

Dadasaheb Dhanaji Nana Choudhary Social Work College

Malkapur, Dist. Buldhana

Date:- 07/07/2019

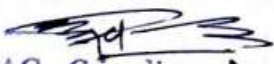
Notice

The first meeting of IQAC is scheduled on 11/07/2019 at 04:00 PM in Principal Cabin.


Agenda:

1. Confirmation and Review of Minutes of Meeting held on 21/04/2019.
2. Action taken report of Principal-HODs Meeting held on 21/04/2019.
3. Opening words by Chairman.
4. Self-introduction of the members.
5. Introduction Speech by IQAC Coordinator.
6. About deciding Goals and Objectives of IQAC.
7. About deciding functions of IQAC.
8. About deciding IQAC Monitoring Mechanism.
9. Issue with the permission of the chair.

All the concerned are requested to make it convenient to attend the meeting.


IQAC - Coordinator;
D. D. N. C. Social Work
College, MALKAPUR.
Dist. Buldhana.




Officiating Principal,
D. D. N. C. College of Social Work
Malkapur; Dist. - Buldhana.

CC:

1. All Committee Members
2. Admin. Office

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Minutes of Meeting

The chairman Prof. R. W. Dixit occupied the chair and welcomed the members for first IQAC Meeting. The following business was transacted in the meeting:-

Agenda:1 Confirmation and Review of Minutes of Meeting held on 21/04/2019.

Resolution:

Thorough discussion was made, review is taken and it was unanimously approved Minutes of Meeting held on 21/04/2019.

Agenda:2 Action taken report of Principal-HODs Meeting on 21/04/2019.

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	About initiating NAAC work.	All teaching and concerned non teaching were provided with NAAC Manual and instructed to study NAAC Manual.
2.	Formation of IQAC.	IQAC Office Order was taken out at institute dated 24/04/2019 and First Meeting of IQAC is planned on 11/07/2019.
3.	Framing of Vision, Mission and Core Values of Institute and Defining of Vision, Mission, PEOs, POs and PSOs of all departments.	Stakeholder Committee (IQAC) is formed at institute dated 24/04/2019

Agenda:3 Opening words by Chairman.

Resolution:

Chairman briefed all present members on the formation of IQAC cell and its overall responsibilities.

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Agenda:4 Self-introduction of the members.

Resolution:

All the members were given their introduction.

Agenda:5 Introduction Speech by IQAC Coordinator.

Resolution:

IQAC coordinator introduced all present members to the goals, objectives, functioning and monitoring mechanism of IQAC as per NAAC guidelines.

Agenda:6 About deciding Goals and Objectives of IQAC.

Resolution:

Thorough discussion was made and Goals and Objectives of IQAC were decided as follows:-

- To develop a quality system for consistent programmed action to improve the academic and administrative performance of the college.
- To promote measures for institutional functioning towards quality enhancement
Thorough imbibing quality culture and institutionalization of best practices.

Agenda:7 About deciding functions of IQAC.

Resolution:

Thorough discussion was made and functions of IQAC were decided as follows:-

- Arrangement of files of our existing feedback responses from students, parents and other stakeholders on quality related institutional processes.
- Acting as a nodal cell of the college for coordinating quality-related activities, including adoption and dissemination of good practices.
- Development and application of quality benchmarks for the various academic and administrative activities of the college.
- Organization of Institute level programs and quality related programs.

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- Preparation of the Annual Quality Assurance Report (AQAR) of the Institute based on the quality parameters/assessment criteria developed by the relevant quality assurance body (like NAAC, ISO,NIRF) in the prescribed format.

Agenda:8 About deciding IQAC Monitoring Mechanism.

Resolution:

The institutions need to submit yearly the Annual Quality Assurance Report (AQAR) to NAAC.

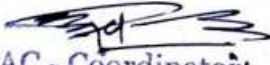
A functional Internal Quality Assurance Cell (IQAC) and timely submission of Annual Quality Assurance Reports (AQARs) are the Minimum Institutional Requirements (MIR) to volunteer for second, third or subsequent cycle's accreditation. During the institutional visit the NAAC peer teams will interact with the IQACs to know the progress, functioning as well quality sustenance initiatives undertaken by them.

So as a part of IQAC Monitoring Mechanism it was decided that IQAC should meet as and when required and take review of all activities mentioned in earlier points and extend necessary suggestions/ corrective actions to maintain overall quality culture in the institute.


Agenda:9 Issue with the permission of the chair.

Resolution:

As there were no issues to discuss meeting was concluded with vote of thanks to all present.


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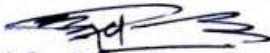

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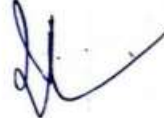
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Action Taken Report of first IQAC Meeting held on 11/07/2019

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	About deciding IQAC Monitoring Mechanism.	As a part of IQAC Monitoring Mechanism it was decided to conduct second IQAC Meeting on 05/01/2020.


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