राजाराम , ( ) समाजकार्य , उत्तर प्रदेश संस्थान लखनौ.
- \* टांकसाळे प्राजक्ता ( ) व्यावसायिक समाजकार्य, साईनाथ प्रकाशन, नागपूर.
- \* पांगुळ - बारहाते नंदा, (२०१०) समाजकार्यविचारधारा :-सिद्धांत आणि व्यवहार, आर.बी. प्रकाशन, नागपूर.

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**B.S.W. Part-I (Semester-I)  
Paper-VII  
Working with Individuals and Families-I  
(Social Case Work)**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

**Unit-I Historical Perspectives :**

- History and development of Social casework in U.K., U.S.A. and India

**Unit-II Individual& Family**

- Man as a bio-psycho-socio-cultural organism, Uniqueness of each individual
- Individuals rights to have a family
- Rights of family
- Developmental stages of family
- Factors affecting the family cycle

**Unit-III Concept & Components of Social Case Work.**

- Concept and Definitions of Case Work
- Components of Casework : Person, Problem, Place. Process

**Unit-IV Process& Principles**

Process of Social case work-study, Assessment, Intervention, Evaluation, Termination, Follow up .

- Principles of case work
- Client worker Relationship

For Internal 10 Marks- Assignment& Subject based Innovative Activity/Project

**Recommended Readings :**

समाजकार्य—डॉ. प्राजक्ता टोंकसाळे, श्री साईनाथ प्रकाशननागपूर  
व्यावसायिक समाजकार्य संकल्पना आणि सैद्धांतिकज्ञान २००० साईनाथ प्रकाशननागपूर  
समाजकार्यसिद्धांत और व्यवहार — के.सिंह प्रकाशनकेंद्रक्रॉसिंग, सितापूर रोड, लखनऊ  
समाजकार्य पद्धतीक्षेत्रविचारधारा व समाजसुधारडॉ. संजय साळवीकर

1. Aptekar, Herbert (1955) The Dynamics of Casework and Counselling, New York :Tioughton Mifflin Co.
2. Babara, J. G. (1991) Beyond Case Work, London
3. Biestek, Felix (1968) The Casework Relationship, London Unwin University Book
4. Fisher, Joe (1978) Effective Case Work Practice -- An electric approach. New York : Mac-Graw Hill
5. Garrett, Annett (1972) Interviewing - Its Principles and Methods. Family Service Association of America, New York
6. Government of India (1987) Encyclopedia in Social Work, Errs' Delhi Publication Division (Social Welfare Ministry)
7. Hamilton, Gordon (1970) The New York School of Social Work : Theory and Practice of Social Case Work, New York and London : Columbia University Press
8. Holis, Florence and Woods, Mary E. (198 I) Casework -- A Psychoical Therapy, New York : Fandom House
9. Kadushin, Alfred (1990) The Social Work Interview, New York :Coltilmbia University Press
10. Keats, Daphne (2002) Interviewing A Practical Guide for Students and Professionals, New Delhi : Viva Books Pvt.Ltd.
11. Lishman, Joyce (1994) Communication in Social Work, New York : Palgrave MacMillan
12. Mathew Grace (1992) An Introduction to Social Case Work, Bombay : Tata Institute of Social Sciences
13. Nelson Jones, Richard, (1984) Practical Counselling and Helping Skills, London : Harper and Row
14. Nursten, Jean (1974) Process of Case Work. Pitman Pttbhishing Corporation
15. O'Hagan, Kieran, Kingsley, Jessica (2003) Competence in Social Work Practice — A Practical Guide for Professionals, London
16. Perlman, Helen Harris (1964) Social Case Work — A Problem Solving Process, London : University of Chicago Press
17. Rameshwari Devi, Ravi Prakash (2004) Social Work Methods, Practics and Perspectives (Models of Casework Practice), Vol. 11, Ch.3, Jaipur MangalDcep Publication
18. Richmond, Mary (1970) Social Diagnosis, New York : Free Press
19. Sena, Fine & Glass, Paul H. (1966) The First Helping Interview Engaging the Client & Building Trust, New York : Sage Publications
20. Sheafor, Bradford, Horejsi, Charles. Horejsi. Gloria, (1997) Techniques and Guidelines for Social Work Practice, London : Allyn and Bacon
21. Thompson, Neil (2006 2<sup>nd</sup> Ed.) People Skills, New York : Palgrave Macmillan
22. Timms, Noel (1966) Social Case Work, London : Routledge &K.egan Paul

**General References :**

1. Banerjee, G. R. : Concept of Being & Becoming in the Practice of Social Work, Indian Journal of Social Work, Mumbai
2. Banerjee, Gauri Rani (1973) Papers on Social Work - An Indian Perspective, Bombay : Tata Institute of Social Sciences
3. Buboiss and Miley (1999) Social Work - An Empowering Profession, London Allyn and Bacon
4. Choudhary, D. Paul (2000) Introduction of Social Work, Delhi :Atmaram& Sons
5. Davies, Martin (2002) Companion to Social Work, Oxford, UK : Blackwell Ltd.
6. Dealing, Alan, Longam (1993) The Social Welfare Work Book. U.K.
7. Feltham, Colin, Dryden, Windy (2005) Dictionary of Counselling. Mumbai : I.K. International Pvt. Ltd.
8. Friedlander, W. A. (1978) Concepts & Methods of Social Work, New Delhi : Prentice Hall International Inc.
9. Institute of Sustainable Development Encyclopaedia in Social Work, New Delhi :AnmolPrakashan
10. McMoham M.O., (1996) Social Work Practice, London : Allyn Bacon
11. Reading, Hugo (1996) Dictionary of Social Sciences, New Delhi : Atlantic Publishers and Distributors
12. Skidmore, Rex, Thackeray, Milton, O. Wiliam, Farley (1983) Introduction to Social Work, New Jersey : Prentice Hall
13. Upadhyay, R. K. (2003) Social Case Work, Jaipur & New Delhi :Rawat Publications
14. Walter Friedlander (1977) Concepts and Metods of Social Work. New Delhi Allyn Bacon

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**B.S.W.Part-I (Semester-I)**  
**Paper-VIII**  
**Cotemporary Social Movements**

Credit : 02

Marks Theory : 40  
 Int.Ass. : 10

**Unit-I**

Social Movement — Definition, Characteristics, Causes and Types  
 Understanding the Politics of Protest  
 Contribution of social movements to Social Change

**Unit-II**

New Social Movements in India-  
 Women's Movements  
 Environmental Movements  
 Citizens Movement against Corruption  
 Movement for Protecting Land, Water, Forest

**Unit-III**

Emerging Issue in Rural Urban Communities  
 The Agrarian crisis and Rural —Urban Migration  
 Issues of Food security, Health and Employment affecting the Poor

**Unit-IV**

Overview of Significant Social Movement in India  
 Peasant Movement  
 Dalit Movement  
 Labour Movement  
 Tribal Movement  
 For Internal 10 Marks- Assignment & Subject based Innovative Activity/Project

**Books Recommended :**

Desai, A.R.-Peasant struggles in India, Bombay: Oxford university Press 1979  
 Dhanagare, D.N. Peasant Movements in India, 1920-1950 Delhi: oxford university press 1983  
 Rao, M.S.A. Social Movements and Social Transformation Macmillan : Delhi 1979  
 Singh, R. S, social Movements in India, Old & New, New Delhi: sage 2000  
 Singh, K.S., Tribal Movements in India, New Delhi: 1985  
 Shah, G. Social Movement in India: A review of Literature, New Delhi, Sage 2012

**B.S.W.Part-I (Semester-I)**  
**Paper-IX**  
**Field Work (Social Work Practicum)**

Credit : 04

Marks : 100

**Notes :**

- A) No Grace Marks shall be allowed for Passing in Social Work Practicum.
- B) The social work practicum of student shall be supervised by the Social Work Faculty Supervisor

Sr.No.	Components	Marks Allowed	Type of Activity
	<b>Orientation (Minimum 10 Hrs ) (Attendance, Participation &amp; Report Writing )</b>	<b>10</b>	
01.	<b>Agency Visits :</b> *No. of Visit – at least 05. *01 Visit from each Field of S.W. Distribution of Marks - 1) Attendance 2) Behaviour & Performance during Visits 3) Report Writing (Each Visit 02 Marks)	05 10 10 ----- <b>25</b>	
02	<b>Scrap Book (Compilation of News Paper clippings &amp; its critical Analysis.</b> At least 10 News items / Articles. 1) Efforts for Collection of Paper clippings 2) Preparation of Scrap Book 3) Analysis of News items / Articles&Report Writing	05 10 05 --- <b>20</b>	<b>Individual Activity</b>

03	<b>Paper Presentation</b>		<b>GroupWise</b>
	1) Paper Preparation	08	
	2) Quality of Paper	05	
	3) Paper Presentation	07	
	4) Attendance at the time of other Paper Presentations	05	
		----	
		<b>25</b>	
04	<b>Internal Viva-Voce</b>		Individual
	1) Orientation	04	
	2) Agency Visits	04	
	3) Analysis News/articles on Social Issue	04	
	4) Paper Presentation	04	
	5) General	04	
		----	
		<b>20</b>	

**Reference Books :**

- 1) Skill Training for Social Workers , (A Manual for Social Training Worker), Published by Karve Institute of Social Services, Pune by RumaBavikar, Geeta Rao.
- 2) Battacharya Sanjay, Social Work in Integrated Approach, New Delhi, Deep & Deep Pub. Pvt. Ltd.
- 3) Bhatt B.M. (1960) , Records of Group Work Practice in India, Baroda University, Baroda.
- 4) Delhi School of Social Work (1958), Field work records in Group Work and Community Organization, London, Tavistock Publication.
- 5) Corey Geral, (1977), Groups Process and Practice, USA : Brook/Code Publishing Company.
- 6) Douglas Tom (1977), Group and work Practice, London, Tavistock Publication.
- 7) Bumard D.- Counselling Skills Training, New Delhi, viva Books.

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**Scheme of Teaching & Examination of B.S.W. Semester-II**

Sr. No	Name of the Subject	Credits	Max. Marks	Max.Marks (Theory)	Passing Marks	Max.Marks (Internal)	Passing Marks
1	Compulsory English – II	02	50	40	16	10	04
2	Marathi – II / Supplementary English – II	02	50	40	16	10	04
3	Sociology for Social Workers -II	02	50	40	16	10	04
4	Human Growth & Development	02	50	40	16	10	04
5	Personal & Professional Skills for Social Work Intervention	02	50	40	16	10	04
6	Western Ideologies of Social Work	02	50	40	16	10	04
7	Working with Individuals & Families(Social Case Work) – II	02	50	40	16	10	04
8	Community Health Education	02	50	40	16	10	04
9	Social Work Practicum (Field Work)	04	100	80	32	20 Viva-Voce	08
	<b>TOTAL</b>	20	500	400	<b>160</b>	<b>100</b>	<b>40</b>

**B.S.W.Part-I (Semester-II)**

**Compulsory English**

Credit : 02

Marks Theory : 40

Int.Ass. : 10

10 Marks

**Unit-I Prose**

1. A Tiger of Malgudi
2. The Two Friends
3. Monday Morning

Answer One Question from Three Questions in about 150 words

**Unit-II Poetry**

1. The Railway Clark
2. Prospice
3. The Unknown Citizen

10 Marks

Answer One Question from Three Questions in about 150 words

<b>Unit-III Essay</b>	10 Marks
One Essay on Great Indians *Mahatma Gandhi *Dr. BabasahebAmbedkar *SantGadge Baba *JyotibaPhule * ShahuMaharaj * RashtraSantTukdojiMaharaj * Dr. PanjabraoDeshmukh	
<b>Unit-IV Narration</b>	5 Marks
Use of Phrases	5 Marks
Internal	10 Marks
Five Assignments on given topics ( 2 Marks each)	10 Marks.

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**B.S.W.Part-I (Semester-II)**  
**Supplementary English-II**

Credit : 02 Marks Theory : 40  
Int.Ass. : 10

**Unit-I Prose** 10 Marks

1. Dr. C.V. Raman The Celebrated Genius (Chainar)
2. The Model Millionaire Oscar Wilde (Reflections)
3. Uncle Podger Hangs a Picture Jerome K Jerome

Answer One Question from Three Questions in about 150 words

**Unit-II Poetry** 10 Marks

1. All the World's Stage William Shakespeare
2. Mirror Sylvia Plath
3. Punishment in the Kindergarten Kamala Das

Answer One Question from Three Questions in about 150 words

**Unit-III Essay on the Social Problem** 10 Marks

Topics :- Dowry, Gender Discrimination, Juvenile Delinquency, Human Rights Violation, Alcoholism, Farmer's Suicide Developing an ESSAY on One in about 350 words.

**Unit-IV Expansion of an Idea** 5 Marks

Expand any one idea from the given one line ideas. (Idioms and Phrases)

**Unit-V Punctuation** 5 Marks

Punctuation of a given Paragraph

Internal 10 Marks

- Four Assignments on given topics ( 2 Marks each ) 08 Marks
- Reading a Poem and Question and answer 02 Marks

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**B.S.W.Part-I (Semester-II)**  
**मराठी-२**

Credit : 02 Marks Theory : 40  
Int.Ass. : 10

**पाठ्यपुस्तक : वैखरीवैचारिक :**

- १) साक्षरकी सार्थक — विनोबा भावे
- २) राष्ट्रसंतांचादेव - सुदाम सावरकर
- ३) पुरुष म्हणजे सूर्य आणिस्त्रिया सूर्यफूल ? - छायादातार

**ललित :**

- ४) उपभोगग्रस्त समाज सुसंस्कृत असू शकतोकाय ? - भा.ल. भोळे
- ५) चटके - बाबाराव मुसळे
- ६) सर्वा - प्रतिमाङ्गोले

**कविता :**

- ७) या जिवनात केंव्हा - उ.रा. गिरी
- ८) खापराचेदिवे - विठ्ठल वाघ
- ९) पेटवूनकादेश - मिर्झा रफी अहमद बेग
- १०)माणसेगेलीकुटे - बबन सराडकर

**स्थुलवाचन :**

- १) प्रवासी पक्षी - कुसुमाग्रज - संपादक शंकर वैद्य, पॉपुलर प्रकाशन प्रा.ली. मुंबई
- २) आमचा बाप अन आम्ही —नरेंद्र जाधव, प्रकाशक, ग्रंथाली, महात्मा फुलेकन्या शाळा मुंबई
- ३) हाती ज्यांच्या शुन्य होते - अरुण शेवते, ऋतुरंग प्रकाशन, गोरेगाव मुंबई
- ४) कोल्हाट्याचं पोर - किशोर शांताबाई काळे

**निबंध :** सामाजिक विषयावर (३०० शब्दांचा)

**अर्ज निवेदन लेखन :** या पैकी दोन लिहावयास येतील

नोकरीसाठी अर्ज

सुट्टीचा अर्ज

शेतक-यांच्या प्रश्नाबाबत मुख्यमंत्र्यांना निवेदन

बालमजूरी प्रश्नांबाबत जिल्हाधिकाऱ्यांना निवेदन

**अहवाल लेखन :**

महाविद्यालयात संपन्न झालेल्या कार्यक्रमाची, वृत्तपत्रांना पाठविण्याकरिता बातमी तयार करणे.  
(शब्दमर्यादा २००)

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**B.S.W.Part-I (Semester-II)  
PAPER-III  
SOCIOLOGY FOR SOCIAL WORKERS-II**

Credit : 02

Marks Theory : 40

Int.Ass. : 10

**Unit-I : Community :**

- . Meaning and Nature of Community
- . Types of Communities
- . Meaning and Characteristics of Tribal, Urban and Rural Community

**Unit II : Social Stratification :**

- . Meaning, Nature and Characteristics of Social Stratification
- . Types of social stratification
- . Mobility in caste and class stratification

**Unit III : Social Processes :**

- . Meaning & kinds of social Interaction
- . Cooperation, Competition, accommodation and assimilation

**Unit IV : Social change and Social Disorganisation :**

- . Social Change : Meaning and nature of social change, Factor affecting social change
- . Social Disorganisation : Meaning, nature and factors responsible for social disorganization

For Internal 10 Marks- Assignment & Subject based Innovative Activity/Project

**Recommended Books :-**

1. Urban Sociology – Vidya Bhushan
2. Social Anthropology and Indian Tribes – R.N. Sharma
३. भारत में ग्रामीण समाजशास्त्र - डॉ. रामनाथ शर्मा
४. आदिवासींचे समाजशास्त्र - डॉ. प्रदिप आगलावे
५. समाजशास्त्र - डॉ. प्रदिप आगलावे
६. ग्रामीण व नागरी समाजशास्त्र - रा.ज. लोटे
७. सामाजिक संस्था—डॉ. दा.धो. काचोळे
८. समाजअवस्था व सामाजिक प्रक्रीया—डॉ. दा.धो. काचोळे
९. समाजशास्त्र मुलभुत संकल्पना—डॉ. सर्जेराव साळुंखे
10. An introduction to society – VidhyaBhushan
11. Society a systematic Introduction – Johanson H

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**B.S.W.Part-I (Semester-II)**  
**PAPER-IV**  
**Human Growth and Development**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

**Unit-I Introduction To Human Growth And Development**

- Concept & Characteristics of Human Development.
- Growth & Development
- Stages of Human Development
- Role of nature & nurture in development

**Unit-II Prenatal& Infancy**

Conception, Stages of prenatal development  
Factors affecting prenatal development – Maternal & parental factors.  
Developmental Milestones.  
Infancy - Physical, Social & Cognitive Developmental Milestones.

**Unit-III Childhood & Adolescence**

Early & late childhood :- Characteristics, physical, social & cognitive development,  
Problems in Childhood.  
Adolescence :- Characteristics, Physical, Social & Cognitive Developmental Milestones,  
Challenges & Issues in adolescence Development.

**Unit-IV Adulthood & Aging.**

Early, Middle and Late Adulthood :- Characteristics, development, problems &  
Adjustments.  
Challenges & issues in Aging.

For Internal 10 Marks- Assignment& Subject based Innovative Activity/Project

**Reference Books :**

- Baltes, P.B.(Ed.) (1978) Life Span Development and Behaviour, New York, Academic Press, Inc.  
Bronfenbrenner, U.1979 The Ecology of Human Development, Cambridge: HarvardUniversity Press.  
Chowdary, D.P. 1992 Aging and the aged, New Delhi: Inter-India Publications.  
Clarke-Steward, A. Child Development: A Tropical Approach: ( Four Unit ) S.and Kochi. J. 1985  
Das and Dash The Psychology of Poverty.  
Gard, P.and Parikh, I. 1970 Indian Youth at the Crossroads: Profiles in identity.12  
Gore, M.S. 1978 Changes in the family and the process of socialization in India  
in Anthony, E.J. & Colette, C.(Eds). The child in his family. Wiley, 365,374  
Gore, M.S. 1992 Aging and the future of the human being. The Indian journalof social work, 53(2), 210-219.  
Gore,M.S.1978 Changes in the family and the process of socialization in India in Anthony, E.J.& Colette, C.(Eds)  
The child in his family, Wiley, 365-374.  
Kail, R.V. and Cavanagh, Human Development, Pacific Grove, CA: Brooks/CoreJ.C. 1996 Publishing company.  
Kakar, S.1979 Indian childhood, cultural ideals and social reality, Delhi  
oxford university press.  
Katkar, S.1982 Identity and adulthood, Delhi: oxford University press.  
Katkar, S. 1970 Conflict and Choice-Indian youth in a changing society, Bombay :somaiya publications  
Katkar, Sudhir. 1978 Images of the Life cycle and adulthood in India, in Anthony,  
E.G. and Colette, c. (Eds.) Thechild in his family wiley, 319- 332.  
Kaplan, P.s. 1988 The Human odyssey : Lifespan development, St.Paul, Westpublishing company.  
Kapur, M. 1955 Mental Health of Indian Children, Delhi: Sage publications.  
Le francois, G.R. 1990 The Life Span, Third Edition, University of Alberta.  
Le francois, G.R.1990 The Life span, Third edition, university of Alberta.  
Magnesson, D and Allen. Human Development : An International Perspectives. New  
V.C. 1983 York; Academic Press. Chapters 1.5,6,11,14,16,19,21.  
Maier, H.W.1965 Three theories of Child Development. N.Y. Harper and Rows  
Misra. G.(Ed) 1990 Social Psychology in India, New Delhi: Sage Publications ( For the topic “Deprivation and  
Development”)  
Rapoport, Rhona and Growing through Life, Lifesycle Book, New York, Harper a  
Rapoport, Robert 1980 Row, Publishers.  
Rogers, D. 1977 Child Psychology, Monterey, C.A. Brooks/cole Publishing  
company. ( For environmental effects, systems perspective  
personality development, emotional development and cultural  
influences See chapters 2,4,7,8,9,11,13,14.  
Schiamberg, L.B.1985 Human Development, N.Y. L. Macmillan Publishing  
Seifert, K.Hoffnug. Life Span development 2nd ed. New York Hoghton  
R.J.et.al.2000 Mifflin co.  
Sharma, N. 1999 Adolescent Girl Child in India, News Bulletin of the Indian  
Council of Child welfare.



Sneehy G. 1976 Passages : Predictable crisis of Adult Life New York Bantam Books

Sigciman, C.K. and Shaffer Life span human development 2nd edition, pacific gorve.

D.R. 1995 CA: Brooks Cole Publishing Company.

Sinha, D.et.al.1982 Deprivation: Its Social Roots and Psychological Consequencess, New Delhi: concept Publications. Chapter13 2(pp.17-24). Chapter 3 (25-3), Chapter 7 (103-122). Chapter 8 (123-138), Chapter 12 (195-216), Chapter 13 (217-236) and Chapter 14 ( 237-260).

Smolack, L.1993 Adult Development, New Jersey :Pretice Hall.

Sternberg.R.J.andWanger, Practical Intelligence. Nature and Origins of competence in

R.K. 1986 Everyday World, London : Cambridge University Press.

Veedon, R.1993 Death in old age and bereavement counseling, Indian Journal of Social Work 54(1), 85-92.

Wehr.G.1987 Jung: A Bibliography, Boston: Shambhala.

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**B.S.W.Part-I (Semester-II)**  
**Paper-V**  
**Personal and Professional skills for**  
**Social Work Intervention**

Credit : 02

Marks Theory : 40

Int.Ass. : 10

**Unit-I**

Definition and meaning of skill, Personal skills, Professional skills, Life skills, Soft skills and Hard skills  
Components of professional Social work- knowledge, skills, Attitudes and values

**Unit-II LifeSkills –**

Self-awareness, Empathy, Assertiveness, Interpersonal relationship, Effective Communication, Creative thinking, Critical thinking, Decision making, Problem solving, Coping with stress, Goal Setting

**Unit-III**

Skills- Active listening, Emotional Intelligence, Organization skills, Tolerance, setting boundaries, Objectivity, Analytical skills, Good Time Management, Persuasion, Counseling skills, Negotiating skills, Record keeping, Mediation skills, Advocacy skills,

**Unit-IV**

Initial Contact skills with client groups, Interviewing skills, recording skill, fundraising and resource mobilizing, writing skills, Report writing skills, Presentation skills, Leadership, Public speaking

**Reference:**

- Cournoyer, Barry (2000) Social Work Skills Workbook, Third Edition, California: Wordsworth Publishing Company.
- Pawar,M. hunna, G. and shereedan, R.(2004) International Social Work Practicum in India Astrilian Social Work 53(3)
- PatkarPravin, (1999) Field Work, Granthali Publication, Mumbai
- PRIA, Training for Trainer, Institutional area, Tughalakabad, Delhi.
- Pincus, Allen (1973) Social Work Practice : Model and Method, Illinois: F.E. Peacock Anne Minaham Publishers inc
- Parsons Ruth, J., Jorgensen J.D.Hernandez, Santos H. (1994 ) The Integration of Social Work Practice, California: Brooks Cole.
- Roy,G.S. (2004) International Field Work Experience : A Survey of U.S.School.
- Walsh, Joseph,(2006) Theories of Direct Practice, Belmont, CA: Brooks/ Cole.
- Ruch G. (2000) Self and Social Work: Towards an integrated model of Learning, Journal of Social Work Practice, 14 (2) pp 99-112
- Singh R.R. (ed) (1985), Field Work in Social Work Education: A Perspective for Human Service Profession, New Delhi, Concept Publishing Company.
- SudhaDatar and at. al. (ed) (2009) Skill Training for social workers: A Manual, Sage Publication , New Delhi.

For Internal 10 Marks- Assignment& Subject based Innovative Activity/Project

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**B.S.W.Part-I (Semester-II)**  
**Paper-VI**  
**Western Ideologies of Social Work**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

<b>Unit-I</b>	Western History of Ideologies for Social Changes. Clinical Social work, Ecological Social work
<b>Unit-II</b>	Western History of Social work Profession : Medieval Period – Judeo Christian Ideology, Modern Period – Rationalism &Welfarism
<b>Unit-III</b>	Liberalism & Democracy. Socialism and Human Rights.
<b>Unit-IV</b>	Social Work Education :Beginning of Social work Education. Social work Education in western countries, Social work education in India & its Development.

For Internal 10 Marks- Assignment & Subject based Innovative Activity/Project.

**References :**

- Adams Robert (2010), The Short Guide to social work, New Delhi, Rawat Pub. (Indian Reprint, 2012).
- Desai Murti (2000), Curriculum Development .History of Ideologies for Social Change & Social Work, Mumbai.
- Desai Murti (1998), Towards Peoples' Centered Deelopment, Social Work education and Practice Cell (1255).
- Nanda B.R. (1985), Gandhi and his Critics, Delhi, Oxford University Press.
- Palkhiwala, (1986), Relevance of Gandhi, New Delhi, Gandhi Peace Foundation.
- Parrish Margarett (2010), Social Work Perspectives in Human Behaviour, New Delhi, Rawat Publication.
- ---- (Marathi)
- ---- (Marathi)
- ---- (Marathi)

**B.S.W.Part-I (Semester-II)**  
**Paper-VII**  
**Working with Individuals and Families (Social Case Work)-II**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

**Unit-I Models of Case Work :**

Social Diagnostic, Supportive and Modificatory, Problem solving, Crisis intervention, Classified treatment method.

**Unit-II Intervention Techniques :**

- Supportive Techniques, Reflective Techniques
- Logical Discussion
- Environmental Modification

**Unit-III Skills of Social Case Work.**

- Skills : Communication, Rapport Building, Listening skills, observation home-visits, Interviewing & its meaning, types, process.
- Intake record/ sheet and the intake interview (Client engagement)
- Recording and its types- narrative, process, problem oriented record keeping.
- Subjective and objective assessment, use of case work records as tool of intervention.

**Unit-IV** Scope and limitations of social case work methods in India

For Internal 10 Marks- Assignment & Subject based Innovative Activity/Project

**Recommended Readings :**

**Marathi** ---  
**Marathi** ---  
**Marathi** ---  
**Marathi** ---

1. Aptekar, Herbart (1955) The Dynamics of Case work and Counseling, New York: Houghton Mifflin Co.
2. Government of India (1987) Encyclopedia in Social Work, New Delhi : Pub. Division (Social Welfare Ministry)
3. Hamilton, Gordon (1970) The New York School of Social work : Theory and Practice of Social Case Work, New York and London : Columbia University Press.
4. Mathew Grace, (1992), An Introduction to Social Case work, Bombay,
5. Pearlman, Helen Harris, 1964) Social Case Work – A Problem solving proces, London, University of Chicago Press.
6. Rameshwary Devi, Ravi Prakash, 2004, Social Work Methods, Practice& Perspectives (Models of case work practice), Vol. II, Ch, 3 Jaipur, Mangaldip Publication.
7. Richmond, Mary, (1970), Social Diagnostics, New York Free Press.

**General References :**

1. Banerjee G.R. Concepts of Being a Becoming in the Practice of Social Work, Indian Journal of Social Works, Mumbai.
2. Banerjee Gauri Rani (1973), Papers of Social Work – An Indian, Perpective, Bombay. Tata Institute of Social Sciences.
3. Choudhary, D, Paul (2000), Introduction of Social Work Delhi – Atram&Sons.
4. Friendlander, W.A. (1978), Concepts and Methods of Social Works, New Delhi : Prentice Hall International, Inc.
5. Upadhyay R.,K. (2003), Social Case Work, Jaipur & New Delhi :Rawat Publication

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**B.S.W.Part-I (Semester-II)  
PAPER-VIII  
Community Health Education**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

**Unit-I Health Education in India**

Definition and concept of Health Education : Aims and Objectives, Methods of Health Education, Principles of Health Education in India  
Role of a Health worker in Community setting  
Agencies of Health Education (Formal and Informal)

**Unit-II Community Health**

Concept, Background of community health  
Community Diagnosis and Health Action Plan  
Organizing and Planning for community health programme

**Unit-III Communication in Health Education and training**

Message, analysis of media messages : Information, Education, Communication (IEC)  
The process of change behaviour : Information, Motivation and Guidance  
Principles of Health Education

**Unit-IV Planning for Health Education :**

Goals, programme content, choice of Media specific to target group, evaluation and reports .

For Internal 10 Marks- Assignment& Subject based Innovative Activity/Project

**Reference Books**

- BeeliYaspaHygine& Public Health – Atara& Sons, Delhi  
Kumar D, Social Work Faminine Society, Intellectual Book, Bureau , Bhopal (2006)  
Park J.E. & Park K. Text Book of preventive &Social medicine  
कुळकर्णी के.पी. के. . आरोग्य आणिसमाज, डायमंड प्रकाशन पुणे  
जयस्वाल जयनारायन . निर्दोष आहार पध्दती, गोपाल ग्रंथ प्रकाशन  
रेदवाडेजयश्री . समाज कार्यात आरोग्य काळजी व व्यवस्था, यश प्रकाशन नागपूर  
सरदेसाई इ.वी. . आपण आणि सामाजिक आरोग्य, विद्या प्रकाशन पुणे  
मादिवावोलिना . वैयक्तीक आणि सामाजिक आरोग्य, अनंत प्रकाशन नागपूर  
पार्क/अनुवाद डॉजगन्नाथ . सामाजिक आरोग्य परिचर्या, वर्मा बुकसेंटर पुणे  
डॉ. दा.धो. काचोळे . वैद्यकिय समाजशास्त्र, कैलास पब्लिकेशन औरंगाबाद  
कृष्णकुमारपुजारी . वैद्यकिय समाजशास्त्र, कैलास पब्लिकेशन औरंगाबाद  
पर्थ अनुवादक .व्ही. दिक्षीत . बनारसीदासप्रकाशनजबलपुर  
प्रेमलता द्विवेदी सार्वजनिक आरोग्य . अनंत प्रकाशन नागपूर  
जयंत बरीरे व अशोक कुलकर्णी . सामुदायीकआरोग्य व परिचारीकासेवासाकेतप्रकाशनपुणे

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**B.S.W.Part-I (Semester-II)  
Paper-IX  
Field Work (Social Work-Practicum)**

Credit : 04

Marks : 100

**Notes :**

- A) No grace marks shall be allowed for passing in Social and practicum.
- B) The social work practicum of student shall be supervised by the Social Work Faculty Supervisor
- C) The Social work practicum shall comprise of the following components.

Sr.No.	Components	Marks Allowed	Type of Activity
01.	<b>Application of Programme Media for Social Awareness ( Role Play, Street Play, Poster, Puppet Show, Rally )</b> 1)Selection of Theme/issue 2)Preparation 3)Performance/Presentation 4)Report Writing	05	GroupWise
		05	
		10	
		05	
		<b>25</b>	
02	<b>Visits to anyone CBO &amp; a Service Club (SHG, Mahila Mandal, Youth Mandal, Farmers Group, Rotary Club, Lions Club, Jaycees , Utsav Samiti etc. )</b> 1) Collection of Detail Information 2) Analysis &Presentation 3) Report Writing	08	GroupWise
		10	
		07	
		<b>25</b>	
03	<b>Case Study</b> <b>No. of Case Study – 01</b> 1)Selection of Case 2)Quality of Work& outcome 3)Report writing	05	Individual
		15	
		10	
		<b>30</b>	
04	<b>Internal Viva – Voce</b> 1)Application of Programme Media for Social Awareness 2)Visit to CBO & Service Club 3)Case Study 4)Overall Performance	04	Individual
		05	
		06	
		05	
		<b>20</b>	

**Reference Books :**

- 1) Skill Training for Social Workers , (A Manual for Social Training Worker), Published by Karwe Institute of Social Services, Pune by RumaBawikar, Geeta Rao.
- 2) Battacharya Sanjay, Social Work in Integrated Approach, New Delhi, Deep & Deep Pub. Pvt. Ltd.
- 3) Bhatt B.M. (1960) , Records of Group Work Practice in India, Baroda University, Baroda.
- 4) Delhi School of Social Work (1958), Field work records in Group Work and Community Organization, London, Tavistock Publication.
- 5) Bumard D.- Counselling Skills Training, New Delhi, viva Books.

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**Appendix-B**

**Scheme of Teaching & Examination of B.A. in Social Work Semester-I**

Sr. No	Name of the Subject	Credits	Max. Marks	Max.Marks (Theory)	Passing Marks	Max.Marks (Internal)	Passing Marks
1	Compulsory English – Part I	02	50	40	16	10	04
2	Marathi- Part I / Supplementary English- Part I	02	50	40	16	10	04
3	Sociology –Part I	02	50	40	16	10	04
4	Psychology-Part I	02	50	40	16	10	04
5	Introduction to Professional Social Work	02	50	40	16	10	04
6	Indian Ideologies of Social Work	02	50	40	16	10	04
7	Working with Individuals & Families –(Social Case Work) Part I	02	50	40	16	10	04
8	Children in Difficult Situation	04	100	80	32	20	08
9	Social Work Practicum (Field Work)	02	50	40	16	10	04
	<b>TOTAL</b>	20	500	400	160	100	40

**B. A. in Social Work  
Semester-I  
Paper-I  
COMPULSORY ENGLISH-I**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

**TEXT BOOK PRESCRIBED :**

Easy English by Surendra Chandra  
S. Chand and Company Pvt. Ltd. Ramnagar, New Delhi

**Unit-I Prose - 10 Marks**

1. Facts about English
  2. Essentials of Education
  3. Child Marriage
  4. Seeing Mr. Emerson
- Answer One Question from Four Questions in about 150 words

**Unit-II Poetry - 10 Marks**

1. Passage to India
2. Trees
3. Stopping by Woods on a Snowy Evening

Answer One Question from Three Questions in about 150 words

**Unit-III Letter Writing - 10 Marks**

- Write Two out of Three letter ( 5 Marks each)
1. Letter to field Work Agency
  2. Application for a Job
  3. Letter to Principal
- (Write Two letters out of Three Letters (05 Marks each)

**Unit-IV Change the Voice - 05 Marks**

- Articles / Prepositions - 05 Marks
- Fill in the blanks with suitable articles / prepositions

Internal 10 Marks

- Five Assignments on given topics [ 2 Marks each] 10 Marks

**B. A. in Social Work**  
**Semester-I**  
**Paper-II**  
**SUPPLEMENTARY ENGLISH-I**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

**TEXT BOOK PRESCRIBED**

Fast Tracks :- A Multi-Skill Course in English  
Edited by Board of Studies in English,  
Published by Cambridge University Press Pvt. Ltd.  
For Sant Gadge Baba Amravati University, Amravati.

**Unit-I Prose - 10 Marks**

1. Empowerment of Women - Mrs. Pratibha Devisingh Patil
2. The lost Child - Mulk Raj Anand [English Today]
3. The Suitors and Papa - Anton Chcknov [Images of Life]

Answer One Question from Three Questions in about 150 words

**Unit-I Poetry - 10 Marks**

1. Leave This Chanting and Singing Rabindranath Tagore
2. Gather Ye Rose Buds while Ye May Robert Herrick
3. The Affliction of Margart William Wordsworth

Answer One Question from Three Questions in about 150 words

**Unit-III Report writing - 10 Marks**

Write one detailed report on \*Malnutrition, \*Child Labour, \* Farmer's Suicides \*Current Indian TV serials

**Unit-IV Precis writing - 05 Marks**

Writing a precis of a given Passage in not less than 1/3 length of the original passage.

**Unit-V Story Writing - 05 Marks**

Developing a story from the given points

Internal 10 Marks

- Four Assignments on given topics [ 2 Marks each] 8 Marks
- Reading Prose piece and questions and answers 2 Marks

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**B.A. In Social Work**  
**Semester-I**  
**Paper-II**  
**मराठी-२**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

**पाठ्यपुस्तक : वैखरी**

**वैचारिक :**

१. हा विद्येचा समय आहे ! - शाहु महाराज
२. इष्ट असेलते बोलणार व साध्य असेलतेकरणार—गो.ग.आगरकर
३. स्वतः सुधारल्याशिवाय तुम्ही इतरांना काय शिकवणार — डॉ. आंबेडकर

**ललित :**

४. आधारीचेया परीसाचा दृष्टांत - कोशिराजबास
५. महासर्प - दिवाकर
६. दिवाळी—उद्धव शेळके

**कविता :**

७. नामदेव
८. चोखामेळा
९. नवा शिपाई
१०. लिलाव –कुसुमाग्रज
११. वेदनेचा वेद झाला - मधुकर केचे
१२. नाते जपतांना—डॉ. शोभा रोकडे (काळासंग्रह –धुक्यात विरलेले आर्त)

**स्थूलवाचन—**

१. ग्रामशुद्धी, ग्रामनिर्माण कला. ग्रामगीतेमधील भाग
२. युवकांना आवाहन - स्वामी विवेकानंद
३. श्यामची आई – साने गुरुजी
४. माणसं !- अनिल अवचट

**निबंध - सामाजिक विषयावर – ३०० शब्द**

**पत्रलेखन**

- अभिप्रायपर पत्र
- अभिनंदरपर पत्र
- आभार पत्र
- निमंत्रण पत्र
- अहवाल लेखन

महाविद्यालयात संपन्न झालेल्या कार्यक्रमाचा अहवाल लिहावयास सांगीतला जाईल. - शब्दमर्यादा २००

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**B.A. In Social Work Semester-I  
Paper-III  
Sociology-I**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

**Unit-I**

- Definition of Sociology , subject matter, Sociology as a science, relation between sociology and social work and other social Sciences.

**Unit-II**

- Society – Definition of Society, Characteristics, Functions, Social Structure, Social System.

**Unit-III**

Social groups – Meaning of social groups, Characteristics, Primary group, Secondary group, Meaning of Community, characteristics of Rural & Urban Community.

**Unit-IV**

Social Institutions – Family – Definition, Types of Indian family – Patriarchal, Matriarchal, Joint and Nuclear Family Characteristics of family.

For Internal 10 Marks- Assignment & Subject based Innovative Activity/Project

**Recommended Books :**

१. समाजशास्त्र संकल्पनासिद्धांत—डॉ.पी.एस. भांडारकर, प्राचार्य गणवीर, डॉ. शोभा पाटणे
२. समाजशास्त्र—डॉ. शेख शब्बीर
३. समाजशास्त्र - रा.ज. लोटे
४. समाजशास्त्राची मुलतत्वे— य. श्री. मेहंदळे
५. भारतीय समाजरचना पारंपारीक व आधुनिक—डॉ. प्रकाश बोबडे
६. समाजशास्त्र—एन.एस. वैद्य
७. समाजशास्त्र—डॉ. प्रदिप आगलावे.

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**B.A. In Social work  
Semester-I  
Paper IV  
PSYCHOLOGY-I**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

**Unit-I**

- Introduction, Definition, Psychology as a science
- Scope and Methods, Relationship of psychology to social work
- Attention- Nature & Definition, Types and determinants of attention, span of attention, fluctuation of attention, Division of attention, Distraction of attention

**Unit -II**

- Perception: Definition, factors influencing perception, perceptual constancies: Brightness constancy, colour constancy, size constancy, figure and ground perception.
- Role of attention and perception in day today life.

**Unit-III**

- Learning- Definition, Types of learning, Methods of learning, limitation, conditioning, trial and error Insightful learning, Transfer of learning Role of learning in behavioural modification.
- Memory: Nature, Definition, three stages of memory, short term and long term memory. Memory measurement: Recall Recognition and Relearning.
- Forgetting: Nature, Definition, Theories of forgetting, interference theory, Reconstruction theory, Decay theory, How to improve memory?

**Unit-IV**

- Motivation: Nature, definition, motivational cycle, Types of motives, Physiological, social and psychological motives.
- Motivational theories: Instinct theory, Drive theory, Arousal theory, Expectancy theory, cognitive theory, Hierarchy of motives. Achievement motivation. Methods of improving self motivation, factors affective motivation, SWOT analysis.

For Internal 10 Marks- Assignment& Subject based Innovative Activity/Project

**Books for Study :**

1. Hilgard, Atkinson and Atkinson(1979) : Introduction to Psychology, Oxford and IBH publishing co.New Delhi.
2. Morgan C.T. &King : Introduction to psychology 7th edition.
3. Lahey B.B. : Psychology, An Introduction, Mc Graw Hill publishing company ltd. New Delhi.
4. Baron R.A. (1995): Psychology- the essential science, New York.

**Reference Books**

1. Munn M.L.: Introduction to psychology ( Mohanprimlani, Oxford and L.B.H.publishing co. New Delhi)
2. Boaz: General psychology Boze Institute of psychological service Madras.
3. KuppuswamiB :An introduction to social psychology (Asia publishing Bombay).
4. Sharma R.N.Social Psychology ( Orient publishing House- Kanpur)
5. Boscher W.C. and Albrecht K.G.- 1977 Understanding People Modles and concept San Digo CA. Pfeiffer and Co.
6. Introduction Psychology- Ernest R. Hilgard, Richard C Atkinson, Rita L. Atkinson, Oxford and IBH Publishing Co. New Delhi.
7. Introduction to Psychology- (seventh edition)- Clifford T. Morgan, Richard A. King. John R. Weisz, John Schopler.- Tata-McGraw-Hill.

**B.A. In Social work  
Semester-I  
Paper-V  
Introduction to Professional Social Work**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

**Unit-I**

Social Work and Professional Social work – Concept, Definition, Objectives, Values, Goals, Principles.

**Unit-II**

- History of Social Work in India –
- Social Work in Ancient Period, Medieval Period and Modern Period.
- Social Vision of Modern Social Reformers : Mahatma Fule, Mahatma Gandhi, Dr. B.R. Ambedkar, Sant Gadge Baba & Rashtasant Tukdoji Maharaj, Dr. Panjabrao Deshmukh.

**Unit-III**

- Attributes of a Profession and Social Work as a Profession.
- Introduction to Methods of Social Work.
- Fields of Social Work.
- Similarities and differences between Professional Social Work & Voluntary Social Work.



**Unit-IV Social Work Related Terms :**  
Social Service, Social Justice, Social Security, Social Development, Social Welfare,  
Social Reform.

For Internal 10 Marks- Assignment & Subject based Innovative Activity/Project

**Books references :**

- Desai Murlu : (1998) Towards Peoples Centered Development Social Work Education and Practice Cell (TISS)
- Ram krushnarao Belurkar : Sant Tukdoji Maharaj
- Dandekar G.N. – Sant Gadge Maharaj.
- Phadke P.D. – Social Reformers of Maharashtra, Maharashtra Information Centre, Mumbai, 1985.
- Choudhari D. Paul – Introductions to Social Work – Atmaram and Sons, Delhi – 1964.

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**B.A. in Social Work Part-I Sem-I  
Paper-VI  
Indian Ideologies of Social Work**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

**Objective :**

**Unit-I** Indian History of Ideologies for Social Change  
Bhakti & Sufi Movements, Hindu Reform Movements, Gandhian Ideology, Ideology of  
Indian Constitution and Ideology of Democracy.

**Unit-II** Some Contemporary Ideologies for Social change :- Liberalization &  
Globalization, Nationalism, Feminism, Multiculturalism, Ideology of Sustainable  
Development & People – Centered development, Ideologies of Non-Government  
Organizations (NGOs).

**Unit-III** Contemporary Ideologies of Social Work Profession :-  
i. Marginalization of vulnerable groups, Emerging Ideologies of Professional  
Social Work.

**Unit-IV** i. Spirituality & Social Work  
ii. Social Work Values & Ethics

For Internal 10 Marks- Assignment & Subject based Innovative Activity/Project

**Reference :**

- Desai Murali (1998) : Towards Peoples centered Development ; Social Work  
Education Practice Cell (TISS)
- Desai Murali (2000) , Curriculum Development on History of Ideologies for Social  
Change and Social Work, Mumbai, Social Work education and practice Cell (TISS)
- Parrish Margarete (2010), Social work Perspectives on Human Behaviours, New  
Delhi, Rawat Publication

- \* शास्त्री राजाराम , ( ) समाजकार्य , उत्तर प्रदेश संस्थान लखनौ.
- \* टांकसाळे प्राजक्ता ( ) व्यावसायिक समाजकार्य, साईनाथ प्रकाशन, नागपूर.
- \* पांगुळ - बारहाते नंदा, (२०१०) समाजकार्य विचारधारा :- सिद्धांत आणि व्यवहार, आर.बी. प्रकाशन, नागपूर.

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**B.A. in Social Work Part-I Sem-I  
Paper-VII  
Working with Individuals and Families ( Social Case Work)- Part I**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

**Unit-I Historical Perspectives :**

- History and development of Social casework in U.K., U.S.A. and India

**Unit-II Individual & Family**

- Man as a bio-psycho-socio-cultural organism, Uniqueness of each individual
- Individuals rights to have a family
- Rights of family
- Developmental stages of family
- Factors affecting the family cycle

**Unit-III Concept & Components of Social Case Work.**

- Concept and Definitions of Case Work
- Components of casework : Person, Problem, Place. Process

**Unit-IV Process & Principles**

Process of Social case work-study, Assessment, Intervention, Evaluation, Termination, Follow up .

- Principles of case work
- Client worker Relationship

For Internal 10 Marks- Assignment & Subject based Innovative Activity/Project

**Recommended Readings :**

समाजकार्य-डॉ. प्राजक्ता टोंकसाळे, श्री साईनाथ प्रकाशन नागपूर  
व्यावसायिक समाजकार्य संकल्पना आणि सैद्धांतिक ज्ञान २००० साईनाथ प्रकाशन नागपूर  
समाजकार्य सिद्धांत और व्यवहार – के.सिंह प्रकाशन केंद्र क्रॉसिंग, सित्तपूर रोड, लखनऊ  
समाजकार्य पद्धती क्षेत्र विचारधारा व समाजसुधार डॉ. संजय साळवीकर

1. Aptekar, Herbert (1955) The Dynamics of Casework and Counselling, New York :Thoughton Mifflin Co.
2. Babara, J. G. (1991) Beyond Case Work, London
3. Biestek, Felix (1968) The Casework Relationship, London Unwin University Book
4. Fisher, Joe (1978) Effective Case Work Practice -- An electric approach. New York : Mac-Graw Hill
5. Garrett, Annett (1972) Interviewing - Its Principles and Methods. Family Service Association of America, New York
6. Government of India (1987) Encyclopedia in Social Work, Errs' Delhi Publication Division (Social Welfare Ministry)
7. Hamilton, Gordon (1970) The New York School of Social Work : Theory and Practice of Social Case Work, New York and London : Columbia University Press
8. Holis, Florence and Woods, Mary E. (198 I) Casework -- A Psychooical Therapy, New York : Fandom House
9. Kadushin, Alfred (1990) The Social Work Interview, New York :Coltilmbia University Press
10. Keats, Daphne (2002) Interviewing A Practical Guide for Students and Professionals, New Delhi : Viva Books Pvt.Ltd.
11. Lishman, Joyce (1994) Communication in Social Work, New York : Palgrave MacMillan
12. Mathew Grace (1992) An Introduction to Social Case Work, Bombay : Tata Institute of Social Sciences
13. Nelson Jones, Richard, (1984) Practical Counselling and Helping Skills, London : Harper and Row
14. Nursten, Jean (1974) Process of Case Work. Pitman Pttbhishing Corporation
15. O'Hagan, Kieran, Kingsley, Jessica (2003) Competence in Social Work Practice — A Practical Guide for Professionals, London
16. Perlman, Helen Harris (1964) Social Case Work — A Problem Solving Process, London : University of Chicago Press
17. Rameshwari Devi, Ravi Prakash (2004) Social Work Methods, Practics and Perspectives (Models of Casework Practice), Vol. 11, Ch.3, Jaipur MangalDcep Publication
18. Richmond, Mary (1970) Social Diagnosis, New York : Free Press
19. Sena, Fine & Glass, Paul H. (1966) The First Helping Interview Engaging the Client & Building Trust, New York : Sage Publications
20. Sheafor, Bradford, Horejsi, Charles. Horejsi. Gloria, (1997) Techniques and Guidelines for Social Work Practice, London : Allyn and Bacon
21. Thompson, Neil (2006 2<sup>nd</sup> Ed.) People Skills, New York : Palgrave Macmillan
22. Timms, Noel (1966) Social Case Work, London : Routledge &K.egan Paul

**General References :**

1. Banerjee, G. R. : Concept of Being & Becoming in the Practice of Social Work, Indian Journal of Social Work, Mumbai
2. Banerjee, Gauri Rani (1973) Papers on Social Work - An Indian Perspectve, Bombay : Tata Institute of Social Sciences
3. Buboiss and Miley (1999) Social Work - An Empowering Profession, London Allyn and Bacon
4. Choudhary, D. Paul (2000) Introduction of Social Work, Delhi :Atmaram & Sons
5. Davies, Martin (2002) Companion to Social Work, Oxford, UK : Blackwell Ltd.
6. Dealing, Alan, Longam (1993) The Social Welfare Work Book. U.K.
7. Feltham, Colin, Dryden, Windy (2005) Dictionary of Counselling. Mumbai : I.K. International Pvt. Ltd.
8. Friedlander, W. A. (1978) Concepts & Methods of Social Work, New Delhi : Prentice Hall International Inc.
9. Institute of Sustainable Development Encyclopaedia in Social Work, New Delhi :AnmolPrakashan
10. McMohan M.O., (1996) Social Work Practice, London : Allyn Bacon
11. Reading, Hugo (1996) Dictionary of Social Sciences, New Delhi : Atlantic Publishers and Distributors
12. Skidmore, Rex, Thackeray, Milton, O. Wiliam, Farley (1983) Introduction to Social Work, New Jersey : Prentice Hall
13. Upadhyay, R. K. (2003) Social Case Work, Jaipur & New Delhi :Rawat Publications
14. Walter Friedlander (1977) Concepts and Metods of Social Work. New Delhi Allyn Bacon

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**B.A. in Social Work Part-I Sem-I  
Paper-VIII  
Children In Difficult Situations**

Credit : 04

Marks Theory : 80

Int.Ass. :20

**Unit-I** Vulnerability and Vulnerable Children, Concept of Vulnerability, Situations contributing to the vulnerability of children- familial, Societal, Economical, Vulnerability induced due to developmental and global factors, disasters, War and conflicts, trafficking of children.

**Unit-II** Children in Need of Care and Protection – Magnitude, Profile and Problems, Destitute and Orphan Children, working and street children, the girl child, Children of sex workers, children of alcoholics and substance abusers, children affected by HIV / AIDS, Child Abuse, Children with special needs/ Differently abled children.

**Unit-III** Children in Conflict with Law- Definition, Magnitude, Causes, Types of Offences, Impact on Society

**Unit-IV** Interventions – Approaches – Preventive, Promotive, Curative.

- Institutional Services – Residential homes of children – shelter homes, children homes, observation homes, special homes, after care homes, homes for special children, SOS Villages , Role of care givers. Issues of residential care.
- Non – Institutional Services for Children, Sponsorship Programmes, Day Care / Night Shelters, Foster care, Adoption.

**Unit-V** Right base approaches to work with children

- Campaigns and Civil Societies Initiatives.
- United Nations Convention of Rights of Children – Salient Features
- National Commission of protection of child rights, State Commission for protection of child rights, their role and functions,
- Child Line.

For Internal 20 Marks- 2 Assignments & Subject based Innovative Activity/Project

**Books References :**

1. Adenwalla Maharukh, CHILD Protection and Juvenile Justice system of Children in Conflict with law , Childline India Foundation, Mumbai, 2008.
2. Ahuja Ram, Social Problems in India – Juvenile Delinquency, Ch.4, Rawat Publication, Jaipur,
3. Agrawal, K.G. and Panchal, T.K., Inner World of handicapped : A study of Problems of the Disabled, Khanna Publisher, New Delhi, 1993.
4. Bajpai Asha, Child Rights in India : Law Policy and Practice, Oxford University Press, New Delhi, 2003.
5. Child Labour (Prevention and Regulation) Act, 1986, 6 Juvenile Justice (Care & Protection of Children) Act, 2000.
7. Persons with Disabilities Act, 1995.

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**B.A. in Social Work Part-I Sem-I  
Paper-IX  
Social Work Practicum (Field Work)**

Credit : 02

Marks Theory : 50

(A) No grace marks shall be allowed for passing in social work practicum

(B) The social work practicum of student shall be supervised by the Social Work faculty supervisor(C) The social work practicum shall be comprise of the following

**Components:-**

Sr. No	Components	Marks Allotted	Credit- 02
01	Orientation <b>(Minimum 10 Hrs ) (Attendance, Participation &amp; Report Writing )</b>	<b>Total — 10</b>	
02	Agency Visits • No.of Visit 05 • Minimum 1 Visit of each field of Social Work.		
	1) Attendance	05	
	2) Performance & Behavior durong visits 3) Report Writing	10 15	
		<b>Total -30</b>	
03	Internal Viva Voce	<b>Total-10</b>	

**Reference Book**

1. Skill Training for Social Workers ( A Manual for Trainee Social Worker)  
Published by: Karve Institute of Social Services, Pune by: Ruma Bavikar, Sudha Datar, Geeta Rao.

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**Syllabus of B.A. in Social Work  
Scheme of Teaching & Examination of B.A. in Social Work Semester-II**

Sr. No	Name of the Subject	Credits	Max. Marks	Max.Marks (Theory)	Passing Marks	Max.Marks (Internal)	Passing Marks
1	Compulsory English – II	02	50	40	16	10	04
2	Marathi – II / Supplementary English – II	02	50	40	16	10	04
3	Sociology – II	02	50	40	16	10	04
4	Psychology – II	02	50	40	16	10	04
5	Professional Skills for Social Work Intervention	02	50	40	16	10	04
6	Western Ideologies	02	50	40	16	10	04
7	Working with Individuals and Families – II	02	50	40	16	10	04
8	Gender Studies	04	100	80	32	20	08
9	Social Work Practicum (Field Work)	02	50	40	16	10	04
	<b>TOTAL</b>	20	500	400	160	100	40

**B.A. in Social Work  
Semester-II  
Compulsory English-II**

Credit : 02

Marks Theory : 40  
Int.Ass. :10

**Unit-I Prose**

- **10 Marks**

1. A Tiger of Malgudi
2. The Two Friends
3. Monday Morning

Answer One Question from Three Questions in about 150 words

**Unit-II Poetry**

- **10 Marks**

1. The Railway Clark
2. Prospice
3. The Unknown Citizen

Answer One Question from Three Questions in about 150 words

**Unit-III Essay**

- **10 Marks**

One Essay on Great Indians \*Mahatma Gandhi \* Dr. Babasaheb Ambedkar \*Sant Gadge Baba  
\*Jyotiba Phule \*Shahu Maharaj \* Rashtra Sant Tukdoji Maharaj \* Dr. Panjabrao Deshmukh

**Unit-IV Narration**

- **05 Marks**

Use of Phrases

- **05 Marks**

**Internal**

- **10 Marks**

- Five Assignments on given topics [ 2 Marks each] 10 Marks

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**B.A. in Social Work  
Semester-II  
Supplementary English**

Credit : 02

Marks Theory : 40  
Int.Ass. :10

**Unit-I Prose**

- **10 Marks**

- |                                 |                                 |
|---------------------------------|---------------------------------|
| 1. Dr. C.V. Raman               | The Celebrated Genius [Chainar] |
| 2. The Model Millionaire        | Oscar Wilde [Reflections]       |
| 3. Uncle Podger Hangs a Picture | Jerome K Jerome                 |

Answer One Question from Three Questions in about 150 words

**Unit-II Poetry 10 Marks**

1. All the World's a Stage William Shakespeare
2. Mirror Sylvia Plath
3. Punishment in the Kindergarten Kamala Das

Answer One Question from Three Questions in about 150 words

**Unit-III Essay on One Social Problems - 10 Marks**

Topics :-Dowry, Gender Discriminations, Juvenile Delinquency, Human Rights Violation Alcoholism, Farmer's Suicide

Developing an ESSAY on ONE in about 350 words.

**Unit-IV Expansion of an Idea - 05 Marks**

Expand any one Idea from the given one line ideas. [Idioms and Phrases]

**Unit-V Punctuation - 05 Marks**

Punctuation of a given paragraph

**Internal - 10 Marks**

- Four Assignments on given topics [ 2 Marks each] 8 Marks
- Reading a Poem and questions and answers 2 Marks

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**B.A. in Social Work  
Semester-II  
Paper-II  
मराठी-२**

Credit : 02

Marks Theory : 40  
Int.Ass. :10

**पाठ्यपुस्तक : वैखरी**

**वैचारिक :**

१. साक्षरकी सार्थक - विनोबा भावे
२. राष्ट्रसंतांचा देव - सुदाम सावरकर
३. पुरुष म्हणजे सूर्य आणि स्त्रिया सूर्यफुल ? छाया दातार

**ललित :**

४. उपभोगग्रस्त समाज सुसंस्कृत असू शकतो काय - भा.ल. भोळे
५. चटके- बाबाराव मुसळे
६. सर्वा - प्रतिमा इंगोले

**कविता :**

७. या जीवनात केव्हा - उ.रा. गिरी
८. खापराचे दिवे-विठ्ठल वाघ
९. पेटवू नका देश- मिर्झा रफी अहमद बेग
१०. माणसे गेली कुठे - बबन सराडकर

**स्थूलवाचन-**

१. प्रवासी पक्षी -कुसुमाग्रज - संपादक शंकर वैद्य, पॉपुलर प्रकाशन प्रा.ली. मुंबई
२. आमचा बाप अन आम्ही - नरेंद्र जाधव, प्रकाशक, ग्रंथाली, महात्मा फुले कन्या शाळा मुंबई
३. हाती ज्यांच्या शून्य होते - अरुण शेवते, ऋतुरंग प्रकाशन, गोरेगाव मुंबई
४. कोल्हाट्याचं पोर - किशोर शांताबाई काळे

**निबंध :**

अर्ज निवदेन लेखन :

नोकरीसाठी अर्ज

सुट्टीचा अर्ज

शेतकऱ्यांच्या प्रश्नाबाबत मुख्यमंत्र्यांना निवेदन

सशिक्षित बेकोरांच्या प्रश्नांबाबत रोजगार मंत्र्यांना निवेदन अहवाल लेखन

महाविद्यालयात संपन्न झालेल्या कार्यक्रमाची वृत्तपत्रांना पाठविण्याकरीता बातमी तयार करणे. - शब्दमर्यादा २००

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**B.A. In Social Work  
Semester-II  
Paper-III  
Sociology-II**

Credit : 02

Marks Theory : 40  
Int.Ass. :10

**Unit-I**

- Culture- concept and Nature of culture, characteristics, elements of culture, Ethnocentrism, cultural lag.
- Social stratification Meaning and types of stratification- Basic elements of social stratification.

**Unit-II**

- Socialisation- Meaning and stages of Socialisation, agencies of Socialisation.
- Social Control:- Nature, Mechanisms and importance of social control.

**Unit-III**

- Social change- Nature, Factors of social change, Meaning

**Unit IV**

- Social deviation, Meaning of deviation, social disorganisation, Nature and factors responsible for Social disorganisation.

**Books :**

1. समाजशास्त्र संकल्पना सिद्धांत - डॉ. पी.एल. भांडारकर, प्राचार्य गणवीर, डॉ. शोभा पाटणे
2. समाजशास्त्र - डॉ. शेख शब्बीर
3. समाजशास्त्र - डॉ. रा.ज. लोटे
4. समाजशास्त्राची मुलतत्वे - यु.श्री. मेहंदळे
5. भारतीय समाजरचना - पारंपारीक व आधुनिक - डॉ. प्रकाश बोबडे
6. समाजशास्त्र - एन.एस.वैद्य
7. समाजशास्त्र - डॉ. प्रदिप आगलावे

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**B.A. In Social Work Semester-II  
Paper-IV  
PSYCHOLOGY-II**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

**Unit I**

- Conflict, anxiety and defense:- conflict of motives, Types of conflict, frustration, Frustration in career achievement, friendship, marriage, Anxiety. Defence mechanism and adjustment.

**Unit-II**

- Individual differences: Heredity and environment
- Intelligence:- Definition, Types of intelligence, theories of intelligence: Binet, Spearman, Thurston, Guilford. Mental age and I.Q., Measurement of intelligence Types of intelligence test, Normal, Mentally retarded and gifted person.
- Personality: Nature, Definition, Biological and socio cultural determinants of personality, Trait and type approach. Assessment of personality: Interview, case history method, personality inventories, projective tests, situational tests.

**Unit-III**

- Emotions:-Definition, Differences between feelings and emotions, Theories of emotions- James Lange theory, Cannon Bord theory, Cognitive theory, Psychological changes in emotion, Role of A.N.S. in emotion, emotional quotient.
- Communication : Nature, Definition, Types of communication, Models of communication network, communication process, Barriers in communication, sympathy and empathy.

For Internal 10 Marks- Assignment & Subject based Innovative Activity/Project

**Books for Study**

1. Hilgard, Atkinson and Atkinson(1979) : Introduction to Psychology, Oxford and IBH publishing co.New Delhi.
2. Morgan C.T. &King : Introduction to psychology 7th edition.
3. Lahey B.B. : Psychology, An Introduction, Mc Graw Hill publishing company ltd. New Delhi.
4. Baron R.A. (1995): Psychology- the essential science, New York.

**Reference Books**

1. Munn M.L.: Introduction to psychology ( Mohan primlani, Oxford and L.B.H.publishing co. New Delhi)
2. Boaz: General psychology Boze Institute of psychological service Madras.
3. Kuppiswami B :An introduction to social psychology (Asia publishing Bombay).
4. Sharma R.N.Social Psychology ( Orient publishing House- Kanpur)
5. Boscher W.C. and Albrecht K.G.- 1977 Understanding People Modles and concept San Digo CA. Pfeiffer and Co.
6. Introduction Psychology- Ernest R. Hilgard, Richard C Atkinson, Rita L. Atkinson, Oxford and IBH Publishing Co. New Delhi.
7. Introduction to Psychology- (seventh edition)- Clifford T. Morgan, Richard A. King. John R. Weisz, John Schopler.- Tata-McGraw-Hill

**BA in Social Work**  
**Semester-II**  
**Paper-VI**  
**Western Ideologies of Social Work**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

- Unit-I** Western History of Ideologies for Social Changes.  
Clinical Social work, Ecological Social work, Beginning of Social work Education.
- Unit-II** Western History of Social work Profession :  
Medieval Period – Judeo Christian Ideology, Modern Period – Rationalism & Welfarism
- Unit-III** Liberalism & Democracy. Socialism and Human Rights.
- Unit-IV** Social Work Education : Social work Education in western countries,  
Social work education in India & its Development.

For Internal 10 Marks- Assignment& Subject based Innovative Activity/Project

**References :**

- Adams Robert (2010), The Short Guide to social work, New Delhi, Rawat Pub. (Indian Reprint, 2012).
- Desai Murti (2000), Curriculum Development .History of Ideologies for Social Change & Social Work, Mumbai.
- Desai Murti (1998), Towards Peoples' Centered Deolopment, Social Work education and Practice Cell (1255).
- Nanda B.R. (1985), Gandhi and his Critics, Delhi, Oxford University Press.
- Palkhiwala, (1986), Relevance of Gandhi, New Delhi, Gandhi Peace Foundation.
- Parrish Margarett (2010), Social Work Perspectives in Human Behaviour, New Delhi, Rawat Publication.
- ---- (Marathi)
- ---- (Marathi)
- ---- (Marathi)

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**BA in Social Work**  
**Semester-II**  
**Paper-VII**  
**Working with Individuals and Families (Social Case Work)-II**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

**Unit-I Skillsof Social Case Work.**

Skills : Communication, Rapport Building, Listening skills, observation home-visits,  
Interviewing & its meaning, types, process.  
Intake record/ sheet and the intake interview (Client engagement)  
Recording and its types- narrative, process, problem oriented record keeping.  
Subjective and objective assessment, use of case work records as tool of intervention.

**Unit-II Models of Case Work :**

•Social Diagnostic, Supportive and modificatory, Problem solving, Crisis intervention,  
Classified treatment method.

**Unit-III InterventionTechniques :**

- Supportive Techniques, Reflective Techniques
- Logical Discussion
- Environmental Modification

**Unit-IV Scope and limitations of social case work methods in India**

For Internal 10 Marks- Assignment& Subject based Innovative Activity/Project

**Recommended Readings :**

- Marathi** ---  
**Marathi** ---  
**Marathi** ---  
**Marathi** ---

1. Aptekar, Herbart (1955) The Dynamics of Case work and Counseling, New York: Houghton Mifflin Co.
2. Government of India (1987) Encyclopedia in Social Work, New Delhi : Pub. Division (Social Welfare Ministry)
3. Hamilton, Gordon (1970) The New York School of Social work : Theory and Practice of Social Case Work, New York and London : Columbia University Press.
4. Mathew Grace, (1992), An Introduction to Social Case work, Bombay,
5. Pearlman, Helen Harris, (1964) Social Case Work – A Problem solving process, London, University of Chicago Press.
6. Rameshwary Devi, Ravi Prakash, 2004, Social Work Methods, Practice & Perspectives (Models of case work practice), Vol. II, Ch, 3 Jaipur, Mangaldip Publication.
7. Richmond, Mary, (1970), Social Diagnostics, New York Free Press.

**General References :**

1. Banerjee G.R. Concepts of Being a Becoming in the Practice of Social Work, Indian Journal of Social Works, Mumbai.
2. Banerjee Gauri Rani (1973), Papers of Social Work – An Indian, Perspective, Bombay. Tata Institute of Social Sciences.
3. Choudhary, D, Paul (2000), Introduction of Social Work Delhi – Atram & Sons.
4. Friendlander, W.A. (1978), Concepts and Methods of Social Works, New Delhi : Prentice Hall International, Inc.
5. Upadhyay R.,K. (2003), Social Case Work, Jaipur & New Delhi :Rawat Publication

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**BA in Social Work  
Semester-II  
Paper-VIII-Gender Studies**

Credit : 04

Marks Theory : 80  
Int.Ass. : 20

**Unit-I** Scope and Significance of Gender Studies Social Work Practice :

Sex & Gender : Definition & Meaning.  
Evolution of Gender Studies as an independent discipline.  
Relevance of Gender Studies to Social Work, Status of Indian Women in Pre-Independence Period.

**Unit-II** Historical Overview of the Factors Affecting the Status of Women in India.

Role and contribution of the 19<sup>th</sup> Century Reform Movement Towards improving the Status of Women. Status of Women in Post-independent, Contemporary India.

**Unit-III** Women's Movement in India

The genesis of the Women's Movement in India  
The concerns, achievements and critique of the Women's Movement.

**Unit-IV** Gender Based Violence and Related Interventions :

Concept and Types of Gender – based Violence.  
Legal remedies and Social Welfare Services available to Women Facing Violence.

**Unit-V** Indian Initiatives for Empowerment of Women : National Perspective Plan for Women, Schemes of Women & Child Development Deptt, Government of Maharashtra, National and State Women's Commission, etc..

For Internal 20 Marks- 2 Assignments & Subject based Innovative Activity/Project

**Reference Books :**

1. India's Five Year Plan, Complete Documents, First Five 58 / Page.
2. National Perspective Plan for Women, 1988-2000,
3. Chacko.S Changing the Stream, Background on the Women's Movement in India, Center for Education and Documentaation, 2001.
4. Chattopadhyay K. : Indian Women's Battle for Freedom, Abhinav publication, New Delhi, 1983.
5. Desai, N. & Krishnaraj M. : Women and Society in India, 1987, Ajanta Publications, Delhi, 1987.
6. Ghosh S.K. Indian Women through the Ages, Oxford Publishing House, New Delhi, 1989.
7. Jha, Pujari : Indian Women Today, Tradition Modernity and Challenges, Vol-III : Women Liberation & Social Change, Vol.-II : Women in Flames, Vol.III : Women professionalism, 1998.

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**Semester-II**  
**Paper- VI- Social Work Practicum /Field Work**

Credit : 02

Marks Theory : 50

- (A) No Grace Marks shall be allowed for Passing in Social work Practicum  
 (B) The Social work practicum of student shall be supervised by the Social Work faculty supervisor ,  
 (C) The Social work practicum shall comprise of the following Components:-

Sr. No.	Components	Marks Allotted	Types of Activity
01	Paper Reading 1)Quality of Paper 2)Performance- 3)Report Writing 4)Attendance at others presentation	05	Group Wise
		05	
02	Case Study (01) 1)Selection of Case 2)Quality of Work& outcome 3)Report writing	05	Individual
		10	
		08	
04	Internal Viva Voce	<b>Total -20</b>	Individual
		<b>Total-10</b>	

**Reference Book -**

1. Skill Training for Social Workers ( A Manual for Trainee Social Worker)

**Published by:** Karve Institute of Social Services, Pune by: Ruma Bavikar, Sudha Datar, Geeta Rao.

**Scheme of Teaching & Examination of M.S.W. Part-I Semester-I**

Sr. No	Name of the Subject	Credits	Max. Marks	Max.Marks (Theory)	Passing Marks	Max.Marks (Internal)	Passing Marks
1	Sociology for Social Work- I	02	50	40	16	10	04
2	Psychology for Social Work- I	02	50	40	16	10	04
3	History, Ideology & Practice of Social Work – I	02	50	40	16	10	04
4	Working with Individuals & Families	04	100	80	32	20	08
5	Social Work Research, Stat. & Computer Application – I	02	50	40	16	10	04
6	Human Rights & Social Justice – I	02	50	40	16	10	04
7	Fields of Social Work – I	02	50	40	16	10	04
8	Social Work Practicum (Field Work)	04	100	80	32	20 (Viva-Voce)	08
<b>TOTAL</b>		20	500	400	160	100	40

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**M.S.W. Part-I  
Semester-I  
Paper-I  
Sociology for Social Work-I**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

**Unit-I Sociology and its Relationship with other Social Sciences**

- Meaning of Sociology, Sociology as a Science.
- Scope and Significance of Sociology.
- Relation between Sociology and other Social Sciences. (Economics, Psychology, Political Science)

•Relevance of Sociology to Social Work Practice

**Unit-II Orientation to Sociological Concepts.**

- Society
- Social Structure
- Social Institutions
- Social Systems
- Social Mobility
- Social Control
- Community.

**Unit-III Culture and Socialization**

- Meaning and Characteristics of Culture.
- Types and Elements of Culture
- Ethnocentrism and Cultural Lag.
- Traditions, Customs, Values, Norms & Folkway
- **Socialization** Meaning, Process, Agents, Theories.

**Unit-IV Social Institutions.**

- Marriage – Meaning of Marriage, Types of Marriage, Importance of Marriage.
- Family – Meaning of Family, Types of Family, Characteristics of Joint Family, Merits and Demerits of Joint Family, Changing Structure & Patterns.
- Religion – Meaning & Major theoretical Perspectives Secularization & New Religious Consciousness.
- **Internal Marks- 10**

For Internal 10 Marks- Assignment & Subject based Innovative Activity/project  
Books Recommended :-

१. समाजशास्त्राची मुलतत्वे - य.श्री.मेहेंदळे
२. समाजशास्त्रीय संकल्पना - डॉ.गुरुनाथनाडगोंडे
३. समाजशास्त्र - संकल्पना व सिध्दांत—डॉ.पी.एल. भांडारकर
४. समाजशास्त्र - डॉ.प्रदिप आगलावे
५. समाजशास्त्र - रा.ज. लोटे
६. समाजशास्त्र - शेख शब्बीर
७. समाजशास्त्र - डॉ.विलास संगवे
८. An Introduction to Society – VidhyaBhushan
९. Society a Systematic Introduction – Johnson H.

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**M.S.W. Part-I**

**Semester-I**

**Paper-II**

**Psychology for Social Work-I**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

**Unit-I Nature & Scope of Psychology**

- Definition & Meaning of Psychology.
- Goals of Psychology
- Branches of Psychology
- Theoretical Bases (Psychoanalytic, Behaviour, Cognitive & Humanistic)
- Concept of Human Behaviour.
- Relationship of Psychology with other Sciences.
- Relevance of Psychology to Social Work.

**Unit-II Human Growth & Development**

- Meaning & Principles of Growth & Development.
- Difference between Growth & Development.
- Theories of Development (Erikson's Kohiberg, Sigmurdfreud)
- Factors, affecting development (Heredity & Environment),
- Stages in Life span approach from Conception to old age.
- Social, Emotional, Cognitive & Physical Development.
- Characteristics, Needs, Tasks & Problems at each stage.

**Unit-III Psychological Processes in behavior.**

- Needs and Motives
- Emotions
- Motivation
- Perception
- Intelligence
- Learning
- Memory

**Unit-IV Social Bases of Behaviour**

- Social Perception – Attitudes, Prejudices, Biases, Sterotypes
- Individuals in groups – group norms, group conformity Vs. deviation.
- Propoganda, Rumours& the Social affects.
- **Internal Marks- 10**

For Internal 10 Marks- Assignment& Subject based Innovative Activity/project

१. सामान्य मानसशास्त्र - पंडीतगोरे
२. व्यावहारिक मनोविज्ञान - डॉ.सिंग व डॉ.शर्मा
३. सामाजिक मानसशास्त्र - प्रा. राणे व प्रा. शिंदे
४. विकासिक मानसशास्त्र - जनाई माळी, तडसारे आणिधोत्रे
5. Counselling Psychology - Prof. Choudhari
६. General Psychology - Pandit, Dr. Kulkarni & Dr. Gore.
7. Psychology - Robert A. Baron, Dorling Kindessley
8. Introduction to Psychology - Hilgert, Alkinson and Alkinson (1979) Oxford and IBH Publication Com. New Delhi.

९. मनोमापन - डॉ.बर्वे, डॉ. नरके, नागपूर.  
१०. मानसशास्त्रीयचाचण्या - डॉ.अनिता पाटील, पुणे.  
11. Introduction to Psychology - Morgan and King.  
१२. मानसशास्त्र - तडसे, फडके पब्लीकेशन.

**M.S.W. Part-I**  
**Semester-I**  
**Paper-III**

**History, Ideology and Practice of Social Work-I**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

**Unit-I**

Social Work as a Profession

- Concept, Meaning and Definition of Social Work.
- Attributes of a Profession & Social Work as a Profession.
- Interface between Voluntary & Professional Social Work.
- Goals, Values, Principles, Functions & Methods of Social Work Practice.
- Professional Social Work Education in India – Issues & Challenges.
- Professional Associations of Social Workers like NAPSWI, MASWE & their contribution.

**Unit-II** Understanding the related concepts.

- Social Welfare, Social Service, Social Reforms, Social Development, Inclusive Development, Social Exclusion, Charity and Philanthropy.

**Unit-III**

Western History of Social Work Profession.

- Medieval Period – Judeo-Christian Ideologies, Secular Humanism & Protestantism.
- Modern Period – Rationalism & Welfarism, Liberalism and Democracy, Utilitarianism and Social Darwinism, Socialism

**Unit-IV**

Indian History of Social Work Profession.

- Ancient Period – Vedic, Vedantic & Non-Vedantic Ideology, Spirituality
- Medieval Periods – Zoroastrianism & Islam. Bhakti & Sufi Movements, Sikhism.
- Modern Period – Christianity, Hindu Reform Movements, Gandhian Ideology, Dalit Movement, Ideology of Indian Constitution, Ideology of NGO's.
- For Internal 10 Marks- Assignment & Subject based Innovative Activity/project

For Internal 10 Marks- Assignment & Subject based Innovative Activity/Project

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**Reference Books:-**

1. Agarwal M.M. 1998 : Ethic and spirituality Indian Institute of Advanced study.
2. Chatterjee P. 1996 : Approaches the welfare state washinton DC. National Association of social worker.
3. Desai M. 2000: Curriculum Development on History of ideologies for social change and social work. Mumbai, Social work education and practice cell.
4. Diwakar V.D. (ED) 1991 : Socia reform movements in India A Historical Perspective Bombay popular prakashan.
5. Gangali B.N. 1973 : Gandhi's social philosophy Delhi Vikas Pub. House. 15
6. Gore M.S. 1993: The social ontext of ideology. Ambedkar's social and political thoughts New Delhi sage.
7. Panikhar K.N. 1995: Culture Ideology Hegemony Entellectual and social consciousness in colonial India- New Delhi Tulika.
8. Encyclopadedia of social work 1987: Encyclopaedia of social work in India New Delhi Ministry of Welfare.
9. Encyclopaedia of social work 1987: Encyclopaedia of social work in India. New Delhi ministry of welfare.
10. Banks S. 1995: Ethics & Values in social work practical social work series London Macmillan press ltd.
11. Congress E P 1998 : Works values and Ethics chaicago : Nelson Holl publishers.
12. Perira W. 1997, In human Rights:- The Western system and Global Human Rights abuse, mapua Goa. The other India press.
13. United Nations 1992 Human Rights: Teaching and learning about Human Rights UN Newyork
14. Economic and political weekly, Humanscape, The Indian Journal of social work, Lokayan Bulletin and Vikalp.

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**M.S.W. Part-I**

**Semester-I**

**Paper-IV**

**Working with Individuals & Families (Social Case Work)**

Credit : 04

Marks Theory : 80  
Int.Ass. : 20

**Unit-I Historical Perspectives**

- History and Development of Social Case work in U.K, U.S.A. and India.
- Concept & Definitions of Social Case Work.

**Unit-II Individuals and Families**

- Man as a bio-psycho-Cultural Organism, Uniqueness of each individual.
- Individual's rights to have a family.
- Rights of Family
- Stages and development with reference to Indian Families.
- Factors affecting the family cycle.
- Understanding the family as a system.

**Unit-III Process of Social Case Work.**

- Components of case work : Person, Problem, Place, Process.
- Process of Social Case work – Study : Continuous assessment, Psychosocial Diagnosis, Interventions, Evaluation, Termination, Follow up.
- Principles of Social Case Work.
- Client – Worker Relationship.
- Philosophical assumption and Values of Case Work as a Method.

**Unit-IV Tools, Techniques, Skills and Models of Social Case Work.**

- Skills : Communication (Verbal, Non-verbal etc.) Rapport Building, Listening Skills, Observation, Home –Visits
- Interviewing and it's meaning, types, process.
- Intake-record/sheet and the intake interview (Client Engagement), Case worker – Client relationship.
- Recording and its types- narrative, Process, Problem oriented record keeping.
- Subjective and Objective assessment, Use of case work records as a tool of intervention.
- Models of case work : Social Diagnostic (Richmond), Supportive and modificatory (Hamilton), Problem solving (Perlman), Crisis intervention (Rapport), Classified Treatment Method.
- Supportive Techniques, Reflective Techniques, Logical Discussion, Environmental Modification, Providing Material Help, enhancing information.
- Scope & limitations of Social Case Work method in India.

**Unit-V Intervention in Different Settings**

- Intervention with people with disability.
- Intervention with people affected & terminally ill patients.
- Women Facing Violence in Families.
- Children Facing abuse.
- Juvenile delinquents abusers.

**Internal Marks- 20** -For Internal 20 Marks- 2 Assignments & Subject based Innovative Activity/Project

**Reference Books :**

1. समाजकार्य - डॉ. प्राजक्ता टांकसाळे, श्री साईनाथ प्रकाशन, नागपूर.
2. व्यावसायिक समाजकार्य संकल्पना आणि सैध्दांतीकज्ञान, २००० साईनाथ प्रकाशन, नागपूर.
3. समाजकार्यसिध्दांत और व्यवहार - के.सिंह प्रकाशनकेंद्रक्रॉसींग, सीतापूर रोड, लखनऊ.
4. समाजकार्य पध्दतीक्षेत्रविचारधारा व समाजसुधार-डॉ.संजय साळीवकर.
5. ग्रामीण महिलांच्या सबलीकरणामध्ये स्वयंसहायता समुहाची भूमिका-डॉ.आर.एन.ठाकरे, आधार पब्लीकेशन, अमरावती.
6. ग्रामीण महिलांच्या समस्या, विकासात्मक योजना, महिला कायदे-डॉ. निलेश उ. देशमुख, आधार पब्लीकेशन, अमरावती.
7. Aptekar Herbert (1955) The Dynamics of Case work and Counselling, New York : Houghton Mifflin Co.
8. Mathew Grace (1992) An Introduction to Social Case work, Mumbai.

9. Upadhyay R.K. (2003), Social Case Work, Rawat Publication, Jaipur.
10. Banerjee G.R. (1967), Concept of being and Becoming in the Practice of Social Work, Mumbai : Tata Institute of Social Science.
11. Rameshwari Devi, Ravi Prakash (2004) Social Work Methods, Practices and Perspectives (Models of Casework Practice), Vol.II, Ch. 3, Jaipur : Mangal Deep Publication.
12. Banerjee G.R. (1971), Some Thought on Professional self in Social work, Indian Journal of Social Work, Mumbai : Tata institute of Social Science.
13. Friendlander W.A. (1987) Concept and Methods of Social Work, Englewood Cliffs, Prentice Hall.
14. Fischer Joel, (1978), Effective Case Work Practice : An Eclectic Approach, New York : Mcgraw Hill book Com.
15. Mathew G. (1987), Case Work in Encyclopaedia of Social Work in India, Delhi : Ministry of Social Welfare.
16. Nursten J. (1974), Process of Case Work, GB : Pitman Publication.
17. Perlman H. (1957), Social Case Work : A Problem Solving Process, Chicago : University of Chicago.
18. Pippins J. (1990) Developing Case Work Skills, Caliph : Sage Publication.
19. Richmond M.E. (1922), What is Social Case Work ? An Introductory description, New York : Russell, Sage Publication.
20. Timms N., (1964), Social Case Work Principles and Practice, London : Routledge and Kegan Paul.
21. Timms N., (1972), Recording in Social Case Work, London : Routledge and Kegan Paul.

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**M.S.W. Part-I  
Semester-I  
Paper-V**

**Social Work Research, Statistics and Computer Application- I**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

**Unit-I Fundamentals of Scientific methods & Research**

- Scientific Method – Meaning of Science, Meaning goal & characteristics of scientific method scientific approach
- Social Research- definition meaning & scope
- Major steps in the process of social Research
- Social work Research – Meaning, Objectives steps types Qualitative & Quantitative & Scope

**Unit-II Research Design**

- Types of Research Design – Exploratory, Descriptive, Experimental, Evaluation
- Participatory Research
- Action Research
- Case Study
- Sampling- Meaning, Characteristics, assumption

**Unit-III Basic Concepts in Research**

- Concept
- Hypothesis – sources Types, Characteristics,
- Variables- Independent & dependent variables
- Constructs
- Operational definitions

**Unit-IV Methods, Tools and Techniques of data Collection**

- Sources of data , Distinction between primary and Secondary Data
- Primary Data- Interview, Questionnaire, Observation, Methods & thesis types

- Merits & Demerits of these Primary Method
- Tools of data collection- Interview schedule interview guide Questionnaire, observation schedule
- Secondary Data- Books, Journals, dairies, Biography, Autobiography, News Paper, Letters, Case
- Studies, Records, Reports, Magazine Journals Periodicals , CDs/ DVDs, Websites etc.

For Internal 10 Marks- Assignment& Subject based Innovative Activity/Project

**Books Recommended:-**

- 1) Good W and HattP : Methods in social/Research
- 2) Janoda M. Deutsch and Cook : Research Methods in social Relations Vols. I and II.
- 3) Modge J.: The Tools of social sciences.
- 4) Dr. Wilkinson and Prof. P.L.Bhandarkar: Methodology and techniques of social research.
5. Walker and L Elementary statistical methods.
6. Elhance D.N. Fundamentals of statistics, kitabmahal Bombay.
7. Cohen L. Statistical Methods for social scientists.
8. Neiswanger W.A. Elementary statistical methods, macmillan company, New York.
9. Moroney M.J. Facts from figures.
10. C.B. Gupta: An introduction to statistical methods, Ram Prasad and sons Agra. 19
11. Goon, Gupta and Dasgupta: Fundamentals of statistics

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**MSW-I Semester  
Paper-VI  
Human Rights & Social Justice-I**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

**Unit I- Concept of Human Rights**

Concept, Definition, Nature & origin of Human Rights  
Concept of Natural Rights  
Relationship between Rights & Duties

**Unit II- International Human Rights Standard**

Universal Declaration of Human Rights 1948  
International Covenant on Civil & Political Rights 1966  
International Covenant on Economic, Social and Cultural Rights 1966  
Convention on the Elimination of all Forms of Discrimination against women 1979  
United Nations Convention on The Rights of Child 1989

**Unit III- Human Rights & Duties in India**

Fundamentals Rights under Indian Constitution  
Directive Principles of State Policy  
Fundamental Duties

**Unit IV Human Rights & Violation offering Specific groups**

Rights of Women  
Rights of Children  
Rights of Persons with Disabilities  
Rights of Aged  
Rights of People living with HIV/ AIDs  
Rights of LBT (Lesbian, Bi sexual & Transgender)

For Internal 10 Marks- Assignment& Subject based Innovative Activity/Project

**Bibliography :**

- D.D. Basu, Shorter Constitution of India.  
H.M. Seervai, Constitution of India  
M.P. Jain – Constitutional Law of India  
G. Austin – Indian Constitution  
Dr. J.N. Pandey - Constitution of India  
M.Galanter, Competing Equality – Law and Backward Classes in India(1984) oxford.  
B. Sivaramayya, Inequality and the Law (1984) Eastern.  
Iyer, K (1984), Human Rights and the law, Vedpal Law House, Indore.  
Donnolly, J (1973) The concept of Human Rights, London, Bodley Head

Waldron.J.J.(1984) (Ed). Theories of Rights, Oxford University press  
Finnis, J, (1980) Natural Law and Natural Rights, Oxford, Press, Clarendn  
Rehaman, M.(2000) Human Rights and Human Development, Manak Publication, Delhi.  
Seghal, B.P.S (1995) Human Rights in India, Problems and Prospects, Deep & Deep Publication, New Delhi.  
Thorat.S.(2004) Caste, Race and Discrimination: Discourses in International Couthest, Rawat Publication, Jaipur  
Bhatnagar, G.(1999) Human Rights of Dalits: Societal Violation, Gyan Publication, New Delhi  
Mendelson, Oliver and UpendraBaxi, (1995) The Rights of Subordinated People, Oxford University Press, Madras  
Vijapur, Abdulrahim (Ed)(1991) Essays on International Human Rights, South Asian Publishers Pvt Ltd, New Delhi  
National Human Rights Commission, Annual Reports, New Delhi  
Livezey, Lowell W.(1986) Non GovernmentalOrganisations and the Ideas of Human Rights, Princeton, University, New Jersey  
Reicher, E (2003) Social Work and Human Rights Rawat Publication, Delhi

**M.S.W. Part-I**

**Semester-I**

**Paper-VII**

**Introduction to Fields of Social work-I**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

**Unit-I Family & Child Development**

- Brief review of the field of Family & Child Development
- Basic understanding of different setting – Residential & non residential services
- Importance of working with families
- Women empowerment
- Children in difficult situation
- Problem of adolescent and youth

**Unit-II Community development**

- Community – meaning and types of communities
- Characteristics of urban, rural and tribal community
- Issues of urban, rural and tribal community
- Community development- meaning & definition
- Local self government ( Gram Panchayat, Panchayat Samiti, Zila Parishad, Nagar Panchayat, Nagar Parishad & municipal corporation)
- Issues of Urban, Rural & Tribal Community

**Unit-III Medical & Psychiatric Social Work**

- Modern concept of health, preventive health, mental health
- Concept of disease
- Medical social work- concept & nature
- Psychiatric social work- concept & nature
- Concept of preventive, social and community medicine

**Unit-IV Role of Social Worker**

- Role of social worker in the field of family & child development
- Role of community organizer
- Role of community medical & Psychiatric social worker

For Internal 10 Marks- Assignment & Subject based Innovative Activity/Project

**Reference Books:**

- 1) Panchayat Raj- Prof V.B. Patil
- 2) Community development & Panchayat Raj in India- Suganchand Jain
- 3) Rural Development in India - Dhamma O.P.
- 4) Community Development- B. Mukherjee.
- 5) मेळघाटमधील आदिवासीविकास आणि स्वयंसेवी संस्था—डॉ.निलेश उ.देशमुख

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**MSW-I  
Semester-I  
Paper-VIII  
Field Work (Social Work-Practicum)**

Credit : 04

Marks : 100

**Notes :**

- A) No grace marks shall be allowed for passing in Social and practicum.
- B) The Social work practicum of student shall be supervised by the Social Work Faculty Supervisor.
- C) The Social work practicum shall comprise of the following components.

Sr.No.	Components	Marks Allotted	Total Credit-04
01.	<b>Agency Visits – No. of Visit 05 Compulsory</b> 01 Visit from Each Field of Social Work <b>Distribution of Marks -</b> 1) Attendance 2) Performance & Behavior during Agency visits 3) Report Writing (Each Visit 02 Marks)	05 10 10 <b>25</b>	
02	<b>Viewing &amp; Analysis of Educational Films /Documentary</b> 1) Attendance 2) Participation 3) Report Writing	02 03 05 <b>10</b>	
03	<b>Seminar</b> 1) Paper Preparation 2) Quality of Paper 3) Paper Presentation 4) Attendance at the time of other presentations	05 05 05 05 <b>20</b>	
04	<b>Case Study</b> <b>No. of Case Study -- 01</b> 1) Selection of Case 2) Quality of Work 3) Report Writing	03 12 10 <b>25</b>	
05	<b>Internal Viva –Voce</b> 1) Agency Visit 2) Analysis of film 3) Seminar 4) Case Study 5) General	04 03 04 06 03 <b>20</b>	

**Reference Books :**

- 1) Skill Training for Social Workers , (A Manual for Social Training Worker), Published by Karwe Institute of Social Services, Pune by RumaBawikar, Geeta Rao.
- 2) Battacharya Sanjay, Social Work in Integrated Approach, New Delhi, Deep & Deep Pub. Pvt. Ltd.
- 3) Bhatt R.M. (1960) , Records of Group Work Practice in India, Baroda University, Baroda.
- 4) Delhi School of Social Work (1958), Field work records in Group Work and Community Organization, London, Tavistock Publication.
- 5) Corey, GERAL (1977), Groups Process and Practice, USA : Brook Cole Publilshing Company
- 6) Douglas, Tom (1977) Group Work Practice, London :tavistock Publication
- 7) Bumard D.- Counselling Skills Training, New Delhi, viva Books.

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**Scheme of Teaching & Examination of M.S.W. Part-I Semester-II**

Sr. No	Name of the Subject	Credits	Max. Marks	Max.Marks (Theory)	Passing Marks	Max.Marks (Internal)	Passing Marks
1	Sociology for Social Work-II	02	50	40	16	10	04
2	Psychology for Social Work- II	02	50	40	16	10	04
3	History, Ideology & Practice of Social Work – II	02	50	40	16	10	04
4	Working with Groups (Social Group Work)	04	100	80	32	20	08
5	Social Work Research, Stat. & Computer Application-II	02	50	40	16	10	04
6	Human Rights & Social Justice – II	02	50	40	16	10	04
7	Fields of Social Work – II	02	50	40	16	10	04
8	Social Work Practicum - (Field Work)	04	100	80	32	20 Viva-Voce	08
	<b>TOTAL</b>	20	500	400	160	100	40

**M.S.W.  
Semester-II  
Paper-I  
Sociology for Social Work-II**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

**Unit-I Social Process -**

Meaning & kinds of Social Interactions.  
Cooperation, competition, conflict, Accomodation & assimitation.  
Social Control – Meaning & Tools of Social Control, Importance of Social Control

**Unit-II Social Stratification & Social Change**

Caste, Class & Gender.  
Dalit & Minority Groups  
Social Mobility – Concept, types & factors.  
Social Change – Meaning, Factors, Theories & their Impact. (Western & Indian)

**Unit-III Social Concerns.**

Domestic Violence  
Divorce  
Dowry Deaths & Suicides  
Commercial sexual exploitation  
Human Trafficking.  
Aging  
Addiction  
Communal Violence  
Juvenile Delinquency

**Unit-IV Sociological Theories Perspective**

Karl Marx – Marx's view on Class and Class Conflict  
Emile Durkheim – Theory of division of labour, Theory of Suicide  
Max Weber - Theory of Social Action  
- Theory of Bureaucracy

For Internal 10 Marks- Assignment & Subject related Innovative Activity/Project

**Recommended Books :**

1. Urban Sociology – VidyaBhushan
2. Encyclopaedia of Social Sciences
3. Social Anthropology and Indian Tribes – R.N. Sharma, R.K. Sharma.
4. भारत में ग्रामीण समाजशास्त्र - डॉ. रामनाथ शर्मा.
5. ग्रामीण एवं शहरी समाजशास्त्र - डॉ. आर.एन. मुखर्जी

६. सामाजिकविचारवंत - एन.एस.वैद्य  
७. सामाजिकविचारवंत - रविंद्रनाथ मुखर्जी.  
८. भारतीय आदिवासी - गुरुनाथनाडगोंडे  
९. भारतीय आदिवासी - डॉ.प्रदिप आगलावे  
१०. सामाजिक मानवशास्त्र - बोबडे, लोटे  
११. सामाजिक मानवशास्त्र - भा.कि. खडसे  
१२. पाश्चात्य आणि भारतीयसमाजशास्त्र- डॉ.प्रदिप आगलावे  
१३. समाजशास्त्राची मुलतत्वे - य.श्री.मेहेदळे  
१४. समाजशास्त्रीय संकल्पना - डॉ.गुरुनाथनाडगोंडे  
१५. समाजशास्त्र - संकल्पना व सिध्दांत—डॉ.पी.एस. भांडारकर  
१६. समाजशास्त्र - डॉ.प्रदिप आगलावे  
१७. समाजशास्त्र - रा.ज. लोटे  
१८. समाजशास्त्र - शेख शब्बीर  
१९. समाजशास्त्र - डॉ.विलास संगवे  
२०. भारतीय सामाजिक समस्या - डॉ. डी.जी. गुडधे  
२१. An Introduction to Society – VidhyaBhushan  
२२. Society a Systematic Introduction – Johnson H.

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**M.S.W. Part-I**  
**Semester-II**  
**Paper-II**  
**Psychology for Social Work-II**

Credit : 02

Marks Theory : 40

Int.Ass. : 10

**Unit-I**

**Personality**

- Definition & Nature of Personality
- Types of Personality
- Theories of Personality
- Characteristics of personality development
- Relevance of study of personality development to social work

**Unit-II Process of Adjustments**

- Concept & Factors
- Stress & Frustration
- Conflicts
- Coping Mechanism
- Defensive mechanism

**Unit-III**

**Behavioral Problems**

- Behavioral problems in children
- Behavioral problems in adolescent and youth
- Social deviation & Addiction
- Personality problems

**Unit-IV**

**Guidance & Counseling**

- Meaning of guidance & Counseling
- Goals of Counseling
- Process of counseling
- Educational counseling
- Health counseling
- Pre marital & Marriage counseling
- HIV/AIDS- Counseling

For Internal 10 Marks- Assignment & Subject related Innovative Activity/Project

१. सामान्य मानसशास्त्र - पंडीतगोरे  
२. व्यावहारिक मनोविज्ञान - डॉ.सिंग व डॉ.शर्मा

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| ३. सामाजिक मानसशास्त्र         | - प्रा. राणे व प्रा. शिंदे   |
| ४. विकासिक मानसशास्त्र         | - जनाई माली, तडसारे आणिघोत्रे  |
| 5. Counselling Psychology      | - Prof. Choudhari  |
| ६. General Psychology          | - Pandit, Dr. Kulkarni & Dr. Gore.   |
| 7. Psychology                  | - Robert A. Baron, Dorling Kindessley  |
| 8. Introduction to Psychology  | - Hilgert, Alkinson and Alkinson (1979) Oxford and IBH Publication Com. New Delhi. |
| ९. मनोमापन                     | - डॉ.बर्वे, डॉ. नरके, नागपूर.  |
| १०. मानसशास्त्रीयचाचण्या       | - डॉ.अनिता पाटील, पुणे.  |
| 11. Introduction to Psychology | - Morgan and King.   |
| १२. मानसशास्त्र                | - तडसे, फडके पब्लीकेशन.  |

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**M.S.W. Part-I Semester-II**  
**Paper-III**  
**History, Ideology and Practice of Social Work-II**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

**Unit-I** Social Work Intervention & Practice.

- Meaning, Purpose and Methods of Social Work intervention
- Major approaches to Social Work Practice.
- Levels of Social Work Practice : Micro, Mezzo & Macro Level Social Work Practice & Intervention.

**Unit-II** Evolution of Integrated Practice

- The Ecological Model of Integrated Practice.
- Significance of the four practice system for analysis and Intervention.
- The integrated approach of problem solving.
- Human Rights perspective in the context of understanding Global Social Work.
- The generalist and specialist approaches to practice.
- Critique of the integrated approach to Social Work.

**Unit-III** Role of Social Worker & Skills

- Role of Social Worker – Facilitator, , Guide Enabler, Expert, Resource Mobilizer
- Responsibilities and Challenges.
- Definition of Skill, Personal & Professional Skills, Life Skills, Soft & Hard Skills.
- Essential Skills-  
Self Awareness, Empathy, Creative thinking, Critical Thinking, Problem Solving, Decision making, goal – setting, Assertiveness, – Inter-Personal Relationship, Effective Communication Coping with stress & emotions, Emotional Intelligence Organization skill, Observation skills, Tolerance, Setting boundaries, Counselling skills, Advocacy, Interviewing, Fundraising & Resource mobilization, Time – Management, Analytical Skill, Writing Skills, Report Writing Skills, Presentation Skills, Public Speaking Skills, Leadership Skill.

**Unit-IV** Ethical Issues in Social Work

- Definition & Meaning of Values
- Definition & Meaning of Ethics
- Importance of Functions of Code of Ethics for Social Workers.
- Rights of Clients
- Ethical & legal responsibilities of a Social Worker.

For Internal 10 Marks- Assignment & Subject related Innovative Activity/Project

**References:**

1. Amaladas Anand, Raj Sabasti, Elampassery Jose (1986) Philosophy of Human Development, Satya Nilayam Publication, Chennai.
2. Anthony Elliott (ed) (1999) Contemporary Social Theory, Blackwell Publishers Ltd., Oxford, U.K.
3. Armando T. Morales, Bradford W. Sheafor (1995) Social Work: A Profession of many faces; Allyn and Becon, Massachusetts.

4. Bastiaan Wielenga (1984) Introduction to Marxism, Centre for Social Action, Bangalore.
5. Butrym Zofia T. (1976) The Nature of Social Work; The Macmillan Press Ltd., London.
6. Desrochers John; Development Debate Centre for Social Action, Bangalore.
7. Dominelli Lena (2004) Social Work; Polite Press, Cambridge, U.K.
8. Dubois Brenda, Miley Karla (1999) Social Work – An empowering Profession; Allyn and Bacon, London.
9. Joseph Josantony, Fernandes Gracy (2006) An Enquiry into Ethical Dilemmas in Social Work; College of Social Work, Nirmala Niketan, Mumbai – 400 020.
10. Karen K. Kirst – Ashman (2003) Introduction to Social Work and Social Welfare, Thomson Learning INC CA – USA.
11. Leon H. Ginsberg (2001) Careers in Social Work – Allyn and Bacon, Massachusetts.
12. Malcom Payne (1996) What is Professional Social Work, Venture Press, Birmingham.
13. Nigel Horner (2003) What is Social Work? Learning Matters Ltd., Eveter 33, Southern Bay East.
14. Nitin Batra (2004) Dynamics of Social Work in India, Raj Publishing House, Jaipur - 302004.
15. Papalia Diane, E. Olds Wendkos Sally, Feldman Duskin Ruth (2007) Human Development Tata McGraw Hill Publishing Company, New Delhi.
16. Smart Ninian (1989) The World's Religions, Cambridge University Press, Cambridge.
17. SinghKaran (ed) (1983) Religions of India, Clarion Books, Delhi.
18. Terry Mizrahi, Larry E. Davis (2008) Encyclopedia of Social Work (20th Edition), Oxford University Press, New York.
19. Upadhyay Ashok K (1999) John Rawls – Concept of Justice, Rawat Publications, Jaipur
20. Vivienne Cree and Steve Myers (2009) Social Work: Making a Difference, Rawat Publications, Jaipur.
21. William Lawhead (2000) The Philosophical Journey; Mountain View, C. A. Mayfield.

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**M.S.W.  
Semester-II  
Paper-IV**

**Working with Group (Social Group Work)**

Credit : 04  
20

Marks Theory : 80

- Unit-I** - Introduction to Social Group Work
- Historical Development of Social Group Work in UK., USA & India.
  - Concept, Definitions, Objectives of Group work.
  - Objectives & Significance of Group Work.
  - Values & Principles of Group Work.

**Unit-II Process in Groups -**

- Characteristics and types of group & importance of groups in human life cycle
- Steps in Group Formation
- Factors in Group Formation
- Social Processes in Groups -  
Group Dynamics & Role of Group Worker
- Personality and Leadership in Group Work Process.

**Unit-III Use of Programme Media in Group Work -**

- Concept of Programme, Significance, Values.
- Programme Planning as a tool in group work
- Programme Media Suitable to Different Client groups such as Children, Youth, Women, Special groups in institutions, Schools, Community, Hospitals and Various Settings.
- Types of Programme of Media
- Characteristics of Programme Media.
- Use of Programme Media (e.g. action songs, Simulation Games, Role / Street Plays etc.)

**Unit-IV Phases & Models of Groups Work.**

- Phases of Group work practice – initial, Middle & Termination Phase. Role of group worker across the phases.
- Models of group work Practice : Social Goals Model, Remedial Model and Reciprocal Goal Model.
- Recording in Group Work – Importance, Principles, Structure & Techniques.
- Significance, types & Methods of Evaluation.

**Unit-V Group Work Interventions in Specific Settings & Target Groups**

Group work in various agency settings – Children's, Women's institutions & various Government and Non Government organizations (Correctional Institutions, Anganwadi&Self help Groups etc.)

Skills of Group worker, Role of a group worker in various setting. Types & importance of recordings in Social group work.

**Internal Marks- 20-** For Internal 20 Marks- 2Assignments& Subject related Innovative Activity/Project

**Reference Books :**

१. समाजशास्त्र - डॉ. प्राजक्ता टांकसाळे, श्री साईनाथ प्रकाशन, नागपूर.
२. व्यावसायिक समाजशास्त्र संकल्पना आणि सैध्दांतिकज्ञान, २००० साईनाथ प्रकाशन, नागपूर.
३. समाजशास्त्रसिध्दांत और व्यवहार – के.सिंह प्रकाशनकेंद्रक्रॉसींग, सीतापूर रोड, लखनऊ.
४. समाजकार्य पध्दतीक्षेत्रविचारधारा व समाजसुधार—डॉ.संजय साळीवकर.
5. Alissi A.S., (1980), Perspectives on Group Work Practice : A Book of Readings, New York : The Free Press.
6. Balgopal P.R. and Vassil, (1983), Group in Social Work – An Ecological perspective, New York, Macmillan Publishing Co. Inc.
7. Brandler S. and Roman C.P., (1991) Group Work Skills and Strategies for Effective Interventions, New Youk : the Haworth Press.
8. Brandler S. and Roman C.P., (1999) Group Work Skills and Strategies for Effective Interventions, New Youk : the Haworth Press.
9. Charles H. Zastrow (2000), Social Work with Groups, New Delhi :Rawat Publication, (Indian Reprint 2010).
10. Garwin C. (1987), Contemporary Group Work, New York : Prentice Hall Inc.
11. Kemp, C.G. (1970), Perspectives on group Process : School of Social Welfare, Albany : State University, New York.
12. Konopka G. (1963), Social Group Work : A Helping Process : Engliwood Cliff, NJ. Prentice Hall Inc.
13. Kurland R & Salmon R. (1998), teaching a Method in Working with Groups, Alexandria : Council on Social Work Education.
14. Middleman R.R., (1968), The Non-verbal Method in working with Group.
15. Norlthen H., (1969), Social Work with groups, New York : Columbia University Press.
16. Pepil C.P. and Rothman B., Social work with group0, New York : the Haworth Press.
17. Sundel M. Glasser P, Sarri R. Vinter, (1985), Individual Change Through small groups, New York : The Press.
18. Siddique H.Y., (2008) Group work : Theories and Practice, Rawat Publication.
19. Toselance R.W., (1984), An Introduction to Group work Practice, New York : Macmilan Publication Com.
20. Tracker Harleigh B. (1990), Social Group Work : Principles and Practice, New York : Association Press.
21. Rebert F. Rivas, Ronald W. Toseland, 1995, Introduction to group work practice, Mc Milan Publishing company.
22. Marianne Schneider Corey : 1971, Groups Processes and Practice third edition brooks/Cole Publishing Company.
23. Konopka, Gisela, 1970, Group work in the Institution, Association Press, New York.
24. Bhattacharya, S. (2003), Social Work : An Integrated Approach. New Delhi : Deep & Deep Publications.
25. Corey, M., & Corey, G. (1987). Groups : Process and Practice (3<sup>rd</sup> Ed). California : Brooks/Cole.
26. Coyle, G.L. (1947), Group Experience and Democratic Values, New York : The Wome's Press.

**M.S.W. Part-I  
Semester-II  
Paper-V**

**Social Work Research, Statistics and Computer Application-II**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

**Unit I – Data Processing**

Editing of Data  
Classification of Data  
Coding  
Master Chart  
Tabulation  
Analysis & Interpretation  
Testing of Hypothesis  
Conclusions  
Diagrammatic & graphical presentation of data  
Application of computers – Data entry, Data Processing, Excel, SPSS

**Unit II- Introduction to statistics**

Definition & Meaning of statistics  
Function of Statistics  
Role & Importance of statistics in Research

**Unit III – Statistics for research, techniques & its application**

Percentage  
Measures of Central Tendencies- Mean, median, Mode  
Measures of dispersion – Standard deviation  
Inferential Statistics – Chi- Square Test, Correlation Test

**Unit- IV – Research Report**

Contents, Style and Types of Research Report  
Function of Research Report  
Major Steps in Planning report  
Foot notes, Reference, Bibliography, Preparation of Research Abstract & Publication of Report

For Internal 10 Marks- Assignment& Subject related Innovative Activity/Project

**Books Recommended:-**

- 1) Good W and HattP : Methods in social/Research
- 2) Janoda M. Deutsch and Cook : Research Methods in social Relations Vols. I and II.
- 3) Modge J.: The Tools of social sciences.
- 4) Dr. Wilkinson and Prof. P.L.Bhandarkar: Methodology and techniques of social research.
5. Walker and L Elementary statistical methods.
6. Elhance D.N. Fundamentals of statistics, KitabMahal Bombay.
7. Cohen L. Statistical Methods for social scientists.
8. Neiswanger W.A. Elementary statistical methods, macmillan company, New York.
9. Moroney M.J. Facts from figures.
10. C.B. Gupta: An introduction to statistical methods, Ram Prasad and sons Agra. 19
11. Goon, Gupta and Dasgupta: Fundamentals of statistics

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**M.S.W. Part-I  
Semester-II  
Paper-VI**

**Human Rights & Social Justice Part-II**

Credit : 02

Marks Theory 40  
Internal Ass. 10

**Unit-I Human Rights & Marginal Groups**

- Schedule Castes, Schedule Tribes, Nomadic & Denotified Tribes.
- Minorities (Religious, Linguistic, Regional).
- Forms of Violation – Untouchability, Social Exclusion, Denial of Basic Facilities, Unequal distribution of Natural resources, Land alienation, Displacements, Bonded labour.

**Unit-II Enforcement of Human Rights in India**

- Role of Courts - Supreme Court, High Courts and other Courts.
- National & State Human Rights Commission.
- Human Rights Commission for SC's
- Human Rights Commission for ST's
- Human Rights Commission for Minorities
- Human Rights Commission for Women
- Human Rights Commission for Children

**Unit-III Role of INGO's & NGO's**

- Role of International, National, Regional Non-governmental Organization, Educational Institutions in furthering of Human Rights.
- Role of Social Worker in Promotion & Protection of Human Rights.
- Role of Print & Electronic Media.
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**Unit-IV Social Justice**

- Definition & Meaning of Social Justice.
- Concept of Social Justice Under Indian Constitution.
- Schemes of Social Justice Department, Govt. of India.

For Internal 10 Marks- Assignment & Subject related Innovative Activity/Project

**Bibliography**

- D.D. Basu, Shorter Constitution of India.
- H.M. Seervai, Constitution of India
- M.P. Jain – Constitutional Law of India
- G. Austin – Indian Constitution
- Dr. J.N. Pandey - Constitution of India
- M.Galanter, Competing Equality – Law and Backward Classes in India(1984) oxford.
- B. Sivaramayya, Inequality and the Law (1984) Eastern.
- Iyer, K (1984), Human Rights and the law, Vedpal Law House, Indore.
- Donnolly, J (1973) The concept of Human Rights, London, Bodley Head
- Waldron.J.J.(1984) (Ed). Theories of Rights, Oxford University press
- Finnis, J, (1980) Natural Law and Natural Rights, Oxford, Press, Clarendn
- Rehman, M.(2000) Human Rights and Human Development, Manak Publication, Delhi.
- Seghal, B.P.S (1995) Human Rights in India, Problems and Prospects, Deep & Deep Publication, New Delhi.
- Thorat.S.(2004) Caste, Race and Discrimination: Discourses in International Coutheast, Rawat Publication, Jaipur
- Bhatnagar, G.(1999) Human Rights of Dalits: Societal Violation, Gyan Publication, New Delhi
- Mendelson, Oliver and UpendraBaxi, (1995) The Rights of Subordinated People, Oxford University Press, Madras
- Vijapur, Abdulrahim (Ed)(1991) Essays on International Human Rights, South Asian Publishers Pvt Ltd, New Delhi
- National Human Rights Commission, Annual Reports, New Delhi
- Livezey, Lowell W.(1986) Non Governmental Organisations and the Ideas of Human Rights, Princeton, University, New Jersey
- Reicher, E (2003) Social Work and Human Rights Rawat Publication, Delhi

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**M.S.W. Part-I  
Semester-II  
Paper- VII**

**Introduction to Fields of Social work-II**

Credit : 02

Marks Theory : 40  
Int.Ass. : 10

**Unit-I Crime & Correctional Administration**

- Concept of crime & Criminal
- Cause of crime
- Ill effects of crime
- Treatment of offenders
- Rehabilitation of criminals
- Prevention of crime



**Unit-II Human Resource Management**

- Human Resource- concept, human factor in management, importance of human resource
- Human resource development – concept and meaning
- Human resource policies- meaning and objectives
- Human resource planning- meaning and objectives
- Labour welfare- concept & meaning

**Unit-III Social Policy & Welfare Administration**

- Concept of social policy & Social Planning
- Relation between social policy & social development
- Principles & Values underlined social policy
- Social welfare administration – concept and meaning
- Concept, nature and functions of developmental and welfare organization

**Unit-IV Role of Social Worker**

- Role of social worker in the field of correctional administration
- Role of social worker in industrial setting
- Social policy, welfare administration and professional social worker

For Internal 10 Marks- Assignment& Subject based Innovative Activity/Project

**Reference Books:**

- Bhattacharya Sanjay: Social Work and Integrated Approaches; New Delhi Deep Publications.
- ChoudharyD.Paul: Introduction to Social work
- Encyclopedia of Social work (1987) Encyclopedia of social Work in India; New Delhi,Publication division, Ministry of welfare
- Choudhari, D. Paul (1983) Social Welfare Administration, Delhi: Atma Ram and Sons.
- Goel, S. L. And Jain, R. K. (1988) Social Welfare Administration: Theory and Practice, Vol. I and II, New Delhi: Deep and Deep Publications.
- Sachdeva, D. R. (1998) Social Welfare Administration in India, Allahabad, KitabMahal

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**MSW-I  
Semester-II  
Paper- VIII**

**Field Work (Social Work-Practicum)**

Credit : 04

Marks : 100

**Notes :**

- A) No grace marks shall be allowed for passing in Social and practicum.
- B) The Social work practicum of student shall be supervised by the Social Work Faculty Supervisor.
- C) The Social work practicum shall comprise of the following components.

Sr.No.	Components	Marks Allotted	Total Credit-04
01.	<b>Visits to any one Govt. Department/ Project</b>  <b>Distribution of Marks -</b> 1) Attendance 2) Collection of Information about Functions/Schemes 3) Presentation 4) Report Writing	02 02 03 03 <b>10</b>	
02	<b>Village Placement / Village Camp/ Relief Work</b> <b>Total Duration At least -07 Days</b> (At least 05 Days for Actual work& 02 Days for Presentation & Report Writing) 1) Attendance 2) Actual Work & Performance 3) Presentation 4) Report Writing	07 12 05 06 <b>30</b>	

03	<b>Assessment of Govt. Scheme(Focused Group Discussion/Survey)</b> 1) Facilitating FGD/Conducting Survey <b>(Quality of work)</b> 2) Analysis of Information & Report Writing	06 04 <b>10</b>	
04	<b>Group Work</b> <b>No. of Visits -- At least 20</b> 1) Attendance 2) Performance, Quality of work 3) Report Writing	05 15 10 <b>30</b>	
05	<b>Internal Viva –Voce</b> 1 Visit to Govtdept/Project 2 Village Placement/Camp/Relief Work 3 Assessment of govt scheme 4 Group Work	<b>04</b> <b>06</b> <b>04</b> <b>06</b> <b>20</b>	

**Reference Books :**

- 1) Skill Training for Social Workers , (A Manual for Social Training Worker), Published by Karwe Institute of Social Services, Pune by RumaBawikar, Geeta Rao.
- 2) Battacharya Sanjay, Social Work in Integrated Approach, New Delhi, Deep & Deep Pub. Pvt. Ltd.
- 3) Bhatt R.M. (1960) , Records of Group Work Practice in India, Baroda University, Baroda.
- 4) Delhi School of Social Work (1958), Field work records in Group Work and Community Organization, London, Tavistock Publication.
- 5) Corey, GERAL (1977), Groups Process and Practice, USA : Brook Cole Publilshing Company
- 6) Douglas, Tom (1977) Group Work Practice, London :tavistock Publication
- 7) Bumard D.- Counselling Skills Training, New Delhi, viva Books.

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**NOTIFICATION**

No. : 70 /2018

Date : 5<sup>th</sup> July, 2018

**Subject : Implementation of Syllabi of Social Work Course / Subjects and B.A. (Journalism) as per Semester and Credit Grade System in the Faculty of Interdisciplinary Studies from the Session 2018-2019 and onwards.**

It is notified for general information of all concerned that the authorities of the University has accepted the Syllabus of the following courses / subjects as per Semester and Credit Grade System as mentioned in Column No. 2 which are to be implemented from the session 2018-2019 and onwards with appendices which are attached herewith as shown in column No. 3 of the following table.

It is further notified that the Syllabi of B.S.W. Semester-III & IV shall be applicable for the Sem-III & IV of B.A. (Social Work) as it is.

**TABLE**

Sr.No.	Course / Subjects	Appendices of the New Syllabi
1.	2.	3.
	<b>Faculty of Inter-disciplinary Studies :</b>	
1.	B.S.W./B.A. (Social Work) Semester-III & IV	The Syllabi prescribed for B.S.W./B.A. (Social Work) Semester-III & IV which is appended herewith as <b>Appendix – ‘A’</b>
2.	B.A. Semester-III&IV (Journalism& Mass Communication)	The Syllabi prescribed for B.A. Semester-III & IV which is appended herewith as <b>Appendix – ‘B’</b>

Sd/-

(Dr.A.P. Deshmukh)

Registrar

SantGadge Baba Amravati University

**Appendix-A**

**Scheme of Teaching & Examination of B.S.W. /B.A. in Social Work Part-II Semester-III**

Sr. No	Name of the Subject	Credits	Max. Marks	Max. Marks (Theory)	Passing Marks	Max. Marks (Internal)	Passing Marks
1	English-I	02	50	40	16	10	04
2	Marathi-I	02	50	40	16	10	04
3	Psychology-I	02	50	40	16	10	04
4	Sociology-I	02	50	40	16	10	04
5	Working with Groups- I	02	50	40	16	10	04
6	Health Issues & Social Work Interventions	02	50	40	16	10	04
7	Family & Child Welfare	02	50	40	16	10	04
8	Social Research-I (Paper No. IX of B.A. in Social Work)	02	50	40	16	10	04
9	Field Work (Social Work Practicum) (Paper No. VIII of B.A. in Social Work)	04	100	80	32	20 (Viva Voce)	08
	<b>TOTAL</b>	20	500	400	160	100	40

**Scheme of Teaching & Examination of B.S.W. /B.A. in Social Work Part-II Semester-IV**

Sr. No	Name of the Subject	Credits	Max. Marks	Max. Marks (Theory)	Passing Marks	Max. Marks (Internal)	Passing Marks
1	English-II	02	50	40	16	10	04
2	Marathi-II	02	50	40	16	10	04
3	Psychology-II	02	50	40	16	10	04
4	Sociology-II	02	50	40	16	10	04
5	Working with Groups- II	02	50	40	16	10	04
6	Psychiatric Social Work	02	50	40	16	10	04
7	Vulnerable Children	02	50	40	16	10	04
8	Social Research & Computer Application-I (Paper No. IX of B.A. in Social Work)	02	50	40	16	10	04
9	Field Work (Social Work)Practicum (Paper No. VIII of B.A. in Social Work)	04	100	80	32	20 (Viva Voce)	08
	<b>TOTAL</b>	20	500	400	160	100	40

Syllabi for B.S.W./B.A. in Social Work Part-II  
Semester-III  
English Compulsory-I

Time : (Two Hrs.)  
Credit : 02

Total Marks : 50  
Theory : 40  
Int..Ass. : 10

Text Book Prescribed for B.S.W./B.A. in Social Work Part-II is “Fast Track-I”

1) Prose :

- (i) Empowerment of Women
- (ii) The Suitor and Papa
- (iii) Dr. C.V. Raman : The Celebrated Genius.
- (iv) Uncle Podger Hangs a Picture.

2) Poetry :

- (i) Leave this chanting Singing ...
- (ii) The affliction of Margaret
- (iii) Gartner Ye Rosebuds while Ye May.

3) Grammer :

- (i) Precis writing (1/3 Passage)
- (ii) Punctuation

Instructions :

- Que.1 : There shall be Two Questions (Out of Four) of Ten Marks Each on Prose- 20 Marks  
Que.2 : There shall be One Question (Out of Two) of Ten Marks. - 10 Marks  
Que.3 : (i) Five Marks for 1/3 Passage and - 10 Marks  
(ii) Five Marks for Punctuation

Total -----  
40 Marks

Distribution of Internal Assessment

10 Marks

- 1) Assignment - 05 Marks
- 2) Personal Interview - 05 Marks

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Semester-III  
Paper-II  
Subject : Marathi-I

Time : (Two Hrs.)  
Credit : 02

Total Marks : 50  
Theory : 40  
Int..Ass. : 10

(आवश्यक मराठी विषयाचा पाठ्यक्रम)

घटक-१अ) वैचारिक :

०८ गुण

- १) स्त्री-पुरुष तुलना - ताराबाई शिंदे
- २) अखेरचेकिर्तन - संतगाडगे बाबा

घटक-२ब) ललित :

०८ गुण

- १) आज्ञापत्र - रामचंद्रपंत अमात्य
- २) पंगू - व.पु काळे
- ३) बरस रे राजा, रोज बरस, स्वातीला - ना.धो. महानोर

घटक-३ क) कविता :

०८ गुण

- १) आम्ही वारीक वारीक - संत सेना न्हावी
- २) जेका रंजलेगांजले - संततुकाराम
- ३) पाठराखी - पां.श्रा. गोरे
- ४) घेता - विं.दा. करंदीकर

घटक-४ ड) व्यावहारिक मराठी : १६ गुण

- १) निबंध लेखन: संत प्रामुख्याने सामाजिक विषयांवरील (शब्द मर्यादा - ३०० शब्द) - ०८ गुण
- २) पत्रलेखन - मागणीपत्र, तक्रारपत्र - ०४ गुण
- ३) नोंदी लेखन : एखादा व्याख्यान विषय देऊनत्यावर १०० शब्द मर्यादेच्यानोंदी लिहावयास सांगणे. - ०४ गुण

घटक-५ इ) स्थुलवाचन : मौखिक परिक्षेसाठी तथा प्रकल्प कार्यासाठी असणाऱ्या १० गुणांसाठी खालील पुस्तकांचे वाचन, नोंदी घेणे, टाचणकरणे, मुलांसमोर पुस्तक विशेष सांगणे या गोष्टी करून घेता येतील.

- १) आता आमच्या घडावर आमचेचडोके असेल - डॉ. आ.ह. सालुंखे
- २) एका साध्या सत्यासाठी - चंद्रकांत वानखडे, परिसर प्रकाशन, अंबाजोगाई  
द्वारा : अमर हबीब - ८४११९०९९०९.
- ३) देहबोली - अंजली पेंडसे
- ४) दुष्काळ आवडे सर्वांना - पि साईनाथ  
(Everybody Loves a Good Draught चा मराठी अनुवाद).

सदर पाठ्यक्रमासाठी क्रमीक पुस्तक (Text Book) म्हणून विद्यापीठाच्या बी.ए. भाग-२ साठी नेमलेले वैखरी भाग-२ हे पुस्तक वापरावे.

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### Semester-III

#### Paper-III

#### Psychology in the Fields of Social Work-I

Time : (Two Hrs.)

Credit : 02

Total Marks : 50

Theory : 40

Int..Ass. : 10

#### Unit-I Social Psychology :

History of Social Psychology, Scope of Social Psychology, Levels of Social Behavior, Social Psychology is Scientific in Nature, Social Neuroscience, Social Perception, Social Influence Interpersonal Attraction.

#### Unit-II Abnormal Psychology :

Concept and Characteristics of Abnormal Behavior.  
Classification of Mental Disorder – DSM-V and ICD-10.  
Causes and Symptoms of Mental Disorders (Anxiety Disorders, Mood Disorders, Schizophrenia.  
Personality Disorders, Substance abuse Disorder), Mental Retardation.

#### Unit-III Health Psychology :

Concept and Nature of Stress, Causes, Reactions and Effect of Stress, Coping Strategies.  
Concept of Mental Health; Components of Mental Health;  
Concept of Positive Health, well being, Factors Influencing positive health, well being, life style and quality of life : Happiness disposition.

#### Unit-IV Psychological Testing

Introduction and Classification of Psychological Tests, Characteristics and Types of Psychological test. Standardized Psychological Tests- Reliability, Validity and Norms.

**Internal Assessment(10 Marks) :** Class Test/Assignment/ Field Base Assignment Concerning to the Subject.

#### Reference Books :

1. James D. Page - Abnormal Psychology, Tata Mcgraw – Hill Publishing Company, New Delhi.
2. James C. Coleman - Abnormal Psychology and Modern Life, D.B. Taraporwala Taraporwala Sons & Company Pvt.Ltd., 210, Dr.Dadabhai Road, Bombay.-I
3. अपसामान्यांचे मानसशास्त्र - डॉ.मानसी राजहंस, प्रा.अनघा पाटील, डॉ.सुशील सुर्वे, उन्मेश प्रकाशन, पुणे.
4. अपसामान्यमानसशास्त्र - डॉ.शैला सोमण, प्राची प्रकाशन, बोरिवली, मुंबई-४०० ०९२

5. मनोरूग्ण व मानसोपचार - श्रीमती विजया हलकारे, वोरा मेडिकल पब्लीकेशन, मुंबई - ४०० ०३१
  6. मन, मनोविकार आणि समुपदेशन - डॉ.सौ.शैलजादेवगांवकर, डॉ.एस.जी.देवगांवकर, श्री साईनाथ प्रकाशन, १, भगवानघर कॉम्प्लेक्स, धरमपेट, नागपूर-१०.
  7. Park and Park - Preventive and Social Medicine
  8. Pathak S.M. - Medical Social Work in India, Delhi School of Social Work
  9. Banerjee, G.R. - Towards Better understanding of sick Children, Job e-Journal Press, Bangalore.
  10. David Erner - Where there is no doctor, The Voluntary Association of India.
  11. Banerjee G.R. - Social Service Department in a Hospital
  12. Goldstine – Para - Teaching in the Theory and Practice of Medical Social Work
  13. Gold Stine – Para - Expanding Horizons in Medical Social Work University, of Chicago London
  14. Dr. Bhave and Dtis - You and your health, Secretary, National Book Trust, New Delhi.
  15. Khote, H.D. - Hygiene and Public Health
- Baron, R.A. (2003). *Psychology (5th ed)*. Delhi: Pearson Education.
  - Carson, R.C., Butcher, J.N., Mineka, S. & Hooley, J.M. (2008). *Abnormal Psychology*. New Delhi: Pearson.
  - Cicarelli, S.K., & Meyer, G.E. (2007). *Psychology*. New Delhi: Pearson Publishers.
  - Coon, D. & Mitterer, J.O. (2007). *Introduction to Psychology (11th ed)*. New Delhi: Thomson Wadsworth Publishers.
  - Morgan, C.T., King, R.A., Weisz, J.R. & Schopler, J. (1986). *Introduction to psychology (7th ed)*. New Delhi: McGraw-Hill book company.
  - Taylor, S.E. (2006). *Health Psychology (6th ed)*. New Delhi: Tata McGraw Hill.
  - Atwater, E. & Grover, D. & Karen (1999). *Psychology for living: Adjustment, growth and behavior today*. Prentice Hall.
  - Carr, A. (2004). *Positive Psychology: The science of happiness and human strength*. UK: Routledge.
  - Gladding, S.T. (2012). *Counseling: A Comprehensive Profession. (7th ed)*. Pearson.
  - McLeod, J. (2003). *An Introduction to Counselling. (3rd ed)*. Mc Graw Hill Education.
  - Rao, S.N. & Sahajpal, P. (2013) *Counselling and Guidance*. New Delhi: Tata Mc Graw Hill.
  - DiMatteo, M.R. and Martin, L.R. (2002). *Health psychology*. New Delhi: Pearson.
  - Baron, R.A., Byrne, D. & Bhardwaj, G (2010). *Social Psychology (12th Ed)*. New Delhi: Pearson.

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**Semester-III**

**Paper-IV**

**Sub : Sociology-I**

Time : (Two Hrs.)

Credit : 02

Total Marks : 50

Theory : 40

Int..Ass. : 10

**Unit-I The Concept of Tribe :**

10 Marks

- a) Meaning and Definition of Tribe
- b) Characteristics of Tribal Society
- c) Tribal : Means To Social Control, Religion, Customs, Ethics and New Streams.

**Unit-II Major Problems of Tribals in India.**

10 Marks

- a) Causes of Tribal Problems
- b) Tribal of Social Problems relating to Family, Marriage, Women, Health, Education.
- c) Problem of Migration Displacement in Tribes
- d) Tribal Economic Problems relating to Cultivation, Production and Distribution
- e) Primitive Tribes Problems (Katkari, Kolam, BadaMadia)

**Unit-III Introduction of Main Tribal Communities in Vidarbha and their Social Life :**

10 Marks

- a) (Gond, Pardhan, Aandh, Bhilla, Korku ... and such as)

**Unit-IV Changing Nature of Tribal Community :**

10 Marks

- a) Social Change : Its Problems and Remedies
- b) Cultural Change
- c) Religious Change
- d) Economical Change
- e) Educational Change

**Unit-V Practical :**

10 Marks

- a) Visit to Tribal Communities -- 05 Marks  
b) Report Writing -- 05 Marks

**Reference Books :**

- १) आदिवासी समाजाचे समाजशास्त्र - रा.ज. लोटे, पिंपळापूरे प्रकाशन, नागपूर- २०१०  
२) आदिवासी समाजाचे समाजशास्त्र - डॉ.प्रदीप आगलावे, श्री साईनाथ प्रकाशन, नागपूर-२०१०  
३) सामाजिक मानवशास्त्र - प्रा. आर.एन. राजपुत अंशुल पब्लीकेशन, नागपूर- २०१०  
४) Introduction to Sociology of Rural of Tribal India - Nair, P.T.K. ....  
5) Encyclopedias of Tribal and Uncivilised Races of the World - John R. Makenzie, Shalabha Publishing House, Meerut.  
6) आदिमजमातीचे समाजशास्त्र - डॉ. बी.एम. कऱ्हाडे, पिंपळापूरे अँड कं. पब्लिशर्स, नागपूर  
7) आदिमांच्याधर्मकल्पना आणिदेवदेवता - डॉ. शैलजादेवगांवकर.  
8) महाराष्ट्रातील आदिवासीजमाती - गोविंदगारे, कॉन्टिनेंटल, पुणे  
9) वैदर्भीय आदिवासीजीवन आदिवासी - डॉ. शैलजादेवगांवकर, मंगेश प्रकाशन, नागपूर.  
10) महाराष्ट्रातील सामाजिक चळवळी - प्रा.घनश्याम शहा, डायमंड पब्लीकेशन, पुणे.  
11) भारतातील सामाजिक चळवळी - नंदा पांगुळ, आर.बी. प्रकाशन, नागपूर.  
12) Tribal Movement in India - Vidyarthi C.P., Concept of Publishers, New Delhi, 1976.

**Semester-III**

**Paper-V**

**Social Group Work (Working With Groups-I)**

Time : (Two Hrs.)  
Credit : 02

Total Marks : 50  
Theory : 40  
Int..Ass. : 10

**Unit-I Introduction and History of Group Work :**

- Evolution and history of group work
- Concept, definitions & significance of group work
- Characteristics and types of groups

**Unit-II Values, Principles & Group Formation :**

- Values & Principles of group work
- Factors in group formation
- Identification of problems and formulation of goals

**Unit-III Initial Phase :**

- Characteristics of initial phase
- Group structure
- Facilitation & Communication in initial phase
- Role of social worker in initial phase

**Unit-IV Group Processes & Dynamics :**

- Importance of group processes
- Group dynamics like group bond, sub groups, role of leadership, isolation, decision making, conflict, communication, Relationship etc. and role of social worker

**Internal Assessment(10 Marks)**

Class Test/Assignment/ Field base Assignment concerning to the Subject.

**Reference Books:**

1. Alissi A.S., (1980), Perspectives on Group Work Practice: A Book of Readings, New York: The Free Press.
2. Balgopal P.R. and Vassil, (1983), Group in Social Work- An Ecological Perspective, New York: Macmilan Publishing Co. Inc.

3. Brandler S. and Roman C.P., (1991) Group Work Skills and Strategies for Effective Interventions, New York: The Haworth Press.
4. Charles H. Zastrow (2009) , Social Work with Groups, New Delhi: Rawat Publication, (Indian Reprint 2010)
5. Garwin C. (1987), Contemporary Group Work, New York: Prentice- Hall inc.
6. Kemp C.G. (1970), Perspectives on Group Process: School of social welfare, Albany: State University of New York.
7. Konopka G. (1963), Social Group Work: A Helping Process: Englewood cliff. NJ , Prentice- Hall inc.
8. Northen H., (1969), Social Work with groups, New York: Columbia University Press.
9. Pepil C.P. and Rothman B., Social Work with groups, New York: The Haworth Press
10. Sundel M. Glasser P. Sarri R. Vinter, (1985), Individual Change Through Small Groups, New York: The Pree Press.
11. Siddique H.Y., (2008) Group Work: Theories and Practice, Rawat Publication.
12. Toselance R.W., (1984), An Introduction to Group Work Practice, New York: Macmilan Publication Co.
13. TreckerHarleigh B. (1990), Social Group Work: Principles and Practice, New York: Association Press
14. Robert f. Rivas, Ronald w. Toseland, 1995 introduction to group work practice, Mc Milan publishing company.
15. Marianne Schneider Corey: 1971, Groups Processes And Practice third edition brooks/Cole publishing company.
16. Konopka, Gisela, 1970 Group work in the Institution, Association press, New york
17. Bhattacharya, S. (2003). Social Work: An Integrated Approach. New Delhi: Deep and Deep Publications.
18. Corey, M., & Corey, G. (1987). Groups: Process and Practice (3rd ed.). California: Brooks/Cole.
19. Coyle, G. L. (1947). Group Experience and Democratic Values. New York: The Women's Press.

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**Semester-III**

**Paper-VI**

**Health Issues and Social Work Intervention**

Time : (Two Hrs.)

Credit : 02

Total Marks : 50

Theory : 40

Int..Ass. : 10

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**Unit-I Medical Social Work in the Indian Context :**

- Demographic Variation, Variation in Socio-cultural context in relation to wider Perspective of Indian Society.
- Socio-cultural aspects in Conventional Health Issues – Communicable Diseases, Mother and Child Health Issues, Malnutrition, Anemia in Women.
- Life Style Diseases such as Heart Ailmenties, Diabeties, Cancer etc..
- Capacity Building of bare foot practioners model adopted by SEARCH, THMP, ASHA worker.
- Brief History of Medical Social Work in India.

**Unit-II Concept used in Community Health and Critical Health Issues.**

- Modern Concept of health, Determinents of health concept of disease, Health for all – WHO perspective.
- Concept of Preventive, Social and Community Medicine
- Understanding of the terms mortality. Morbidity, TMR, anemia in women in the Socio- cultural and gender perspective.
- Health Issues in adultration of food, Pollution of Water, Air and Sound
- Occupational health hazards and safety measures.
- Mis concepts about blood donation.
- Controlling S.T.D. and AIDS Prevelence.
- Generic Medicine, Health Preventive.



**Unit-III Supportive Role of Medical Social Worker in the Institutional Set up.**

- Medical Colleges, Hospitals, Special Clinics, Wards.
- Not institutional set up – Urban, Rural and Tribal Community.
- Health Counselling at the primary, Secondary and Tertiary Level.
- First Aid in Poisoning, Burning, Drowning, Road, Accidents.
- Organ / Body Donation – The growing need of awareness building.

**Unit-IV Promotional Health and Medical Social Work**

- Determinants of Health.
- Importance of Yoga – Meditation, Naturopathy.
- Ecological Perspective in Health and Nutrition by Promoting Healthy Food, Water and Clean Air, Afforestation.
- Health and Hygiene Issues in Adolescence
- Governmental Initiatives in promoting the healthy-neat and Clean Communities.

Students have to present Reports, Assignments on Newspaper Clippings, Reports published by eminent health institutions, its Micro and Macro level perspective, interviews of health professionals. Group visits (5 Students) to health organizations working in the close as well as open set ups be conducted.

**Reference Books :**

1. Park and Park - Preventive and Social Medicine.
2. Pathak S.N. - Medical Social Work in India, Delhi School of Social Work, Delhi.
3. Banerjee, G.R. - Towards better understanding of Sick Children, Job-e Jamshed Press, Bangalore
4. David Erner - Where there is no Doctor, The Voluntary Association of India.
5. Banerjee, G.R. - Social Service Department in a Hospital
6. Goldstine – Para - Teaching in the Theory and Practice of Medical Social Work
7. Goldstine – Para - Expanding Horizons in Medical Social Work, University of Chicago, London.
8. Dr. Bhawe and Dtis - You and Your Health, Secretary, National Book Trust, New Delhi.
9. Khote, H.D. - Hygiene and Public Health.
10. [www.nhm.gov.in/nrhm-components/national-disease](http://www.nhm.gov.in/nrhm-components/national-disease) - control-programs-ndeps.

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**Semester-III  
Paper-VII  
Family and Child Welfare**

Time : (Two Hrs. )

Credit : 02

Total Marks : 50

Theory : 40

Int..Ass. : 10

**Unit-I Family as a Social System**

- Concept of family welfare
- Types of family
- Characteristics and Functions of family
- Family dynamics – power, role and patriarchy in family

**Unit-II Marriage and Issues of Family**

- Concept of Marriage
- Review of changing situations in marriages and marital relationship
- Issues of family like gender discrimination, domestic violence, marginalization of families due to poverty, caste, cultural inequalities.
- Family counseling & role of social worker

**Unit-III Family in the Context of Social Change**

- Impact of migration, industrialization, urbanization, liberalization, privatization and globalization on family –changing functions, values, relationship, culture, livelihoods.
- Vulnerable families- Single parent, divorce, problems due to health issues, addiction.

**Unit-IV Interventions, Techniques and Skills for Family Welfare**

- Efforts of government in strengthening families – Policy, Legislation and Programmes Like ICDS, Micro-credit, Social Security Schemes for families, Public Distribution System, Health services.
- Role of NGO & Social Worker in Family welfare.

**Internal Assessment(10 Marks)**

Class Test/Assignment/ Field base Assignment concerning to the subject.

**Reference Books:**

1. Harris, C. C. (1969) The Family an Introduction, London : George Allen and Unwin Ltd.
2. Burgess, Ernest W., Locke Harvey J., Thomes Mary Margare (4th edition), New York:The Family from Traditional to companionship Van Nostrand Reinhold Co.
3. Elliott & Merril (1960) Social Disorganization, New York: Harper & Brother Pub.
4. Gore, M S (1968) Urbanization and Family Change, Mumbai: Poplar Prakashan
5. Green Arnold W. (1964) Sociology (Analysis of life in Modern Society), MacGraw HillBook, Co
6. Jayapalan N. (2001) Indian Society & Social Institutions – Vol. I, New Delhi: AtlanticPublishers & Distributors
7. Kumar, S., Chacko, K. M. (1985) Indian Society & Social Institutions, New Delhi: NewHeights Publishers & Distributors
8. Lal, A. K. (1989) The Urban Family: A Study of Hindu Social System, Concept, New Delhi: Publishing Company
9. Larlton E, Munson (1983) Social Work with Families – Theory and Practice, New York:The Free Press
10. Leouard Brown, Philip Selznick (4th Ed.) Sociology – A text with adapted readings, NewYork, Evanston and London : Harper & Law Publication
11. Lowie, Robert H. (1950) Socail Organization, London : Routledge and Kegan Paul Ltd.
13. Nichols,Michall P. & Richard, C (1991) (2nd edition), Family Therapy Concepts andMethods, London : Allyn and Bacob
15. Philips Belanard S. (1969) Sociology Social Structure & Change, London : Macmillan Co.
16. Rajeshwar Prasad, Hallen, G. C., Pathak, Kusum, Conspectus of Indian Society, Agra :Satish Book Enterprise, Motikatra
17. Reece McGee, Holt Rinehart and Winston N Y(1980) Sociology – An introduction, NewYork
18. Sharma, Rajendra K. Fundamentals of Sociology, Atlantic Publishers & Distributors
19. Williamson, Robert C. (1967) Marriage and Family Relations, New York, London, Sydney: John Wiley and Sons, Inc.
20. Williamson, Robert C. (1967) Marriage and Family Relations, New York, John Wiley & Sons, Inc.

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**Semester-III**

**Paper-VIII (This Paper be shift as Paper No. IX of B.A. in Social Work )**

**Social Research& Computer Application-I**

Time : (Two Hrs.)

Credit : 02

Total Marks : 50

Theory : 40

Int..Ass. : 10

**Unit – I: Introduction to Social Research**

- Concept, Nature and Meaning of Scientific Research
- Assumptions, Objectives, Need and Scope of Research
- Characteristics of social research
- Types of social research
- Social work research : concept, need, objectives and scope

**Unit –II: Planning for a Research Study**

- Problem Identification: Literature review
- Factors & Process of Problem Formulation
- Concepts and Operational Definition
- Specifying Objectives, Hypothesis, Stating the Rationale
- Synopsis of Research Study

**Unit-III: Types of Research Design**

- Research Designs- meaning need and types of research designs.
- Scientific Social Surveys
- Exploratory Research
- Descriptive Research
- Diagnostic Research
- Qualitative & Quantitative Research

**Unit- IV: Sampling**

- Sampling techniques- Basic principles, significance of sampling
- Types of Sampling: Random Sampling Techniques, Non random Sampling Techniques
- Procedures in sample selection, size of sample

**Internal Assessment (10 Marks)**

Class Test/Assignment/ Field base Assignment Concerning to the Subject.

**Reference Books:**

1. Ahuja Ram, (2003), Research Methods, (2nd Eds.) New Delhi: Rawat Publication
2. Alston, M. Bocoles, W. (Indian Edition 2003) Research for Social Workers-An Introduction to Methods, Jaipur : Rawat Publications
3. Rubin, and Babbie, E, (2001) Research Methods for Social Work, Wadsworth, Belmont (USA)
4. Coolidge, Frederick L. 2000 Statistics: A Gentle Introduction, New Delhi: Sang Publications.
5. Foster, J.J. 1998 Data Analysis Using SPSS for Windows: A Beginner's Guide, New Delhi: Sage Publications.
6. Yin, Robert, K. 1994. Case Study Research: Design and Methods, New Delhi: Sage Publications
7. Wilkinson T.S., Bhandarkar P.L. : Methodology and Techniques of Social Research , Himalaya Publishing House, Bombay.

**Semester-III**

**Paper-IX (This Paper be shift as Paper No. VIII of B.A. in Social Work )  
Field Work (Social Work Practicum)**

Credit : 04

Total Marks: 100

**Notes:**

- A) No grace marks shall be allowed for passing in Field Work.
- B) The Field work of student shall be supervised by the Social Work Faculty Supervisor.
- C) The Field work shall comprise of the following components.

Sr. No.	Components	Marks Allotted	Activity Type
01.	<b>Seminar on Social Issues (On Primary &amp; Secondary Data both)</b> 1) Preparation 2) Quality of Paper 3) Presentation 4) Attendance to other students seminars	05 05 05 05 <hr style="width: 50%; margin: 0 auto;"/> 20	Group Activity
02.	<b>Village Placement / Village Camp/ Relief Work</b> 1) Attendance 2) Performance 3) Presentation 4) Report Writing	10 10 10 10 <hr style="width: 50%; margin: 0 auto;"/> 40	Group Activity
03.	<b>Organizing Any one Training Programme/ Workshop for marginalized groups</b> 1) Module Design 2) Implementation of Training/ Workshop 3) Report Writing	08 08 04 <hr style="width: 50%; margin: 0 auto;"/> 20	Group Activity

04.	<b>Internal Viva- Voce</b>		
	1) Seminar	05	Individual
	2) Village Placement / Village Camp/ Relief Work	08	
	3) Organizing Any one Training Programme/ Workshop for marginalized groups	05	
	4) General Impression	02	
	<u>20</u>		

- General Instructions regarding field work: Students placed for the field work activities should understand the social issues in the following perspectives.
  - He/ She should understand the micro and macro level context of the issues, stakeholders involved in it, legalities in the social issues, the roles and responsibilities, of the administrative machinery at the local level, agencies involved in the issues, barefoot components involved in it, transfer of technology and the skills required for the social work professionals while working in the team approach.

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**Scheme of Teaching & Examination of B.S.W./B.A. in Social Work Part-II  
Semester-IV**

Sr. No	Name of the Subject	Credits	Max. Marks	Max. Marks (Theory)	Passing Marks	Max. Marks (Internal)	Passing Marks
1	English-II	02	50	40	16	10	04
2	Marathi-II	02	50	40	16	10	04
3	Psychology-II	02	50	40	16	10	04
4	Sociology-II	02	50	40	16	10	04
5	Working with Groups- II	02	50	40	16	10	04
6	Psychiatric Social Work	02	50	40	16	10	04
7	Vulnerable Children	02	50	40	16	10	04
8	Social Research & Statistics )( Paper No IX of B.A. in Soc. Work)	02	50	40	16	10	04
9	Field Work (Social Work Practicum)( Paper No VIII of B.A. in Soc. Work)	04	100	80	32	20 (Viva Voce)	08
	<b>TOTAL</b>	20	500	400	160	100	40

**Syllabi for B.S.W./B.A. in Social Work Part-II**

**Semester-IV**

**Paper-I**

**English Compulsory-II**

**(Implemented From 2018-2019 Session)**

Time : (Two Hours)  
Credit : 02

Total Marks : 50  
Theory : 40  
Int..Ass. : 10

**Text Book Prescribed for B.S.W. B.A. in Social Work Part-II is “Fast Track-I”**

**1) Prose :**

- (i) The Last Child
- (ii) To know when to say ‘It’s None of Your business’
- (iii) The Model Millionaire
- (iv) History of Chess

**2) Poetry :**

- (i) All the World’s Stage
- (ii) Punishment in Kindergarten
- (iii) Mirror

3) Grammer :

- (i) Business Letter  
(ii) E - Communication

**Instructions :**

- Que.1 : There shall be Two Questions (Out of Four) of Ten Marks Each on Prose- 20 Marks  
Que.2 : There shall be One Questions (Out of Two) of Ten Marks. - 10 Marks  
Que.3 : Grammer :  
(i) Five Marks for Business Letter - 10 Marks  
(ii) Five Marks for E - Communication

Total -----  
40 Marks

**Distribution of Internal Assessment**

- 1) Assignment - 05 Marks  
2) Reading Skill - 05 Marks

10 Marks

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**Semester-IV**

**Paper-II**

**Subject : Marathi-II**

Time : 2 Hrs.  
Credits : 02

Total Marks : 50  
Theory : 40  
Int.Ass. : 10

**आवश्यक मराठी विषयाचा पाठ्यक्रम :**

- घटक-१ अ) वैचारिक : ०८ गुण  
१) बुद्धीचा महिमा - सानेगुरुजी  
२) जीवनाच्या सुगंधीमिठीसाठी - बाबा आमटे  
३) डॉ. पंजाबराव : एक जमाखर्च - मधुकरकेचे
- घटक-२ ब) ललित : ०८ गुण  
१) मातीचेधन - नामदेव कांबळे  
२) एका साध्या सत्यासाठी । - चंद्रकांत वानखडे
- घटक-३ क) कविता : ०८ गुण  
१) जमाखर्च स्वातंत्र्याचा - मंगेश पाडगांवकर  
२) हे अंतरात्म्या । - तुळशीरामकाजे  
३) दंगल शांततेत पार पडली - लोकनाथ यशवंत  
४) जखमा अजून ओल्या - सिध्दार्थ भगत
- घटक-४ ड) व्यावहारिक मराठी : १६ गुण  
१) निबंध लेखन: (३०० शब्द) - ०८ गुण  
२) कथाविस्तार :दिलेल्या मुद्यांच्या आधारे १५० शब्दातकथाविस्तार - ०४ गुण  
३) सर्जनशिल लेखन :एखाद्या शब्दाभावतीचाकल्पनाविस्तार (१०० शब्दात) - ०४ गुण
- घटक-५ इ) स्थूलवाचन :  
१) वयात येताना - मंगला गोडबोले, डॉ.वैजयंतीखानविलकर, राजहंस प्रकाशन, द्वारा :दिलीप माजगांवकर १०२५, सदाशिवपेठ, पुणे- ४११ ०३० फोन : ०२०-२४४७३४५९. rajhansprkashan1@gmail.com.  
२) स्वभान-विभान - डॉ. आनंदनाडकर्णी  
३) विचारतरकराल - डॉ. नरेंद्र दाभोळकर, राजहंस प्रकाशन,  
४) मी असा घडलो - भालचंद्र मुणगेकर, लोकवाङ्मय प्रकाशन, भुपेश गुप्ता भवन, ८५, सयानी रोड, प्रभादेवी, मुंबई ०२२ - २४३७६०४२.

सदर पाठ्यक्रमासाठीक्रमीक पुस्तक (Text Book) म्हणून विद्यापीठाच्या बी.ए. भाग-२ साठीनेमलेले वैखरी भाग-२ हे पुस्तक वापरावे.

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**Semester-IV**

**Paper-III**

**Psychology in the Fields of Social Work-II**

Time : 3 Hrs.

Total Marks : 50

Credits : 02

Theory: 40

Int.Ass. : 10

**Unit-I Counseling Psychology**

Counseling its concept, Process, types and fields- Family Counseling, School Counseling, Career Counseling, Counseling with economically Disadvantaged People, HIV-AIDS counseling

**Unit-II Rehabilitation Psychology-** Concept of Primary, secondary and tertiary prevention , Rehabilitation of persons suffering from substance abuse, juvenile delinquency, criminal behavior; Rehabilitation of Rape victims, mentally ill and HIV/AIDS victims.

**Unit-III Psychotherapy**

Psychodynamic therapies ; Behavior therapies; Client centered therapy; Cognitive therapies; REBT, Indigenous therapies (Yoga, Meditation); Bio-feedback therapy

**Unit-IV Recent Issues in Psychology**

- Media influences on Pro and Anti Social Behaviour
- Psychology of Terrorism
- Psychological consequences of recent developments in information technology

**Internal Assessment (10 Marks)**

Class Test/Assignment/ Field base Assignment Concerning to the Subject.

**Reference Book:**

- Baron, R.A. (2003). *Psychology (5th ed)*. Delhi: Pearson Education.
  - Carson, R.C., Butcher, J.N., Mineka, S. & Hooley, J.M. (2008). *Abnormal Psychology*. New Delhi: Pearson.
  - Cicarelli, S.K., & Meyer, G.E. (2007). *Psychology*. New Delhi: Pearson Publishers.
  - Coon, D. & Mitterer, J.O. (2007). *Introduction to Psychology (11th ed)*. New Delhi: Thomson Wadsworth Publishers.
  - Morgan, C.T., King, R.A., Weisz, J.R. & Schopler, J. (1986). *Introduction to psychology (7th ed)*. New Delhi: McGraw-Hill book company.
  - Taylor, S.E. (2006). *Health Psychology (6th ed)*. New Delhi: Tata McGraw Hill.
  - Atwater, E. & Grover, D. & Karen (1999). *Psychology for living: Adjustment, growth and behavior today*. Prentice Hall.
  - Carr, A. (2004). *Positive Psychology: The science of happiness and human strength*. UK: Routledge.
  - Gladding, S.T. (2012). *Counseling: A Comprehensive Profession. (7th ed)*. Pearson.
  - McLeod, J. (2003). *An Introduction to Counselling. (3rd ed)*. Mc Graw Hill Education.
  - Rao, S.N. & Sahajpal, P. (2013) *Counselling and Guidance*. New Delhi: Tata Mc Graw Hill.
  - DiMatteo, M.R. and Martin, L.R. (2002). *Health psychology*. New Delhi: Pearson.
  - Baron, R.A., Byrne, D. & Bhardwaj, G (2010). *Social Psychology (12th Ed)*. New Delhi: Pearson.
  - Chadha, N.K. (2012). *Social Psychology*. MacMillan: New Delhi
  - Myers, D.G. (2008). *Social psychology*. New Delhi: Tata McGraw-Hill
  - Barlow, H.D. & Durand, V.M. (2007). *Abnormal Psychology; An Integrative Approaches*. New Delhi: Wadsworth Thomson Learning.
  - Carson, R.C., Butcher, J.N., Mineka, S. & Hooley, J.M. (2008). *Abnormal Psychology*. New Delhi: Pearson.
  - Neale, J.M., Davison, G.C. & Haaga, D.A.F. (1996). *Exploring Abnormal Psychology*. New York: John Wiley & Sons, Inc.
  - Sarason, I. G. & Sarason, B.R. (2007). *Abnormal Psychology: The Problem of Maladaptive Behavior. (10th ed)*. New Delhi: Pearson Education
  - Anastasi A (1997) *Psychological Testing*, New York: Mac Millan Co.
  - Cimnero, A.R. (1986) *Hand book of Behavioural Assessment* New York : John Wiley.
  - Freeman, Frank S (1971) *Theory and Practice of Psychological Testing* Oxford & IBH Publishing Co. New Delhi.
  - Dandekar, W.N. & Rajguru, M.S. ( ) *An Introduction to Psychological testing & statistics*, Seth Publication
  - *Psychological Testing, Principles, Applications, and Issues*, Robert M. Kaplan & Dennis P. Saccuzzo, Sixth Edition, 2005
-

Semester-IV  
Paper-IV  
Sub : Sociology-II

Credit : 02  
Time : Two Hrs.

Total Marks : 50  
Theory : 40  
Int. Ass. : 10

**Unit-I Rural Community :**

10 Marks

- Meaning and Definition of Rural Community
- Characteristics of Rural Community
- Role of Three Tyres system in Rural Development
- Agricultural System of Rural Community

**Unit-II Farming and Challenges before Farmers**

10 Marks

- Pathetic State of Farming on Farmers and its consequences on Rural Community.
- Farmer Suicide : Nature and Cause, Consequences.
- Frustration amongst the Rural Youths Engaged in farming.
- Changing Natures of Rural Social Life :
  - New Trend in Agricultures
  - Change in rural Social Structure
  - Changing Nature of Economical System.

**Unit-III Urban Community :**

10 Marks

- Meaning and Definition of Urban Community
- Characteristics of Urban Community
- Individualism, Conflict of Interest of Values
- Slums, Juvenile Delinquences.

**Unit-IV Role of Local Self – Government in Urban Development and other Issues :**

10 Marks

- Nagar Palika, MahanagarPalika
- Urbanization, its failures and remedies
- Culturization
- Westernization
- Modernization

**Unit-V Practical**

10 Marks

- Viva-Voce -- 05 Marks
- Artical -- 05 Marks

**Reference Books :**

- भारतीय आदिवासी - गुरुनाथनाडगोंडे, कॉन्टीनेंटलप्रकाशन, नागपूर.
- आदिवासीविश्न - डॉ. शैलजादेवगांवकर व डॉ.श.गो.देवगांवकर, आनंद प्रकाशन, नागपूर-२०१०
- भारताचे संविधान - भारत सरकार, माहिती व प्रसारण मंत्रालय, मुंबई.
- समाज और समुदाय - कुमार यशवंत, राधा पब्लिकेशन, मुंबई.
- भारतमें समाजकल्याण प्रशासन - डी.आर. सचदेव, किताब महल, अलाहाबाद.
- समाजकल्याणनारीदिशा संस्कृती - जयश्री एस. भट्ट, अर्जून पब्लिशींग साऊसनवीदिल्ली.
- भारतीयग्रामिण समुदायविकास - नंदा पांगुळ/बारहाते, आर.बी. प्रकाशन, नागपूर.
- ग्रामिणविकासाचाएकात्मिक दृष्टीकोन - गंगाधर कऱ्हाळे, मंगेश प्रकाशन, नागपूर.
- ग्रामिणविकास - विनायकचतुर्वेदी, प्रिझ्म बुक्स, जयपूर.
- नागरी समाजशास्त्र - जितेंद्रकुमार शर्मा, अटलांटिक पब्लिशर्स, अॅन्ड डिस्ट्रीब्युटर्स, नवी, दिल्ली
- ग्रामिण आणिनागरी समाजशास्त्र - डॉ.प्रदीप आगलावे, साईनाथ प्रकाशन, नागपूर
- Urban Sociology - Rajendra K. Sharma, Atlantic Publishers, New Delhi.
- Rural and Urban Sociology - Dr. Kumar K., Laxminarayan Agrawal, Agra

**BSW/B.A in Social Work- II (Semester-IV)**  
**Paper-V**  
**Social Group Work (Work With Groups-II)**

Credit : 02

Total Marks : 50  
Theory : 40  
Int. Ass. : 10

**Unit-I Middle Phase and use of Program in Group Work.**

- Characteristics of middle phase, role of group worker in middle phase.
- Program media suitable to different client groups- characteristics & Importance.
- Steps in planning sessions for the group.

**Unit-II Skills & Techniques in group work.**

- Facilitation.
- Leadership and personality development.
- Skills for resource Mobilization.
- Skills for Democratic functioning.
- Role Play

**Unit-III Recording, evaluation & termination phase.**

- Importance and Principles of recording in group work.
- Types of recording in group work.
- Evaluation in group work.
- Characteristics of termination phase & role of Social Worker.

**Unit-IV Group work interventions in specific groups & settings.**

- Application of group work techniques in the context of working with specific groups like women, children, youth, senior citizens, special groups and specific settings such as hospitals, children's institutions, schools etc.
- Role of a group worker in various settings.

**Internal Assessment:** Class Test/Assignment/ Field base Assignment concerning to the subject.

**Reference Books:**

1. Brandler S. and Roman C.P., (1999) Group Work Skills and Strategies for Effective Interventions, New York: The Haworth Press.
  2. Konopka G. (1963), Social Group Work: A Helping Process: Englewood cliff. NJ , Prentice- Hall inc.
  3. Northen H., (1969), Social Work with groups, New York: Columbia University Press.
  4. Pepil C.P. and Rothman B., Social Work with groups, New York: The Haworth Press
  5. Robert f. Rivas, Ronald w. Toseland,1995 introduction to group work practice, Mc Milan publishing company.
  6. Marianne Schneider Corey: 1971, Groups Processes And Practice third edition brooks/Cole publishing company.
  7. Konopka, Gisela, 1970 Group work in the Institution, Association press, New york
  8. Corey, M., & Corey, G. (1987). Groups: Process and Practice (3rd ed.). California: Brooks/Cole.
  9. Coyle, G. L. (1947). Group Experience and Democratic Values. New York: The Women's Press.
  10. Mishra, P.D. 1985, SamajikSamuhikSewaKarya (Hindi); Lucknow: Uttar Pradesh Hindi Sansthan.
- 

**Semester-IV**

**Paper-VI**

**Paper : Psychiatric Social Work**

Credit : 02

Total Marks : 50  
Theory : 40  
Int. Ass. : 10

**Unit-I Psychiatric Social Work in the Indian Context**

- Misconcepts about MentalyIll – Lunatic Personality, Superstations like witchcraft, Astronomical and Astrological conventions, religious influence in the treatment part.
- Concept of Positive Mental Health, Normality and abnormality. Indicators of Poor Mental Health.
- Factors contributing to mental ill health in the community with special relevance to –
- Abnormal Behaviour of a child – (Preadoloscenay)
- Adoloscenay and poor adjustment skills. (Maladaptive Behaviour)
- Pathetic Family Life – Broken Homes, Faulty parenting
- Crowing expections, Competitions, stressful life situation such as sexual exploitation in the childhood, Harrashment paragraphs
- Exploitation at work place.



**Unit-II Types of Mental Illness.**

- Psychosis – Its Nature and Role of a Psych. Social Worker.
- Psychonurosis
- Psycho somatic Illnesses.  
Need of early detection and consistency in treatment.
- Supportive and Modificatory Role of a Psychiatric Social Worker in Mental Illness.
- Role of a Psychiatric Social Worker in .....

**Unit-III**

- Psychiatric History taking an art.
- Capacity building of a care givers- Role of a Psych. social worker.
- Half way Home – Interventions by psychiatric Social Worker.
- Promoting Mental Hygiene Movement in the Community.
- Understanding the Role of Various team members in the Psychiatric settings.
- Role of a conscious, subconscious behaviours in ...
- Assertiveness in the personality.

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**BSW/B.A. in Social Work-II (Semester IV)  
Paper-VII  
Vulnerable Children**

Credit : 02

Total Marks : 50  
Theory : 40  
Int. Ass. : 10

**UNIT 1. Vulnerability and Situational Analysis of Vulnerable Children**

- Demographic profile of children in India
- Situations contributing to the vulnerability of children- familial, Societal, Economical, natural & man made calamities

**UNIT 2. Children in Need of Care and Protection- Magnitude, Profile and Problems**

- Destitute and orphan children, working and street children, the girl child, children of alcoholics and substance abusers, children affected by HIV/AIDS, Child Labour, Child Abuse
- Children with special needs/ Differently abled children
- Child Labour (Prohibition and Regulation ) Act, 1986
- Protection of Children from Sexual Act (POCSO) 2012

**UNIT 3. Children in Conflict with Law**

- Definition, magnitude, types of offences, profile and problems
- Theories of juvenile delinquency- Social Learning theory, Strain theory, Labelingtheory, Control theory
- The Juvenile Justice ( Care and Protection of Children ) Act, 2015

**UNIT 4. Intervention – Preventive, Promotive, Curative**

- Welfare services for children- Residential homes for children- shelter homes, children homes, observation homes, special homes, after care homes, homes for special children, Issues of residential care
- Overview of United Nations Convention on Rights of Children- salient features
- National Commission for protection of child rights, State Commission for protection of child rights, their role and functions

**Internal Assessment:** Class Test/Assignment/ Field base Assignment concerning to the subject.

**Reference Books:**

1. AdenwallaMaharukh, CHILD Protection and Juvenile Justice System for children in conflictwith law, Childline India Foundation, Mumbai, 2008
2. Ahuja Ram, Social Problems in India – Juvenile Delinquency, Ch.4., Rawat Publication,Jaipur, 1997

3. Agarwal, K. G. and Panchal, T. K., Inner World of Handicapped: A Study of Problems of the Disabled, Khanna Publisher, New Delhi, 1993
  4. Anderson, D, Social Work and the Mentally Handicapped, Macmillan and Company, London, 1993
  5. Bajpai Asha, Child Rights in India: law policy and practice, Oxford University Press, New Delhi, 2003
  6. Chandra, K. and Devg, P. G., Handbook of Psychology for the Disabled and Handicapped, AnmolPrakashan, New Delhi, 1994
  7. Child Labour (Prevention and Regulation ) Act, 1986,
  8. DabirNeela and AthaleNaina, From street to hope: faith Based and secular programmes in Los Angeles, Mumbai and Nairobi for street living children , Sage Publication, New Delhi, 2011
  9. Fonseca Placido, Tracks, Snehasadan, Mumbai, 2007
  10. Gupta M. C., Child Victims of Crime: Problems and Perspectives, Gyan Publishing house, 2001
  11. Gandhi, B. M., Indian Penal Code (relevant sections), Eastern Book Company, Delhi, 1996
  12. Hegade, KarandikarMadhavi, Adoption, Bal Asha Trust, Mumbai, 2001
  13. Mehta Nilima, Child Protection and Juvenile Justice System for children in need of care and protection, Childline India Foundation, Mumbai, 2008
  14. Mehta Nilima, Ours by Choice: preventing through adoption, UNICEF, Delhi, 1992
  15. Mukhopadhyay Suresh & Mani MNG, Education of Children with special needs in India, Education Report, Pp 98-108, 2002.
  16. National Initiative for Child Protection Childline India Foundation, 2000
  17. Rane A., Street Children: a challenge to the social work profession, TISS, Bombay, 1994
  18. Sagroi, S.M., Vulnerable Populations: Volume 1 & 2, Lexington Books, USA, 1988.
  19. Sarkar C., Juvenile Delinquency of India: an etiological analysis, Daya Publishing House, Delhi, 1987
- 

**Semester-IV**

**Paper-VIII (This Paper be shift as Paper No. IX of B.A. in Social Work )  
Social Research and Computers Applications-II**

Credit : 02

Total Marks : 50

Theory : 40

Int. Ass. : 10

**Unit-I: Methods & Tools of data collection**

- Data collection- meaning, characteristics
- Sources of data: Primary & Secondary
- Tools of data collection: Observation, Interviews, Interview schedule, Questionnaires, Case studies
- Rationale for choosing a particular tool for Data collection
- Pilot Study

**Unit II: Data Processing & Data Analysis**

- Data processing: Meaning, Functions.
- Editing, Categorizing, Coding & Code Book.
- Tabulation, Data Analysis and Data Interpretation, Findings, Conclusion and graphical presentation.

**Unit III: Report writing**

- Contents, Style and Types of Research Report
- Function of Research Report
- Major Steps in Planning report
- Foot notes, Reference, Bibliography, Publication of Report

**Unit IV: Computers Applications for Social Research**

- Introduction to MS Office- Word, Excel, PPT,
- Use of MS office for Social Research
- Statistical Package for social sciences (SPSS)
- Digital Library

**Internal Assessment :** Class Test/Assignment/ Field base Assignment concerning to the subject.

**Reference Books:**

1. Ahuja Ram, (2003), Research Methods, (2nd Eds.) New Delhi: Rawat Publication
2. Babbie E. (2014), Practice of Social Research: Jaipur and New Delhi: Rawat Publication
3. Lal Das D.K., (2011) Designs of Socail Research : Rawat Publication Delhi,Rawat Publication Delhi
4. Foster, J.J. 1998 Data Analysis Using SPSS for Windows: A Beginner's Guide, New Delhi: Sage Publications
5. Kothari C.R.: Research Methodology, Methods and Techniques, Wiley Eastern Limited, Bombay.
6. Rubin, and Babbie, E, (2001) Research Methods for Social Work, Wadsworth, Belmont (USA)
7. Wilkinson T.S., Bhandarkar P.L.: Methodology and Techniques of Social Research , Himalaya Publishing House, Bombay.

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**Semester-IV**  
**Paper-IX (This Paper be shift as Paper No. VIII of B.A. in Social Work )**  
**Field Work**

**Credit : 04**

**Total Marks : 100**

**Notes:**

- D) No grace marks shall be allowed for passing in Field Work.
- E) The Field work of student shall be supervised by the Social Work Faculty Supervisor.
- F) The Field work shall comprise of the following components.

<b>Sr. No.</b>	<b>Components</b>	<b>Marks Allotted</b>	<b>Activity Type</b>
01.	<b>Group Work in Agency Setting (Family/ Schools/ Hospitals/ Correctional Institutions etc)</b> 5) Attendance 6) Performance 7) Quality of Work 8) Report Writing	10 10 10 10 <hr/> 40	Individual Activity
02.	<b>Evaluation of any one government Scheme through FGD/ Survey</b> 1) Attendance 2) Collection of information 3) Presentation 4) Report Writing	05 05 05 05 <hr/> 20	Group Activity
03.	<b>IEC Material Development for Social Issues</b> 4) Efforts in Developing IEC Material 5) Quality of IEC Material 6) Presentation	04 06 10 <hr/> 20	Group Activity
04.	<b>Internal Viva-Voce</b> 1) Group Work in Agency Setting 2) Evaluation of any one government Scheme through FGD/ Survey 3) IEC Material Development for Social Issues 4) General Impression	10 05 03 02 <hr/> 20	Individual

- General Instructions regarding field work: Students placed for the field work activities should understand the social issues in the following perspectives.
  - He/ She should understand the micro and macro level context of the issues, stakeholders involved in it, legalities in the social issues, the roles and responsibilities, of the administrative machinery at the local level, agencies involved in the issues, barefoot components involved in it, transfer of technology and the skills required for the social work professionals while working in the team approach.

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**Journalism & Mass Communication**  
**Semester-III**  
**Paper-I**  
**Reporting**  
**(To be implemented from 2018-2019 Session)**

Marks Theory : 80  
Int.Ass. : 20

**Objectives :**

1. Gain an insight into the nature and structure of reporting for the print media.
2. Use different techniques of Reporting.

**Unit-I**

Introduction to Reporting  
Principles of Reporting  
Functions and Responsibilities

**Unit-II**

Reporting Techniques, News gathering techniques  
News elements vis-a-vis reporting  
Qualities of Reporter  
Duties and Responsibilities of Reporter

**Unit-III**

Reporting- Types of News Reports  
Reporting- Accident, Courts, Society, Culture, Politics, Sports, Education etc.  
Reporting- Conferences/ Seminars/ Workshops, etc.

**Unit-IV**

Basics- Reporting for Radio  
Basics- Reporting for T.V.  
Conducting Interviews

**Suggested Reading:**

1. Professional Journalists: John Hohenberg
2. Into The Newsroom: Leonard Ray
3. Professional Journalism: M.V. Kamath
4. Reporting Manual: Sourin Banerjee
5. Reporting: M.V. Charnley
6. Guide Line for News Reporters: Sol Robinson
7. Reporting Methods: S. Kundra
8. माध्यम- प्रकाश कुलकर्णी
9. पत्रकारिता शोध व बोध, विश्वक्रांती- डॉ. सुधीर गव्हाणे
10. बातमीदाराचा जाहीरनामा – अनंत कोळमकर.

**Internal Assessment (20 Marks)**

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**Paper-II**  
**News Writing-I**

Marks Theory : 80  
Int.Ass. : 20

**Objectives :**

1. To foster an understanding of what is news and how to approach different stories.
2. Inculcate skills for effective News writing
3. To appreciate the role of opinion writing and its practice

**Unit-I**

Concept, Definition and Constituent elements of News  
News Values, Dynamics of News Values  
Truth, Objectivity, Diversity and Plurality in News

**Unit-II**

News: Structure and Content  
News Style- Inverted Pyramid, Chronological  
Source of News, Verification of News

**Unit-III**

Headlines- Types, Functions, Importance  
Techniques of Writing Headlines  
Writing News for Newspapers

**Unit-IV**

Types of News- Hard News, Soft News  
Writing News Stories, News Features, Interview  
News Analysis, Back Grounders

**Suggested Readings:**

1. Reporting, B.N.Ahuja, 1990, Surjeet Publications, New Delhi.
2. Basic Journalism, Parthasarthy, 1997, Macmillan India Pvt. Ltd., New Delhi.
3. News Reporting & Editing, K.M.Srivastava, 1987, Sterling Pub. House, New Delhi.
4. The Complete Reporter by Jullian Harris and others Macmillan Publishing Co., New York.
5. The Professional Journalist by John Hobenberg Oxford IEH Publishing Company, New Delhi
6. बातमीदाराचा जाहीरनामा – अनंत कोळमकर.

**Internal Assessment (20 Marks)**

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**Paper-III  
Print Media**

Marks Theory : 80  
Int.Ass. : 20

**Objectives :**

1. The Students will be able to know the history of Indian Journalism and role of press in India.
2. To know the various types of Magazines, Newspapers in India.

**Unit-I**

Origin of Indian Print Media  
Role of Press in Indian Freedom Movement  
Journalism as a Mission, Role of Print Media in Social Reformation

**Unit-II**

Indian Print Media- Its Role Post Independence  
Role of Press in Democratic Processes  
Press Council of India, Press Commission(S)

**Unit-III**

News Agencies- History, Function, Role, PTI, UNI & Other Indian Agencies  
National Press, Regional Press  
Emergence of Marathi Journalism

**Unit-IV**

Emerging Trends in Indian Print Media  
Introduction to Magazines- News Magazines, Women's Magazines, Sports  
Magazines, Business Magazines  
Important Newspapers of India

**Suggested Readings:**

1. Journalism in India, RangaswamyParthasarthy, 1991, Sterling Publishing Company, New Delhi.
2. The Press by Rau, M. Chelapati
3. Mass Communication and Journalism in India by Mehta, D.S.
4. A History of the Tribune by Ananda, Parkash
5. History of the Press in India by Natrajan, J.
6. The Story of Journalism by Elizabeth Grey
7. The Newspaper: An-International History by Anthony Smith
8. Modern History of Indian PressbySumitGhosh
9. शोध माध्यमांचा – डॉ. वि.ल. धारूरकर
10. वृत्तपत्र व्यवसाय : काल आणि आज.- डॉ. सुधाकर पवार.

**Internal Assessment (20 Marks)**

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**Paper-IV  
Electronic Media**

Marks Theory : 80  
Int.Ass. : 20

**Objective :**

1. The Students will be able to know the history and role of Electronic Media in India.
2. To know the various Functions of Electronic Media.

**Unit-I**

Radio as a medium of Communication  
Characteristics of Radio  
History of Radio in India especially All India Radio (AIR)

**Unit-II**

Role of Radio in Societal and National Development  
Various Radio Programmes  
AM/FM, Radio Equipments  
Community Radio, Educational Radio

**Unit-III**

Television as a Medium of Mass Communication  
Doordarshan, various T.V. Channels  
Various T.V. Serials  
Recent Trends in T.V. Broadcasting

**Unit-IV**

A brief introduction of Indian Cinema  
Films- Types of Films  
Cinema and Society- Effects, etc  
Emerging Trends of Indian Cinema

**Suggested Readings:**

1. Broadcasting and the People: Masani Mehara
2. Radio and TV Journalism: K. M. Srivastava
3. Writing News for Broadcasts: Bliss and Patterson
4. Introduction to TV Journalism: S. Kaushik
5. Techniques of Television Production: Gerald Millerson
6. Tangled Tapes: K. R. Mullick
7. Indian Film: Barnou & Krishnasawami
8. आकाशवाणी - अंतरंग आणि स्वरूप - गुणवंत थोरात

**Internal Assessment (20 Marks)**

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**Paper-V**  
**A) Editing**

Marks Theory : 50  
Practical : 30  
Int.Ass. : 20

**Objectives :**

1. Student will be able to know the functions of Editorial department
2. To know the functions and responsibility of staff in editorial department.

**Unit-I**

Introduction to Editing  
Principles and Functions of Editing  
Editing and its Significance in Journalism

**Unit-II**

Editorial Desk in Newspapers/ Magazines  
Roles and Responsibilities of Editorial Staff  
Qualities of Editorial Staff

**Unit-III**

Roles, Functions and Responsibilities of sub-Editor, Chief Sub-Editor, News-Editor, etc.  
Copy Editing, Subbing  
Preparing copy for Press

**Unit-IV**

Editing symbols, Proof Reading symbols and their significance  
Headlines, Sub-headlines, Style Sheet, Page make-up basics  
Basics of Editing- Electronic Media (Radio & T.V.), Editing- Linear & Non-Linear  
Difference between Print Editing and Electronic/ New Media Editing

**Suggested Readings:**

1. Basic Journalism: Rangaswamy Parthasarathi
2. News Reporting and Editing: K.M. Srivastava
3. News Editing: Bruce Westley
4. Editing and Design: Harold Evans
5. Editing in the Electronic Era: M.L. Gibson
6. Editing Manual: Sourin Banerjee
7. Journalism Update: Sourin Banerjee
8. Professional Journalist: John Hohenberg
9. पत्रकारिता एवं संपादन कला - एन.सी.पंत.

**B) Practical Examination Max. Marks : 30**

Practical Based on Editing

**C) Internal Assessment (20 Marks)**

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**Semester-IV**

**Paper-I**

**Feature Writing**

Marks Theory : 80

Int.Ass. : 20

**Objectives :**

1. To appreciate feature writing
2. Inculcate skills for effective feature writing
3. To appreciate the role of opinion writing and its practice

**Unit-I**

Basic of Feature Writing – Definitions, Characteristics, Nature, Scope and Significance of Feature Writing, Qualifications of a Feature Writer, Differences between News, Features and Articles.

**Unit-II**

Writing Features – Sources of Ideas, Collection of Materials, Anatomy of Feature, Presentation of Feature and Techniques of Feature Writing, Structures of Feature, Feature Syndicates.

**Unit-III**

Fundamentals of Freelancing – Meaning, Concept, Nature, Scope and Significance of Freelancing, Qualities of a Freelancer, Techniques of Freelancing, Sources of Freelancing, Tools of Freelancing and Recent Trends in Freelancing.

**Unit-IV**

Contents of Freelancing – Article, Feature, Profile, Interview, Review, Column, Criticism, Letters to Editor, Blogs, Tweets, Ghost Writing and other forms of Freelancing, Citizen Journalism, Status of Freelancing, Challenges and Opportunities in Freelancing.

**Suggested Readings:**

1. Feature Lekhan - Dr. Vijay Kulkshreshtha
2. Lekh Lakhvani Kala - Dr. Yasin Dalal
3. Effective Feature Writing – A Clay Schoenfeld & Karen S. Diegmueler
4. Media Lekhan - Dr. Rameshchandra Tripathi
5. Samachar Avam Feature Lekhan - Dr. Sanjiv Bhanavat
6. Feature Writing for Newspapers - Daniel R. Williamson
7. Basic Aspects of Media Writing - Om Gupta

**Internal Assessment (20 Marks)**

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**Paper-II**

**News Writing-II**

Marks Theory : 80

Int.Ass. : 20

**Objective :**

1. To familiarize the students with various types of News writing and develop their inherent writing skills
2. To train students to generate, develop and express ideas,
3. To familiarize the students with the elements of News writing.

**Unit-I**

Basics of Writing for Radio  
Elements of Radio Writing- Content and Form  
Writing News for Radio, News Bulletin

**Unit-II**

Radio Features  
Radio Talk, Radio Interview  
Script Writing- Radio Programmes

**Unit-III**

Basics of Writing for Television  
Writing News for Television  
Script Writing- T.V. Programmes

**Unit-IV**

Writing for New Media- Basics  
Essential of Writing for Advertising, Copy Writing, etc.  
Essential of Writing for Public Relations, Writing Press Release(s), etc.

**Suggested Readings:**

1. Good News Bad News:Tharyan
2. Issues in Mass Communication: J. S. Yadava and PardeepMathur
3. News Writing:Haugh George A.
4. The Journalism Handbook: M.V. Kamath
5. Handbook of Journalism:VirBalaAggarwal,V.S. Gupta
6. Radio and TV Journalism: K.M. Shrivastava

**Internal Assessment (20 Marks)**

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**Paper-III  
Public Relations**

Marks Theory : 80  
Int.Ass. : 20

**Objectives :**

1. To initiate the students into the world of Public Relations.
2. To pave the way for the students to choose the career of Public Relation Officer.

**Unit-I**

Introduction- Public Relations (PR)  
Definition, Concept of PR  
PR as a Communication Function

**Unit-II**

History of PR, PR in India  
PR- Publicity, Propaganda, Public Opinion  
PR as a Management Function

**Unit-III**

Stages of PR- Planning, Implementation, Research, Evaluation  
PR and Media Relations  
PR Publics- External and Internal

**Unit-IV**

PR Tools  
Press Conference, Press Releases  
House Journal  
PR Campaign

**Suggested Reading:**

1. Handbook of Public Relations and Communications: Phillip Lesly
2. Media Relations: Jane Johnston
3. Practical Public Relations: Sam Black
4. Public Relations in Practice: Anne Gregory (IPR publication)
5. Public Relations in your Business: Frank Jefkins
6. Public Relations in India: J.M. Kaul
7. Jana Sanjog: Samar Basu
8. कापॅरिट कम्प्युनिकेशन - डॉ.सुधीर भटकर,डॉ.विनोद निताळे
- 9 जनसंपर्क - जालंधर पुरोहित.

**Internal Assessment (20 Marks)**

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**Paper-IV  
Print Production**

Marks Theory : 80  
Int.Ass. : 20

**Objective :**

This course focuses on providing students with the basic knowledge of Printing Process and the applications of that software's that we normally use in Printing and Media world.



**Unit-I**

Introduction to Printing Process

Typography and Graphic Art

Type of Composition- Manual, Mechanical, Lino, Mono, Hudlow, Photo

**Unit-II**

Basic Principals of Layout Designing

Tools of Layout Designing

Desk Top Publishing (D.T.P.)

**Unit-III**

Newspaper Make Up

Magazine Lay-out

Basic Elements and Principles- Design Lay Out, Graphics

**Unit-IV**

Visual Communication and Colors

Use of Multi-Media

Creativity and Visualization

**Suggested Readings:**

1. News Editing - By WestlyBruee (Houghton Mifflin Co., USA)
2. The Art of Editing the News - By Mc. Giffert Robert C. (Chilton Book Co., NewYork)
3. Creative News Editing - By Crowell Alfred (WMC Brown Publication)
4. News Editing and Display-Brown C. Charles (Greenwood Press,U.S. A.)
5. News Headline - Evon Herald (William Heinman Ltd. UK)
6. Modern Newspaper Editing and Production- by F. W. Hodgon (Oxford University Publication)
7. Editing in the Electronic Era - by Martin L. Gibson (Brentice Hall of India, New Delhi)

**Internal Assessment (20 Marks)**

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**Paper-V**

**A) Advertising**

Marks Theory : 50

Practical : 30

Int.Ass. : 20

**Objectives :**

1. To provide students with an understanding of key areas of advertising.
2. To provide the basis for career choices in advertising
3. To provide training in ad copy writing for different media.

**Unit-I**

Definition of Advertising

Concept need and scope of Advertising

Functions (s) of Advertising

**Unit-II**

Classification of Advertisement

Various types of Advertisements

Advertising as a marketing function

**Unit-III**

Advertising Agencies- Structure and Functioning

Important Advertising Agencies

Advertising and Media Planning, Advertising and Branding

**Unit-IV**

Advertising Campaign- Target Audience, Stages, Process

Ad appeal, Copy Writing, Visualization

Advertising and Creativity

Basics of preparing Print/ Radio/ T.V. / Web Advertisement

**Suggested Readings:**

1. Advertising: Frank Jefkins
2. Advertising: James S. Norris
3. Brand Positioning: SubratoSengupta
4. Effective Advertising: Marieke De Mooji
5. Creative Advertising: Theory and Practice: Gillian Dyor

**B) Practical Examination Max. Marks : 30**

Practical Based on Advertising

**C) Internal Assessment (20 Marks)**

Before the end of the fourth semester the student will go for internship for 3 weeks. Each student must submit the report after completion. The organization can be Newspaper, Radio station, TV station, NGO, PR organization and Adverting agency.

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## Sant Gadge Baba Amravati University

### Proposed Syllabus Scheme For B.S.W./ B.A. in Social Work Part- III ( Semester- V & VI )

#### Scheme of Teaching & Examination of B.S.W./B.A in Social Work Part-III ( Semester- V )

No.of Paper	Title	Credits	Total Marks	Max Marks Theory	Passing Marks	Max Marks (Internal)	Passing Marks
1	Sociology–I(Social Problems in India)	02	50	40	16	10	04
2	Working With Community	02	50	40	16	10	04
3	Social Welfare & Development Administration	02	50	40	16	10	04
4	Criminology & Criminal justice system	02	50	40	16	10	04
5	HRM & Unorganized Labour	02	50	40	16	10	04
6	Corporate Social Responsibility	02	50	40	16	10	04
7	Youth Development: Social Work Intervention	02	50	40	16	10	04
8	Elderly Care and Social Work Intervention	02	50	40	16	10	04
9	Fieldwork	04	100	80	32	20	08
	<b>Total</b>	<b>20</b>	<b>500</b>	<b>400</b>	<b>160</b>	<b>100</b>	<b>40</b>

#### Scheme of Teaching & Examination of B.S.W. / B.A. in Social Wrok Part III ( Semester- VI )

No.of Paper	Title	Credits	Total Marks	Max Marks Theory	Passing Marks	Max Marks (Internal)	Passing Marks
1	Sociology-II (Sociological Thinkers )	02	50	40	16	10	04
2	Participatory Approaches in Social Work	02	50	40	16	10	04
3	Law and Social Work	02	50	40	16	10	04
4	Situation of women in India	02	50	40	16	10	04
5	Disability and Social Work	02	50	40	16	10	04
6	Introduction to Politics	02	50	40	16	10	04
7	Disasters Management and Social Work	02	50	40	16	10	04
8	Peace Education	02	50	40	16	10	04
9	Fieldwork	04	100	80	32	20	08
	<b>Total</b>	<b>20</b>	<b>500</b>	<b>400</b>	<b>160</b>	<b>100</b>	<b>40</b>

**Sant Gadge Baba Amravati University**  
**Proposed Syllabus Scheme For B.S.W./ B.A. in Social Work Part- III ( Semester- V & VI )**

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**Scheme of Teaching & Examination of B.S.W./B.A in Social Work Part-III ( Semester- V )**

No.of Paper	Title	Credits	Total Marks	Max Marks Theory	Passing Marks	Max Marks (Internal)	Passing Marks
1	Sociology–I(Social Problems in India)	02	50	40	16	10	04
2	Working With Community	02	50	40	16	10	04
3	Social Welfare Administration	02	50	40	16	10	04
4	Criminology & Criminal justice system	02	50	40	16	10	04
5	HRM & Unorganized Labour	02	50	40	16	10	04
6	Corporate Social Responsibility	02	50	40	16	10	04
7	Youth Development: Social Work Intervention	02	50	40	16	10	04
8	Elderly Care and Social Work Intervention	02	50	40	16	10	04
9	Fieldwork	04	100	80	32	20	08
	<b>Total</b>	<b>20</b>	<b>500</b>	<b>400</b>	<b>160</b>	<b>100</b>	<b>40</b>

**B.S.W./B.A. Part III - (Semester V )**

**Paper –I**

**Sociology- (Social Problem in India)**

Time : (Three Hrs.)  
Credit : 02

Total Marks : 50  
Theory : 40  
Int..Ass. : 10

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**Unit 1) Nature of Social Problems**

- a) Meaning & definition of social problems
- b) Characteristics of social problems.
- c) Origin of social problems.
- d) Theoretical perspective in social problems.

**Unit 2) National Social Problems**

- a) Population. b)Unemployment. c) Farmer suicide. d) Gender inequality. e) Juvenile Delinquency

**Unit 3) Displacement & rehabilitation**

- a) Meaning and Nature of displacement.
- b) Causes & Consequences.
- c) Concept & Nature of rehabilitation.
- d) Problems & Consequences of rehabilitation.

#### **Unit 4) Family related problems.**

- a) **Abuse:** Child Abuse – (Definition.Types: Economic, Verbal, Physical, Sexual)
- b) Change in family structure. d) Problems of divorced and separated family.
- c) **Substance Addiction:** Definition and types (tobacco, alcohol, drugs)
- d) Domestic Violence-Magnitude, Nature, Causes, Consequences

#### **Internal Assessment(10 Marks)**

Assignment/ Field base Assignment concerning to the Subject.

#### **Bibliography**

1. Ian Robertson, 1963, Social Problems, Random House, New York.
2. S.K Ghosh, 1996, The World of Prostitution, APH Publishing Corporation, New Delhi.
3. Leelamma Devasia, 1991, Girl Child in India, Ashish Publishing House New Delhi.
4. S. Mishra, 1989, Street Children, Welfare Department, Government of Maharashtra.
5. Norman S> Elberstien( Ed), 1945, Child Abuse and Neglect : A medical reference, John Wiely and sons, New York.
6. Judith Ennew, 1986, The Sexual Exploitaion of Children, Polity Press, Oxford.
7. Curt A. Barthol, Ann M. Barthol, 1989, Juvehille Delinquency- A Systems Approach, Prentice Hall, New Jersey.
8. Man Singh Das and Vijaykumar Gupta(Eds), 1995, Social Values among Young adults, M.D Publishing Private Ltd. New Delhi.
9. Shanker Sen, 2005, Trafficking in Women and Children in India, Chaman Enterprises, New Delhi.

### **B.S.W./B.A. Part III - (Semester V )**

#### **Paper – II : Working with Communities**

Time : (Three Hrs.)

Total Marks : 50

Credit : 02

Theory : 40

Int..Ass.:10

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#### **Unit I Understanding Community:**

- Concept & Functions of Community
- Social Work perspective of Community
- Types of communities
- Community Based Organizations

#### **Unit II Community organization as a method of Social Work:**

- Historical Development of Community Organization Practice
- Definitions Community Organization
- Values & Principles of Community Organization
- Steps of Community organization
- Community organization & Community development

#### **Unit III Strategies/Tools in Community organization:**

- Social Mobilization
- Social Inclusion
- Partnership
- Capacity Building
- Participatory Learning & Action (PLA)

- Baseline survey & Need Assessment tool
- Social Audit

#### **Unit IV Skills & techniques in Community organization practice:**

- Community Profiling
- Observation & Analytical Skill
- Listening
- Persuasion
- Conflict Resolution
- Evaluation
- Recording & Documentation of community work

#### **practice with**

- Displaced community
- Farmers community
- Landless & Unorganized labour
- Tribal community
- Role of Community Organizer in Community Organization Practice- Guide, Enabler, Expert, Therapist

**Internal Assessment:** Assignment/ Field base Assignment

#### **Bibliography:**

1. Ross Murry, G. Community Organization Theory and Practice
2. Dunham, Arthur E; Community welfare Organization Principles and Practice.
3. Harpet E.B. and Dunham A; Community organization in action
4. MacMillan Wayne: Community Organization for social welfare.
5. Sanderson and Polson : Rural community Organization
6. Gangrale K.D.: Community Organization in India, Popular Prakashan, 1971.
7. Battem, T. R. 1962 The Non-Directive Approach in Group and Community Work, London: Oxford University Press.
8. Brager, G. and Specht, H. 1969 Community Organisation, New York: Columbia University Press.
9. Battem, T. R. 1965 The Human Factor in Community Work, London: Oxford University Press.
10. Dandavate, M. 1977 Marx and Gandhi, Bombay: Popular Prakashan Pvt. Ltd.
11. Dayal, R. 1960 Community Development Programme in India, Allahabad: Kitab Mahal Publishers.
12. Dunham, Arthur E 1970 The Community Welfare Organisation, New York, Thomas Y. Crowell.
13. Gandhi M. K. Sarvodaya (The Welfare of all), Ahmedabad: Navjivan Publishing House.
14. Gangrade K. D 1971 Community Organisation in India, Bombay: Popular Prakashan.
15. Marulasiddaiah, H. M. 1987 Community : Area and Regional Development in India, Bangalore, Bangalore University.
16. Mayo H., Jones D. 1974 Community Work, London: Routledge and Kegan Paul.
17. Poison and Sanderson. 1979 Rural Community Organisation, New York: John Wiley and Sons.
18. Ramchandra Raj, G. 1974 Functions and Dysfunctions of Social Conflict, Bombay: Popular Prakashan.
19. Siddiqui, H. Y. 1997 Working with Communities: An Introduction to Community Work, New Delhi; Hira Publications.

### **B.S.W./B.A. Part III - (Semester V )**

#### **Paper – III :**

### **Social Welfare & Development Administration**

Time : (Three Hrs.)  
Credit : 02

Total Marks : 50  
Theory : 40  
Int..Ass.:10

#### **UNIT I Social Welfare Administration:**

- Concept, Purpose, Principles of social welfare administration.
- Functions of Department of Social Justice & Special Assistance (Government of Maharashtra)
- Functions of Central & State Social Welfare Board

## **UNIT II Welfare Organization:**

- Concept, Significance & role of Welfare Organizations
- Societies Registration Act, 1860, Bombay Public Trust Act, 1950, Foreign Contribution Act -1976.
- Classification of ngos- service providers, empowerment NGOs, Funding NGOs

## **UNIT III Tasks & Processes of Social Welfare & Development Administration**

- Planning- Importance, principles, steps involved in planning.
- Organizing: fundamental principles & processes.
- Staffing: Processes involved in staffing, importance.
- Direction: importance and strategies of direction and supervision
- Coordination: Principles and Techniques.
- Reporting: Importance and Steps involved in Reporting.
- Budgeting: Types and Steps involved in Budgeting.

## **Unit IV: Skills of an Administrator:**

- Communication skills, Resource mobilization, Fund Raising, Time management, Conducting meetings, Team building, Monitoring & Evaluation
- Project Proposal: Guidelines, Structure and format of Project Proposal. Salient features of Research project and funding project.

## **Internal Assessment:** Assignment/ Field base Assignment

### **Bibliography:**

- Arora, S. P. (1980) Office organization and Management, Sahibabad, UP : Vikas Publishing House
- Charact cetroul (1982) Introduction to Social Welfare Institution, Homeword : The Dorsey Press.
- D Paul Choudhari (1962) Social Welfare Administration, Delhi : Atma Ram & Sons.
- Fred Luthans (1977) (IInd Ed.) : Organisational Behaviour, McGraw, Hill Kogakusha, Ltd.
- Goal & R. K. Jain (1988) Social Welfare Administration Vol. 2.5, New Delhi : Deep & Deep Publications.
- John M. Romnyshyn (1971) Social Welfare : Charity to Justice.
- L. Littlefield, Frank M. Rachel, Donald L. Caruth (1974) : Office & Administrative Management (Systems Analysis, Data processing & Office Service, Prentice Hall of India Pvt; Ltd; New Delhi.
- Max D. Richards & William A Nielandev (1971) : Readings in Management, D. B. Taraporevala Sons & Company Pvt; Ltd; Bombay.
- N. Y. Lolita Smadha Kohai (1989) Financial Assistance to Voluntary Organization, New Delhi : National Institute of Publican Cooperation & Child Development.
- O. P. Dhama & O. P. Bhatnager (1994) Education & Communication for Development, New Delhi : Oxford & IBH Pub. Co Pvt. Ltd.
- Padaki, Vijay, Vaz, Manjulika (2005) Management Development in Non-Profit organization – A Programme for Governing Boards, New Delhi: Sage Publications.
- Ray, Reuben (1998) Time Management, Mumbai : Himalaya Publishing House.
- Rajeshwar Prasad, G. C. Hallen, Kusum Pathak (1975) Conspectus of Indian Society, Satish Book Enterprises, Agra.
- Romesh Thapar (1978) Change & Conflict in India, New Delhi : Macmillan Co. of India Ltd.
- Robert Dubin (1970) (3rd edition) : Human Relations in Administration, Prentice Hall of India Pvt; Ltd, New Delhi.
- S. Neelamegham (1973) : Management Development New Perspectives and View Points
- Kalyani Publishers, Delhi, Ludhiyana, Bhopal.
- S. Dubey & Kalna Muskse Organisational Designs & Management Methods for Human service Organisations.
- Vohar, Manish (2006) Management training and Development, New Delhi : Anmo Publicaitons Pvt. Ltd.

**B.S.W./B.A. Part III - (Semester V )**

**Paper – IV : Criminology & Criminal justice system**

Time : (Three Hrs.)  
Credit : 02

Total Marks : 50  
Theory : 40  
Int..Ass.:10

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**Unit 1-Criminology**

- i. Meaning , Nature, Scope of Criminology
- ii. Development of Criminology in India,
- iii. Concept of Crime and Criminal, Classification of Crime and Criminal

**Unit 2-Concept-Process : Accused & Victim**

- i. Definition of Accused and Suspected, Procedure of FIR, Investigation Process-Warrant, Arrest, Rights of an arrested person under CrPC, Types of Bail, Charge sheet, Trial Process and Rights during trial process for Accused
- ii. Victim-Definition of Victim in Indian Context. Need & significance of working with victims, types of victim and impact of crime on them.
- iii. Victim Compensation Scheme- Need and significance of scheme, Status of Victim Compensation Scheme in India

**Unit-III- Police in Criminal Justice System**

- i. Organization- Origin, the Organization of Police, Characteristics of Indian Police Organization, Administrative Control understate Government
- ii. Structure, Powers and Function of Police
- iii. Police - Community Interface
- iv. Role of Social Worker in Police Station

**Unit IV- Judicial & Prison in Criminal Justice System**

- i. Judicial Process- Historical context, structure, Powers and Function of courts.
- ii. Punishment –Types of Punishment. Theories of Punishment
- iii. Prison – History of prison, Types of Prisons, Development in Prison System- Pre and Post Independence
- iv. Prisoners Rights, Reformative programme in Prison, Role of Social worker in Prison

**▪ Internal Assessment(10 Marks)**

Assignment/ Field base Assignment concerning to the Subject.

**References:**

- Ahuja, Ram. (1996) Youth and Crime. Jaipur, Rawat Publications.
- Bajpai, Asha. (2006) Child Rights in India: Law, Policy and Practice. New Delhi, Oxford University Press, Second Edition.
- Bhattacharya, S.K. (1985) Social Defence: An Indian Perspective. Delhi; Manas Publications.
- Billimoria, H.M. (1984) Child Adoption: A Study of Indian Experience. New Delhi, Himalayan Publishing House.
- Chakrabarti, N.K. (Ed.). (1997) Administration of Criminal Justice (Vol.1). New Delhi, Deep and Deep Publications.
- Chandra, D. (1984) Open Air Prisons in India- A Sociological Study. Allahabad, Vohra Publishers and Distributors.
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- Mir Mehruj-Ud-Din. (1984) Crime and Criminal Justice System in India. New Delhi, Deep and Deep Publications.
- Panakal, J.J & Gokhale, S. D. (1989) Crime and Corrections in India. Mumbai, TISS.
- Seen but not heard: India's Marginalized, Neglected and Vulnerable Children. Voluntary Health Association of India, New Delhi, 2002.
- Reckless, W.C. (1987) Crime Problem. Bombay, Vaklis, Fetter & Simons.
- Shankardass, Rani Dhavan. (2000). Punishment and Prison: India and International Perspectives. New Delhi, Sage Publications.
- Siddique, A. (1983) Criminology (2nd Edition). Lucknow, Eastern Book Co.
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- Vadackumchery, James. (1997). The Police, Court & Injustice. New Delhi, APH Publishing Corporation.

### **B.S.W./B.A. Part III - (Semester V )**

#### **Paper – V : Human Resource Management & Unorganized Labour**

Time : (Three Hrs.)  
Credit : 02

Total Marks : 50  
Theory : 40  
Int..Ass.:10

#### **Unit-I Human Resource Management:**

- **Human Resource** : Concept, Human factor in Management, importance of Human Resource in industry
- Human Relations Movement, evolution of HRM in India, Functions of HRM
- **Role and Functions of HRM:** Structure of HRM department, changing forms, Essential qualities, core competencies, specific functions and HR as business partner.
- Changing role and emerging challenges before HR managers in the context of SHRM.

#### **Unit-II HR Policies, Role of Personnel/HR Manager:**

- Meaning, objectives & contents of HR policies, principles & essentials of sound policies
- Role & importance of HR policies in managing human resource.
- Essential qualities, core competencies, role, Functions and importance of Personnel Managers/ H R managers in industrial organizations.

#### **Unit III: Introduction to unorganized sector**

- Concepts & Definition of unorganized sector
- Magnitude, Globalization and the unorganized sector ,Characteristics of unorganized labour
- Socio economic profile of the unorganized labour in Rural and Urban areas : Employment pattern, Wage pattern, Skill formation, Gender perspective
- Profile of the migrant workers: areas of migration, wages, workplaces & living condition Problems faced by migrant workers

#### **Unit IV: Social security measures for the Informal workers:**

- National labour commission reports
- Social security measures by government - The Unorganized Workers Social Security Act 2008, Schemes & Programmes for unorganized workers



- Role of Government Labour Welfare officer for unorganized sector workers.
- Organizing the unorganized workforce through NGOs, Trade Union, Cooperative movements, Micro-credits, Social entrepreneurship, Role of Social worker in organizing unorganized workforce.

**Internal Assessment:** Class Test/Assignment/ Field base Assignment

**Bibliography:**

- Mamoria, C. B. (1994) Personnel Management. Mumbai : Himalaya Pub. House.
- Monappa, Arun&Saiyadain, Mirza, S. (1999) Personnel Management; New Delhi : Tata McGraw Hill.
- Moorthy, M. V. (1992) Human Resource Management, Bangalore : R & M Associates.
- Rao, P. Subba (1999) Essentials of Human Resource Management & I. R; Mumbai : Himalaya Publication..
- aiyadain, Mirza S. (1988) Human Resource Management; New Delhi : Tata McGraw Hill Publication
- Sarma, A. M. (1998) Personnel & Human Resource Management; Mumbai : Himalaya Publication House
- Sehgal, Seema (2006) Handbook on Competency Mapping, New Delhi : Sage Publications.
- Singh, M. K. & Bhattacharya, A. (Eds.) (1990) Personnel Management, New Delhi : Discovery Publishing House.
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- Sarath Davala, 1994, 'Unprotected Labor In India'
- Dutt .R& Sundharam -Indian Economy (2006 edition) .S.Chand &Co, New Delhi.
- Desai, Vasant, Small scale industries and Entrepunership (2001) .Himalaya publishing house mumbai.
- Abdul Aziz (1984), 'Urban poor and urban informal sector' Ashish publishing house, New Delhi
- Report of the national commission on labor (2002-1991-1967), Economic Indian Informal Services, 2003 .
- Renana Jhabvala, RKA Subramanya 'The Unorganized Sector work security and social protection.
- Agarwal..A.N (2001), Indian economy: problems of development and planning, Vishwas Prakashan, Mumbai

**B.S.W./B.A. Part III - (Semester V )**  
**Paper – VI : Corporate Social Responsibility**

Time : (Three Hrs.)

Total Marks : 50

Credit : 02

Theory : 40

Int..Ass.:10

**Unit-I –Concept of CSR**

- Meaning, Definition, & Need of CSR, Brief History & evolution of CSR.
- Concept of Corporate philanthropy,
- Corporate Citizenship- Meaning of Corporate Citizenship, Stages of Corporate Citizenship, Need of Corporate Citizenship, Corporate Citizenship and CSR
- Identifying key stakeholders of CSR & their roles. Stakeholders and CSR

**Unit II. CSR and Corporate governance**

- Meaning of Corporate Governance, Need of Corporate Governance, Relation between CSR and Corporate governance
- Systems of Corporate Governance, Implementing Corporate Governance, Board of Directors, Principles of Corporate Governance, Corporate Governance and Corporate Social Responsibility
- Environmental aspect of CSR, models of CSR in India, Initiatives in Maharashtra.

**UNIT III- CSR & sustainable Development**

- Concept of sustainable Development, International framework for corporate social Responsibility

ii. Millennium Development goals, Relationship between CSR and MDGs.

iii. OECD -CSR policy tool

#### **UNIT IV- Role of Public Sector in CSR**

i. CSR-Legislation In India. Section 135 of Companies Act 2013.Scope for CSR Activities under Schedule VII,

ii. Appointment of Independent Directors on the Board, and Computation of Net Profit's Implementing Process in India. Planning of CSR Activities: Responsibility Paradigms, CSR Design and Implementation: CSR Process , Social Performance through CSR Activities

iii.Role of Public Sector in Corporate, government programs that encourage voluntary responsible action of corporations. Role of Social Worker, Nonprofit &Local Self-Governance in implementing CSR

#### **Internal Assessment(10 Marks)**

Assignment/ Field base Assignment concerning to the Subject.

#### **Reference Books:**

- 1.Corporate Social Responsibility: An Ethical Approach - Mark S. Schwartz
- 2.The World Guide to CSR - Wayne Visser and Nick Tolhurst
- 3.Innovative CSR by Lelouche, Idowu and Filho
- 4.Corporate Social Responsibility in India - Sanjay K Agarwal
- 5.Handbook on Corporate Social Responsibility in India, CII.
- 6.Handbook of Corporate Sustainability: Frameworks, Strategies and Tools - M. A. Quaddus, Muhammed Abu B. Siddique
- 7.Growth, Sustainability, and India's Economic Reforms – Srinivasan
- 8.Corporate Social Responsibility: Concepts and Cases: The Indian - C. V. Baxi, Ajit Prasad
- 9.. Mallin, Christine A., Corporate Governance (Indian Edition), Oxford University Press, New Delhi.
- 10.Blowfield, Michael, and Alan Murray, Corporate Responsibility, Oxford University Press.
- 11.Francesco Perrini, Stefano, and Antonio Tencati, Developing Corporate Social Responsibility-AEuropean Perspective, Edward Elgar. University of Delhi.
12. Sharma, J.P., Corporate Governance, Business Ethics & CSR, Ane Books Pvt Ltd, New Delhi.
- 13.Sharma, J.P., Corporate Governance and Social Responsibility of Business, Ane Books Pvt. Ltd, NewDelhi.

#### **B.S.W./B.A. Part III - (Semester V )**

#### **Paper – VII : Youth Development: Social Work Intervention**

Time : (Three Hrs.)

Total Marks : 50

Credit : 02

Int..Ass.:10

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#### **Unit 1. Concept of Youth**

- 1.Youth: Definition; Demographic profile of youth in India; Characteristics, needs, and aspirations of youth;
- 2.The Values and Life Styles of Youth: Youth and Modernization; the period of youth in the life cycle; Emotional problems of the Youth; Parent youth conflicts and issues; Intergeneration conflicts and issues. Youth unrest in India.

## **Unit 2: Issues & Challenges of youth**

1. Issues related to youth in India: Student youth, non-student youth, educated youth, uneducated youth, urban youth, and rural youth.
2. Youth and Poverty: Challenges of poverty and unemployment; Challenges before youth with disabilities
3. Problems of Urban and Rural Youth: Absence of facilities for healthy recreation; Alcoholism and drug dependency among youth; Youth and pornography; Youth and migration. Youth involvement in crime
4. Exploitation of Youth: Exploitation of youth for communalism, terrorism and naxalism
5. Girl Youth-Issues and Challenges

## **Unit 3. Development Policies for Youth**

1. Concept of **youth** Development: Factors influencing youth development; Constraints in youth development;
2. Policies: National Policy for Youth; National Commission for Youth ; Youth Welfare Programmes; Policies for mitigating alcohol and substance abuse.
3. Developmental Organizations: Role of youth in nation development; Organizations for Youth Development - National, International, Government and Voluntary. Role of NSS, Nehru Yova Kendra, NCC, etc in Youth Development

## **Unit 4. Developmental Programmes:**

- 1 Schemes and programmes for youth development, Five year plans & youth Development; Schemes for Non-Student youth- Non-formal Education; Schemes and Programmes by various Ministries, government departments and voluntary organizations. Training and Capacity Building programme for Youth development
2. **Social Work Intervention for youth welfare** – concept and definitions; Need and importance of social work intervention for the youth development; Social work for empowerment of youth. Social work Intervention in Youth Development- Social worker as Mentor, Coach, Counselor, Guide, Trainer etc.

## **Internal Assessment (10 Marks)**

Assignment/ Field base Assignment concerning to the Subject.

## **Recommended Readings:**

1. Bajpai, P. (1992): Youth, Education and Unemployment. New Delhi: Ashish Publishing.
2. Gore, M. S. (1977): Indian Youth. New Delhi: Vishwa Yuvak Kendra.
3. Jayaswal, R. (1992) : Modernization and Youth in India. Jaipur: Rawat Publications.
4. Hassan, M. K. (1981): Prejudice in Indian Youth. New Delhi: Classical Publishing.
5. Naidu, U. & Parasuraman, S. (1982) : Health Situation of Youth in India. Bombay: Tata Institute of Social Sciences.
6. Nair, P. S., et al (1989): Indian Youth: A Profile. New Delhi: Mittal Publications.
7. Unesco (1981) Youth in the 1980s. Paris: The Unesco Press.
8. Ahuja ram, Youth and Crime Indian Youth in Perspective, Rawat Publications; New Delhi, 1996.
9. Golpelwar Manohar, Project Work: A Method of Training Youth Workers, Vishwa Yuvak Kendra, 1974
10. Gore M.S., Indian Youth Processes of Socialization, Vishwa Yuvak Kendra, 1977.
11. Indian Council of Youth in India Social Welfare, Indian Council of Social Welfare, 1985
12. Kuriakose P.T., Approach to Youth Work in India, Young Asia Pub., New Delhi, 1972

13. Reddy N.Y., Values and Attitudes of Indian Youth: a psychological study of rural and urban students, Light and life Publishers, New Delhi, 1980.
14. Saraswathi S., Youth in India, ICSSR, 1988.
15. Simhadri Yedla, youth in the Contemporary World, Mittal Pub., Delhi, 1989.
16. Simhadri Yedla, Campling Programme for youth, Training, Orientation and Research Centres NSS, New Delhi, 1994.
17. Simhadri Yedla, International Youth Year 1985, Gandhiji University, Kottayam,1985

**B.S.W./B.A. Part III - (Semester V )**

**Paper – VIII : Elderly Care and Social Work Intervention**

Time : (Three Hrs.)

Total Marks : 50

Credit : 02

Theory : 40

Int..Ass.:10

**Unite I: Concept and scenario of old age**

- Concept of old age
- Definition of old age in legal, social, cultural and medical views.
- Physical changes in old age
- Scenario of old age people in India and Maharashtra.

**Unite II: Issues of older person**

- Issues of division of property, housing and social security.
- Issues of neglect, abuse violence and abandonment.
- **Physical health:** periodical check-up, information and awareness about prevention of problems,
- **Mental and emotional health:** depression and dementia

**Unite III: Welfare provisions for older person**

- Laws affecting older persons: The maintenance and welfare of Parents and Senior Citizens Act-2007.
- National policy and plan for older persons.
- Different programmes and schemes related to old age, retirement planning, raising family and community awareness about ageing and death

**Unite IV: Social Work Interventions**

- Care giving roles between older persons and the family.
- **Role of Social Workers in Institutional Care of Older Person:** day care centres, home/family based services, telephone helplines, mobile Medicare units, referral services and counselling
- **Role of Social Workers in Community Care of Older Person:** Non institutional services, community services: Continuing educations mutual/self-help groups.

**Internal Assessment (10 Marks)**

Assignment/ Field base Assignment concerning to the Subject.

## References

- Bergatta, E.F. and: Aging and Society: current Research Moluckey, N.G.1980. and Policy perspectives: Benerely Hills: London Sage Publications.
- Berkman,B.2015 Social work in Health and aging,Rawat Publications, Jaipur
- Binstock, R.H.: Handbook of Aging and the social and Shahas, E.1976. Sciences, New York: Van Nostrand Reinhold Col.
- Crawford, K .,2004. : Social Work with older people, Jaipur,Rawat Publications.
- Dandekar, K. (1996) The Elderly in India, New Delhi: Sage Publications
- Desai, M. and Siva Raju (2000) Gerontological Social Work In India some Issues and Perspectives, Delhi: B. R. Publishers.
- Desai, M.M. and: Inter Strategies for the Aged in India Khetani, M.D.1979. In Reaching The Aged-Social Services in Forty Four Countries, Editors Morton, JT etc.
- Desai. K. G.; Naik, R. D. *Problems of Retired People in Greater Bombay*, Bombay.
- Gilbert, J. G.*Understanding Old Age*, New York, 1952.
- Irudaya Rajan, S., Mishra, U.S. and Sarma, P.S.(1997) Indian Elderly Asset or
- Kaplan, Jerome; Gordon, Aldridge, ED. *Social Welfare of he Aging*, New York, 1962.
- Khan, M.Z. (1997) Elderly in Metropolis, New Delhi : Inter India Publishers.
- Kohli, A.S.1996. : Social Situation of the Aged in India: Anmol Publications Pvt. Ltd.
- Krishnan, P. and Mahadeva n, K. (eds.) (1992) The Elderly Population in the development World: Policies, Problems and Perspectives, Delhi: B.R. Publishing.
- Liability, New Delhi: Sage Publications.
- Macheath, Jean, *Activity, Health and Fitness in Old Age*, 1984.
- Payne, M. 2012 Citizenship Social Work with Older People, Rawat Publications, Jaipur
- Riley, Matilda, *Aging and Society*, Vols. 1, 2, 3; New York, 1972.
- Sebastian, D.2014 : Ageing and Elder Abuse,Rawat Publications, Jaipur
- Singh, A.N.2002. : Enabling the Differently Able, New Delhi: Shipra Publications.
- Tibbitis, Clark, Ed. *Handbook of Social Gerontology: Social Aspects of Aging*, Chicago, 1960.
- Townsend, P. *The Family Life of Old People*, London, 1977.
- Vardhana Collective (1999) Vardhana The Women of Age: A Consultation on the Status of Women and Ageing in India. Mumbai; Vacha, A Women's Resource Centre.
- World Assembly on Aging (1982) International Plan of Action on Aging, Viennna.
- Khadse, B.K. (1991).Bhartiay Samajik samsya. Nagpur

**B.S.W./B.A. Part III - (Semester V )****Paper – IX : Field Work (Social Work-Practicum)**

Credit : 04

Total Marks : 100

Field Work Components:80

Viva Voce:20

**Notes:**

A) No grace marks shall be allowed for passing in Field Work.

B) The Field work of student shall be supervised by the Social Work Faculty Supervisor.

C) The Field work shall comprise of the following components.

<b>Sr. No.</b>	<b>Content</b>	<b>Marks Allotted</b>	<b>Distribution of Marks</b>	<b>Activity Type</b>
1	<b>Community Work</b> ( At least 20 visits to the allotted community setting like Anganwadi, Kamgar Kalyan Kendra, Gram Panchayat/ Village, NGOs working in community organization or social action/movement	40	<ul style="list-style-type: none"> <li>• Attendance-10</li> <li>• Performance-20</li> <li>• Report writing-10</li> </ul>	Individual
2	<b>Group Exposure Visits</b> ( Detail Study of any 3 NGOs/Industries/Gov. Institution working in the fields of Social Work/ CSR-Development Projects-)(Within Maharashtra –Maximum 3 Days)	30	<ul style="list-style-type: none"> <li>• Attendance-10</li> <li>• Performance-10</li> <li>• Report writing-10</li> </ul>	Group
3	<b>Field Work Seminar</b> (PPT presentation of Community work, Exposure Visits)	10	Attendance -02 Presentation-04 PPT Design -04	Group
	<b>Internal Viva Voce</b>	20	<ul style="list-style-type: none"> <li>• Community Work-08</li> <li>• Exposure Visits- 06</li> <li>• Field Work Seminar-04</li> <li>• General-02</li> </ul>	Individual
	<b>Total</b>	<b>100</b>		

**Important Note:**

1. There shall be no re-examination of field work. The failures will have to repeat the field work by seeking re-admission in college.

2. General Instructions about field work: Students placed for the field work activities should understand the social issues in the following perspectives : - he/she should understand the Micro and macro level context of the issues, stakeholders involved in it, legalities in the social issues, the roles and responsibilities, of the administrative machinery at the local level, agencies involved in the issues, barefoot components involved in it, transfer of technology and the skills required for the social work professionals while working in the team approach.

**Important Instructions for Group Research Project:**

- Group Research Project synopsis process will start in semester V
- Students should prepare and submit finalised copy of synopsis the concern guide and present the same before college level Research Recognition committee. The RRC will approve the synopsis of the students.
- College should form a research recognition committee at college level in the chairmanship of Principal or HOD or Senior Faculty members and at least 2 other faculty members one of which should be female (if available). The RRC shall approve the research synopsis in RRC meeting which should be organised before end of the semester V.
- Finalised topic list should be sent to SGBAU before end of the semester V

**Scheme of Teaching & Examination of B.S.W. / B.A. in Social Wrok Part III ( Semester- VI )**

No.of Paper	Title	Credits	Total Marks	Max Marks Theory	Passing Marks	Max Marks (Internal)	Passing Marks
1	Sociology-(Sociological Thinkers )	02	50	40	16	10	04
2	Participatory Approaches in Social Work	02	50	40	16	10	04
3	Law and Social Work	02	50	40	16	10	04
4	Situation of women in India	02	50	40	16	10	04
5	Disability and Social Work	02	50	40	16	10	04
6	Introduction of Politics	02	50	40	16	10	04
7	Disasters Management and Social Work	02	50	40	16	10	04
8	Peace Education	02	50	40	16	10	04
9	Fieldwork	04	100	80	32	20	08
	<b>Total</b>	<b>20</b>	<b>500</b>	<b>400</b>	<b>160</b>	<b>100</b>	<b>40</b>

**B.S.W./B.A. Part III - (Semester VI )**

**Paper – I : Sociology-II (Sociological Thinkers)**

Time : (Three Hrs.)

Total Marks : 50

Credit : 02

Theory : 40

Int..Ass.:10

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**Unit 1) Theoretical perceptive in Indian Society**

- a) G.S. Dhurve.
- b) Dr. B.R. Ambedkar.
- c) Dr. M. N. Shrinivas.
- d) Dr. Iravati Karve.

**Unit 2) Sociological Theoretical perceptive**

**I) Auguste Comte**

- a) Rule of three stage .
- b) Social Statics and Social Dynamics.
- c) Positivism and Reconstruction of Society.
- d) Hierarchy of Social Sciences.

**Unit 3) Herbert Spencer**

- a) Theory of Social Evaluation.
- b) Theory of Organic Analogy.
- c) Types of Society.
- d) Logical Positivism.

**Unit 4) Karl Marks.**

- a) Theory of Class Conflict.
- b) Theory of Capitalism.
- c) Theory of Materialism.
- d) Theory of Communism.

**Internal Assessment (10 Marks)**

Assignment/ Field base Assignment concerning to the Subject.

**Bibliography**

1. Ian Robertson, 1963, Social Problems, Random House, New York.
2. S.K Ghosh, 1996, The World of Prostitution, APH Publishing Corporation, New Delhi.
3. Leelamma Devasia, 1991, Girl Child in India, Ashish Publishing House New Delhi.
4. S. Mishra, 1989, Street Children, Welfare Department, Government of Maharashtra.
5. Norman S> Elberstien( Ed), 1945, Child Abuse and Neglect : A medical reference, John Wiely and sons, New York.



6. Judith Ennew, 1986, The Sexual Exploitation of Children, Polity Press, Oxford.
7. Curt A. Barthol, Ann M. Barthol, 1989, Juvenile Delinquency- A Systems Approach, Prentice Hall, New Jersey.
8. Man Singh Das and Vijaykumar Gupta(Eds), 1995, Social Values among Young adults, M.D Publishing Private Ltd. New Delhi.
9. Shanker Sen, 2005, Trafficking in Women and Children in India, Chaman Enterprises, New Delhi.

**B.S.W./B.A. Part III - (Semester VI )**

**Paper – II : Participatory Approaches in Social Work**

Time : (Three Hrs.)

Total Marks: 50

Credit : 02

Theory :40

Int..Ass.:10

**Unit-1 Participatory Approaches in Social Work**

- a) Meaning & concept of people participation. Types of people participation. Need & Importance of people participation. Limitation of people participation
- b) Concept of Participatory Approaches in Social Work.
- c) Principles of people participation
- d) Dynamics of Participatory Approaches

**Unit 2- Strategies and Techniques of Participatory Approaches**

- a) Participatory rural Appraisal (PRA)/PLA
- b) Micro –Level Planning
- c) Community Based Organization (CBO's) / FBO'S

**Unit 3-Introduction to New Concept of People Participation**

- a) Peoples Initiative and Involvement.
- b) Local Resources Mobilization
- c) Concept of Social Audit, Process, Jansunwai
- d) People participation in Various methods of Social Work-
- e) Community Participation in decision making, Planning, Implementation, Monitoring & Evaluation.
- f) People Participation in Social action.

**Unit 4- Govt. & NGO'S initiatives in People Participation**

- a) Changing approaches of People participation i) Programme approach ii) Project approach iii) Process approach
- b) People participation Oriented Programme in Maharashtra.(Govt. & NGO'S) (Like - Total Sanitation Campaign, Sant Gadgebaba Gram Swachhata Abhiyan, Watershed Development Programme, Digital School etc.)
- c) Development model through People participation (like-Ralegaon sindhi, Hiware Bazar, Patoda, Manyachi wadi, Lekha Mendha etc.)

**Internal Assessment (10 Marks)**

Assignment/ Field base Assignment concerning to the Subject.

**References:-**

1. Jitendra kumar Jha ,Encyclopedia of social work (Vol. No. 1,2,3,4,)
2. Vivek Rampal ,Social Work and Community Development, Alfa Publication, New Delhi.
3. Siddiqui H.Y:1997: Working with Communities – An Introduction to Community Work. Hira publisher.
4. Siddhiki H. Y. , Working With Communities, Hira Publication , New Dehli
5. Banmala(Dr) Community Organisation. Indian institute of Youth Welfare. Nagpur
6. Somesh Kumar ,2002,Methods for community participation, Sage Publication, New Delhi
7. C. P. Yadav ,Encyclopedia of social work and community organization. Vol-.I to IV, Anmol Publication, New Delhi
8. Shrivastav S. K. , (1988) , Social Movement for Development, Chugh Publication, Allahabad

**B.S.W./B.A. Part III - (Semester VI )****Paper – III : Law and Social Work**

Time : (Three Hrs.)

Total Marks : 50

Credit : 02

Theory : 40

Int..Ass.:10

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**Unit-I Concept of Law**

- 1)Meaning, Types and Sources of Law
- 2)Procedure for law making in india
- 3) Need and importance's of social legislation for Social Change.
- 4) Role of Social Worker in law making and Implementation of Social legislation
- 5) Need of education of laws to social worker

**Unit II: Laws for Human Rights**

- 1) Need and Importance of Law relating to untouchability, prevention of atrocities on SC's and ST's. protection of civil right,
- 2)Procedure for compliant of human rights violation under The protection of Human Rights act 1993,
- 3) Need and Importance of Social Boycott Act, Provision for Prevention, Prohibition and Redressal Under Social Boycott Act
- 4)The Maharashtra Prevention and Eradication of Human Sacrifice and other Inhuman, Evil and Aghori Practices and Black Magic Act, 2013

**Unit III: Laws for Social Work Practice**

- 1) Main provision of the Prevention of Corruption act, 1988
- 2)Salient Features of Whistle Blowers Protection Act, 2011
- 3) Silent feature of Consumers protection act
- 4)National Rural Employment Guarantee Act 2005 (NREGA)
- 5)National food Security Act 2013

#### **Unit IV: Laws for Para legal Practice**

- 1) Legal service, programme and other legal provision (National, State, District, Taluka- Legal Services Authority) under the Legal Services Authorities Act, 1987.
- 2) The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013
- 3) Right to Information Act, 2005

#### **Internal Assessment (10 Marks)**

Assignment/ Field base Assignment concerning to the Subject.

#### **Book**

- Mathew P.D. (1996): Free Legal services for the poor, New Delhi Indian Social Institute.
- Joshi, V.N. (2007). Kayde striya va Mulanche, Pune. Mukund Prakashan
- Grahak Sanrskshan Adiniyam, Pune, Mukund Prakashna
- Bharashtrachar Praribandh, Pune, Mukund Prakashna
- Deshmukh. B.R. (2018). Atrocity. Amravati. Adhar Publication.
- POSCO Act, Pune, Chaudhari Law Publication.
- Pralhad kachare/Shekhar Gaykwad (2016) Kayda Mahiticha un Abhivykti swatantryacha, Pune Yashada.
- Deshmukh B.R. (2014) Mahiticha Adhikar. Amravati, Aadhar Publication*
- Deshmukh B.R. (2018). Rojgaracha Adhikar va samijik Anekshan. Amravati, Aadhar Publication*
- Lewis David & Wallace Tina: Development NGOs and the Challenge of Change; Rawat Publications, Jaipur, 2003
- Asok Kumar Sarkar : NGOs and Globalisation Developmental and Organisational Facets, Rawat Publications. Mumbai. 2008
- Aranha T. Social Advocacy – perspective of Social Work, Bombay: College of Social Work.
- Buxi. U. 1982 Alternatives in Development: Law, the crisis of the Indian Legal System, New Delhi: Vikas Publishing House.
- Desai, A.E (ed) 1986 Violation of democratic Rights in India. Vol.1
- Iyer, V.R.K. 1984 Justice in Words and Justice in Deed for Depressed classes, New Delhi: Indian Social Institute.
- Iyer V.R.K. 1981 Law Versus justice: Problems and Solutions, New Delhi: Deep and Deep.
- Mathew, P.D. Legal Aid Series, Delhi; Indian Social Institute.
- Newman, G. 1999 Global Report on Crime and Justice, New York: Oxford University Press.
- Nirmal Anjali. 1992 Role and Functioning of Central Police Organizations, New Delhi: Uppal

#### **B.S.W./B.A. Part III - (Semester VI )**

#### **Paper – IV : Situation of Women in India**

Time : (Three Hrs.)

Total Marks : 50

Credit : 02

Theory : 40

Int..Ass.:10

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#### **Unit1. Situation and status of women in India:**

- a) Historical review of status of women in Indian society
- b) Status of women in family and religion
- c) Educational, health, Political, economic status of women in contemporary India

d) Regional Status ( Rural, Urban, Tribal)

### **Unit 2. Women's Movements**

a) Evolution of women's movement at national and international level

b) Women's movements in India – in 19th and early 20th century;

c. Nationalist movement; Post-1975 campaigns

d. Issues addressed by women's movement

e. Challenges before women's movements in india

### **Unit 3. Problems of women & Provisions for empowerment**

a) Physical and mental health problems, Dowry-Domestic violence, divorce, Rape, sexual abuse, sexual harassment, and prostitution.

b) Problems related to Trafficking, Prenatal Diagnostic Test, and Sexual Harassment at work place

c)Provisions for empowerment women, family courts, Mahila Adalat, National and State Commissions, Special Cells for women in police stations. Governmental efforts for women's development - National and State level women's Policy.

### **Unit 4. Women Empowerment Programme in india**

Beti Bachao Beti Padhao Scheme, Asmita Yojana, One Stop Centre Scheme, Women Helpline Scheme, UJJAWALA : A Comprehensive Scheme for Prevention of trafficking and Rescue, Rehabilitation and Re-integration of Victims of Trafficking and Commercial Sexual Exploitation, Working Women Hostel, SWADHAR Greh (A Scheme for Women in Difficult Circumstances), Support to Training and Employment Programme for Women (STEP), NARI SHAKTI PURASKAR Awardees, NIRBHAYA, Manodhairya Scheme.

### **Internal Assessment (10 Marks)**

Assignment/ Field base Assignment concerning to the Subject.

### **Recommended Readings :**

1. Agnes, Flavia (1999) Law and Gender Inequality – The Politics of Women's Rights in India, New Delhi : Oxford University Press.
2. Agrawal, Namita (2002) Women and Law in India, Women Studies and Development Centre, December, New Century Publication.
3. Desai Murli (1986) Family and Intervention – Some Case Studies, Mumbai : TISS.
4. Djetchich, Galmele (1992) Reflections on the Women's Movement in India – Religion, Ecology, Development, New Delhi : Horizon India Books.
5. Goel, Aruna (2004) Organisation and structure of Women Development and empowerment, New Delhi : Deep and Deep Publication Pvt. Ltd.
6. Kumar, A. (2006) Women and Family Welfare Institute for sustainable Development, Lucknow, New Delhi : Anmol Publications Pvt. Ltd.
7. Laxmi Devi (1996) Women & Family Welfare Institute for sustainable Development :Lucknow, New Delhi : Anmol Publications Pvt. Ltd.

8. Maitreyi, Krishna Raj (1980) Women and Development – The Indian Experience Pune : Shubhada Saraswalt Prakashan.
9. Naomi Neft & Ann D. Levine (97-98) Where Women Stand – An International Report on the status of women in 140 countries, New York : Random House.
10. Sen, Iilina (1990): A space within the struggle women’s participation in people’s movement, Kali for women, New Delhi.
11. Seth, Mira (2001) Women and Development The Indian Experience, New Delhi : Sage Publications.
12. Sinha, Niroj (1998) Women and Violence, New Delhi : Vikas Publishing House Pvt. Ltd.
13. Upadhyay, Lalit (2007) Women in Indian Politics, Panchculla : Better Books.

**B.S.W./B.A. Part III - (Semester VI )**  
**Paper – V : Disability and Social Work**

Time : (Three Hrs.)

Total Marks : 50

Credit : 02

Theory : 40

Int..Ass.:10

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**Unit I**

Definition of Disability.

Different categories of disability.

Causes, assessment, treatment or rehabilitation modalities

Impact of disability on different areas of the individual’s growth and development;

**Unit II**

Persons with disability-their familial and societal contexts; Disabling and enabling environments and their impact on the quality of life of persons with disability; problems and issues faced by them related to activities of daily living, education, sexuality, integration, employment and interpersonal relationships

**Unit III**

Gender dimensions of Disability, Issues faced by women and girls with disability such as survival, mental health and self-esteem, bio-ethics and reproductive health, issues related to violence and abuse, specifically child abuse.

**Unit IV**

International initiatives and UN instruments, the convention on the rights of persons with disability

Analysis of provisions in the Constitution of India and related legislations.

The persons with Disability Act, the Rehabilitation Council of India Act, the National Trust Act, inclusion of PWDs in other legislations.

Action taken by the government and their inclusion in development and rehabilitation- Schemes for person with disabilities

The role of the social worker for the development and rehabilitation of persons with disabilities

Role of NGOs in development and rehabilitation of persons with disabilities.

**Internal Assessment:** Assignment/ Field base Assignment

**Bibliography:**

1. Chandra, K., (1994). Handbook of Psychology for the Disabled and Handicapped, New Delhi Anmol Pub.
2. .Rauch J.B. (1988). Social Work and the Genetics Revolution: Genetic Services. Social Work Journal of the National Association of Social Workers, No.5, 389
3. Biglan A.W., VamJasselt V.B., Simon J. (1988). Visual Impairment. In VanHasselt V.B.(Ed.), Handbook of Developmental and Physical Disability (pp.471-562). New York: Perganon Press.
4. Bloom F. (1974). Our Deaf Children, London: Martins Publishers Ltd.
5. Matson J.L. (1988). Mental Retardation in Adults. In B.B. VanHasselt (Ed.). Handbook of Developmental and Physical Disabilities (pg.353-369).
6. 1.Chaturvedi, T.N. (1981). Administration for the Disabled: Policy and Organisational Issues. New Delhi : I.I.P.A
7. Mohsini, S.R. & Gandhi, P.K. (1982). The Physically Handicapped. Delhi: Seema Publications
8. Narasimhan, M.S. and Mukherjee, A.K. (1988). Disability: A Continuing Challenge. New Delhi: Wiley Eastern Ltd.
9. Thuppal, M. & Jayanthi, N. (1992). Impact of Intervention on the Parental Perceptions and Expectations of their Mentally Retarded Children. The Indian Journal of Social Work.
10. Alur Sathi, 1999 Women with disability. Action Aid Disability News. Vol.no.1 and 2, 11-14.
11. Bhambhani, Meenu, 1999 The burden of woman with Disabilities, Action Aid Disability News. Vol. No.1 and 2, 2230
12. Raju Shoba, 1996 Gender and Disability. Ability July-Sept. 1996, 21-22
13. Goldenson, Robert M. (1978). Disability and Rehabilitation Handbook, McGraw Hill Inc.
14. Egan, E. (1982). The Skilled Helper. 3rd edition. Brooks/Cole.
15. Oliver, M (1988). Social Work with Disabled people. London: The Macmillan Press.

**B.S.W./B.A. Part III - (Semester VI )**

**Paper – VI : Introduction to Politics**

Time : (Three Hrs.)

Total Marks : 50

Credit : 02

Theory : 40

Int..Ass.:10

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**Unit-1:Introduction to politics and State**

- a. Nature and Scope of Politics.
- b. State: Elements, Role and Functions.
- c. Relevance of Politics to Social Work Profession.

**Unit-2. Democratic Government**

- a. Democracy: Concept, Characteristics, Types of Democracy i) Parliamentary and presidential Democracy.
- b. Critique of Democracy.
- c. Federalism in Indian democracy and democratic decentralization.
- d. Dictatorship: Concept, Characteristics, Types of Dictatorship, Critique of Dictatorship

**Unit 3 Processes & roles in democracy**

- a-Democratic Processes- a. Introduction b. Election and Representation c. Voting Behaviour and its determinants.

- b. Role of Election Commission and independent, impartial elections. e. Electoral Violence.
- c. Meaning, Characteristics, Roles and Responsibility of: i. Political Party ii. Pressure Group, iii. Public Opinion, iv. Media.
- d. Role of Social Worker in Policy planning and implementation for Political Parties

#### **Unit 4.1-Political Problems**

- a. Introduction to political problems: Political alienation as a problem, Political corruption as a problem, Political violence as a problem i.) Sectarian and Terrorist violence ii) Politicization of Religion leading to Communal Violence iii) Regionalist and Separatist movements.

#### **Internal Assessment (10 Marks)**

Assignment/ Field base Assignment concerning to the Subject.

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**B.S.W./B.A. Part III - (Semester VI )**

**Paper – VII : Disaster Management and Social Work**

Time : (Three Hrs.)

Total Marks : 50

Credit : 02

Theory : 40

Int..Ass.:10

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**Unit I- Understanding Disasters- Natural And Manmade Disasters**

1. **Meaning and definition of Disasters:** Types of Disasters- Natural & Manmade Disaster
2. **Type Of Natural Disasters:** Drought, Flood, Cyclone, Earthquakes, Landslides Avalanches, Volcanic Eruptions, tsunami, Heat and Cold Waves and Climate Change.
3. **Manmade disasters:** Understanding Man-Made Disasters, CBRN Disasters, War and Peace related Disasters, Fire related Disasters, Pollution related Disasters, Accidents related Disasters

**Unit II-Impacts of Disaster**

1. Physical
2. Economic
3. Psycho-social
4. Disaster and development

**Unit III- Disaster Preparedness,**

1. Disaster Preparedness: Conceptual Framework
2. Disaster Preparedness Plan: National and State
3. Community Based Disaster Preparedness Planning
4. Disaster Management Policy Framework Of Government Of India
5. Disaster Management Act 2005.

**Unit IV-Disaster Management and Operational Mechanism: Role of different stakeholders**

1. Role And Responsibility of NDRF, Police And Other Forces
2. Role Of NDMA(National Disaster Management Authority) in Disaster Management
3. Role Of International Agencies, Non-Governmental Organizations, Community Based Organizations, Community And Media
4. Role of Social Worker in disaster Management.

**▪ Internal Assessment (10 Marks)**

Assignment/ Field base Assignment concerning to the Subject.

**Reference**

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### **B.S.W./B.A. Part III - (Semester VI )**

#### **Paper – VIII : Peace Education**

Time : (Three Hrs.)

Total Marks : 50

Credit : 02

Theory : 40

Int..Ass.: 10

#### **Unit 1-Concept of Peace**

1. Meaning of Peace. Difference between positive and negative peace. Goals of Peace Education
2. Definition of Conflict. Sources of Conflict. Role of Conflict in human lives. impact of conflicts.
3. Peace & Non-Violence.
4. Nationalism: Concept of secularism according to the Indian Constitution.
5. Communalism & Religious Fundamentalism, Fascism, Terrorism

#### **Unit 2 Conflicts in Indian Society-**

1. Caste Violence, Communal Violence – State sponsored violence, Role of State- training for abetting violence
2. Gender Violence
3. Resource – based Violence: Conflicts over land, forests, water
4. Violence on Ethnic Groups
5. Mob lynching – causes, impact on society, Role of Social worker in prevention Mob lynching

#### **Unit 3- Reducing Violence & Promoting Peace-**

1. Contribution of Mahatma Gandhi, Martin Luther King, Nelson Mandela, Aung Sang Sui in promoting Peace

2.Role of different religions (Hinduism, Islam, Christianity, Jainism, Buddhism) in promoting peace, Bhakti & Sufi Movements

5. Role of Government, Indian Constitution, IPC, CRPC- Role towards Peace Building,

#### **Unit-4 Intervention at National & International Level & Role of Media-**

1.UN Initiative for Peace, UNESCO, Amnesty International

2. Role played by Civil Society groups and educational institutions towards peace building.

3.Role of Social Worker towards peace building

#### **Internal Assessment (10 Marks)**

Assignment/ Field base Assignment concerning to the Subject.

#### **References**

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2. Bhattacharya, T: Indian Penal Code: Central Law agency: Allahabad
3. Chatterji, S: The Indian Women's Search for an Identity: Vikas Publications, New Delhi
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9. Gangwal, S: Minorities in India: Anihant Publisher's House, Jaipur
10. Gupta, D: Social Stratification: Oxford University Press, Delhi
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#### **B.S.W./B.A. Part III - (Semester VI )**

#### **Paper – IX : Field Work (Social Work-Practicum)**

Credit : 04

Total Marks : 100

Field Work Components:80

Viva Voce:20

#### **Notes:**

A) No grace marks shall be allowed for passing in Field Work.

B) The Field work of student shall be supervised by the Social Work Faculty Supervisor.

C) The Field work shall comprise of the following components.

Sr. No.	Content	Marks Allotted	Distribution of Marks	Activity Type
1	<b>Group Research Project ( Minimum 3 &amp; Max. 6 member in a group)</b>	40	<ul style="list-style-type: none"> <li>• Attendance to research meetings-10</li> <li>• Contribution in research work-10</li> <li>• Timeline followed- 05</li> <li>• Research Project(Report Writing)-15</li> </ul>	Group
2	<b>Service Delivery Camp(Health Check-up camp, Blood Check up, Legal Literacy camp, Education Literacy camp, Social Issues Awareness camp, Skill Development camp, Government Scheme-Policy Literacy or Service Delivery Camp, etc.)</b>	25	<ul style="list-style-type: none"> <li>• Preparation-05</li> <li>• Design of camp-05</li> <li>• Implementation of Camp-05</li> <li>• Report Writing-10</li> </ul>	Group
3	<b>Group Research Project PPT Presentation</b>	15	<ul style="list-style-type: none"> <li>• Attendance-05</li> <li>• Presentation-05</li> <li>• Report -05</li> </ul>	Group
4	<b>Internal Viva</b>	20	<ul style="list-style-type: none"> <li>• GRP-10</li> <li>• Service Delivery Camp - 6</li> <li>• GRP ppt-2</li> <li>• General- 2</li> </ul>	Individual
	<b>Total</b>	<b>100</b>		

### **External Viva Voce- Max Marks: 100**

#### **Important Note:**

1.The External Examiner shall assess the students on the basis of their actual performance during the external examination. Out of Total 100 Marks, **the credit out of 100 marks shall be awarded by the faculty supervisor and the remaining credit out of 100 Marks shall be awarded by the External Examiner appointed by the SantGadge Baba Amravati University** on the basis of above components and **mean of the internal & external marks shall be sent to the university.**

2.There shall be no re-examination of field work. The failures will have to repeat the field work by seeking re-admission in college.

3.The internal marks shall be awarded by the respective faculty supervisor who will have actually supervised the activities of field work on the basis of continuous evaluation during the academic year.

#### **General Instructions about field work:**

Students placed for the field work activities should understand the social issues in the following perspectives :- he/she should understand the Micro and macro level context of the issues, stakeholders involved in it, legalities in the social issues, the roles and responsibilities, of the administrative machinery at the local level, agencies involved in the issues, barefoot components involved in it, transfer of technology and the skills required for the social work professionals while working in the team approach.